

**South Puget Sound Community College
BOARD OF TRUSTEES
REGULAR MEETING
AGENDA
Tuesday, September 9, 2014
Boardroom, Student and Administrative Services Building # 25
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292**

If you require special accommodations during your attendance at the Board meeting,
please contact Diana Toledo at 596-5206 one day before the scheduled meeting.

REGULAR MEETING – 2:30-4:30 P.M.

- 1. CALL TO ORDER**
- 2. ROLL CALL**

STUDY SESSION – 2:30-3:00 P.M.

- Effective July 1, 2014, a new law, ESB 5964 – The Open Government Training Act, requires members of governing bodies to receive training on the Open Public Meetings Act. Assistant Attorney General Aileen Miller will provide the Board of Trustees training on The Open Government Training Act.

3. APPROVAL OF CONSENT AGENDA:

A. ADOPTION OF MINUTES

(TAB 1)

- June 10, 2014 regular board meeting
- June 30, 2014 special board meeting

B. MEETINGS AND CONFERENCES

C. ANNOUNCEMENT

- October 14, 2014, 2:00 p.m., New Faculty Reception

D. DATE OF THE NEXT BOARD MEETING

Regular Meeting
October 14, 2014
3:00-4:30 p.m.

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4. SPECIAL INTRODUCTIONS

5. COMMENTS FROM THE AUDIENCE

- Horticulture Program

6. BOARD SPECIAL COMMITTEE LIAISON REPORTS

- Board of Directors, SPSCC Foundation – Barbara Clarkson
- Budget and Finance – Brian Vance (Quarterly Reports: September, February, May)
- Policy Governance and Trends in Higher Education – Judy Hartmann
- TACTC Legislative Action Committee – Leonor Fuller

7. REPORT FROM COLLEGE PRESIDENT

8. INFORMATIVE REPORT

8.1 Marketing/Recruitment/Public Relations
(Information – No Board Action Required)

Dean of College Relations Kellie Braseth, Graphic Communications Manager Nausheen Kasmani, and Vice President for Planning and College Advancement Cecelia Loveless will present the marketing materials for fall enrollment campaign and the 2014-17 Strategic Plan rollout.

8.2 Human Resources Policies
(Information – No Board Action Required)

Chief Human Resources Officer Ken Harden will present the move of Human Resources policies from Board Policies to Human Resources Administrative Policies.

9. POLICY

9.1 Discontinuation of Program: Horticulture
(Second Reading – Board Action Required)

(TAB 3)

The Board of Trustees retains the authority to discontinue academic and professional and technical degree programs. At the June Board meeting, Vice President for Instruction Dr. Michelle Andreas and Dean of Applied Technology Andy Bird presented the information and recommendation for the Board's consideration of the discontinuation of the Horticulture

Program. This is presented for the Board's second reading.

10. BUILDINGS AND GROUNDS

10.1 Lacey Campus

(Information – No Board Action Required)

Dr. Dave Pelkey, Director of Facilities/Interim Dean of Student Life and Vice President for Administrative Services Albert Brown will provide a brief update on the Lacey Campus.

11. BUDGET AND FINANCE

11.1 Budget Closeout

(TAB 4)

(Information – No Board Action Required)

Administrative Services staff will report on the 2013-2014 annual budget closeout activities.

11.2 Grants and Contracts

(TAB 5)

(Information – No Board Action Required)

Rochele Johnson, Director of Budgeting and Fiscal Services, will present a list of grants and contracts secured through the State Board for Community and Technical Colleges, state agencies, and local partnerships.

12. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES

13. EXECUTIVE SESSION

Under RCW 42.30.110, an executive session may be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation.

14. ACTION ITEM FROM EXECUTIVE SESSION

15. ADJOURNMENT