

**South Puget Sound Community College  
BOARD OF TRUSTEES  
REGULAR MEETING  
AGENDA**

**Tuesday, November 10, 2015  
Building # 28 – Boardroom  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292**

If you require special accommodations during your attendance at the Board meeting, please contact Diana Toledo at 596-5206 one day before the scheduled meeting.

**REGULAR MEETING**

- 1. CALL TO ORDER**
- 2. ROLL CALL**

**EXECUTIVE SESSION – 2:00-3:00 P.M.**

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

**The Board is going into Executive Session:** 1) to review the performance of a public employee.

**BREAK – 2:45-3:00 P.M.**

**RECONVENE REGULAR MEETING – 3:00-4:30 P.M.**

- 3. APPROVAL OF CONSENT AGENDA:**

**A. ADOPTION OF MINUTES (TAB 1)**

- October 13, 2015 regular board meeting
- October 13, 2015 special board meeting (Lacey Campus Executive Preview)
- October 14-17, 2015 special board meeting (ACCT Leadership Congress)
- October 20, 2015 special board meeting (Lacey Campus Ribbon Cutting)
- October 28, 2015 special board meeting (Dinner with the SBCTC)

**B. MEETINGS AND CONFERENCES**

- ACT Legislative Action Committee Retreat, November 19, 2015 and ACT Fall Conference, November 20, 2015, Seattle

**C. ANNOUNCEMENT**

- Board-Hosted New Faculty Reception, November 10, 4:30 p.m.

**D. DATE OF THE NEXT BOARD MEETING**

Regular Meeting  
December 8, 2015  
3:00-4:30 p.m.  
Building # 28 - Boardroom  
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**4. SPECIAL INTRODUCTIONS**

**5. COMMENTS FROM THE AUDIENCE**

**6. BOARD SPECIAL COMMITTEE LIAISON REPORTS**

- Board of Directors, SPSCC Foundation – Barbara Clarkson
- Budget and Finance – Brian Vance (Quarterly Reports: September, February, May)
- Policy Governance and Trends in Higher Education – Judy Blinn
- ACT Legislative Action Committee – Leonor Fuller
- ACT Education Committee – Judy Hartmann
- Board Remarks on ACCT Leadership Congress – All Board Members

**7. REPORT FROM THE COLLEGE PRESIDENT (TAB 2)**

**8. INFORMATIVE REPORT**

8.1 Student Services

(Board Information – No Board Action Required)

Vice President for Student Services Dr. Dave Pelkey will review Student Services re-organization to align with student experience at the college.

**9. POLICY**

9.1 Faculty – Award or Denial of Contract Renewal

(First Reading – No Board Action Required)

The Probationary Review Committee (PRC) for Professor Michael Haensel is progressing with its activities and evaluation reports. His PRC process is off-schedule because he was hired in Winter Quarter. His Committee reports will be sent to the Board prior to the December Board meeting, at which time the Board will consider his contract.

**(Second Year, Michael Haensel, CIS/Computer Programming)**

9.2 Governance Policy **(TAB 3)**

(First Reading – Board Action Recommended)

In March 2014, the Board adopted Policy BORD118 Governance Model and Flow Chart to demonstrate institutional system of governance. Chief Human Resources Officer Ken Harden will present the updates to the Governance Flow Chart for Board approval.

**10. BUILDINGS AND GROUNDS** No Report.

**11. BUDGET AND FINANCE**

11.1 Quarterly Financial Report **(TAB 4)**

(Board Information – No Board Action Required)

Director of Budget and Fiscal Services Rochele Johnson will report on the financial operation of the first quarter of the 2015-2016 academic year.

**12. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES**

**13. EXECUTIVE SESSION**

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**14. ACTION ITEM FROM EXECUTIVE SESSION**

**15. ADJOURNMENT 4:30 P.M.**

**NEW FACULTY RECEPTION – 4:30-5:20 P.M.**

The Board of Trustees will host a reception in Building # 28 to meet the new probationary faculty members.