

**South Puget Sound Community College
BOARD OF TRUSTEES
REGULAR MEETING
AGENDA
Tuesday, June 14, 2016
Building # 25 – Boardroom
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292**

If you require special accommodations during your attendance at the Board meeting, please contact Diana Toledo at 596-5206 one day before the scheduled meeting.

REGULAR MEETING 1:30-4:30 P.M.

- 1. CALL TO ORDER**
- 2. ROLL CALL**

EXECUTIVE SESSION – 1:30-3:00 P.M.

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

The Board is going into Executive Session: to review the performance of a public employee.

RECONVENE REGULAR MEETING – 3:00-4:30 P.M.

3. APPROVAL OF CONSENT AGENDA:

A. ADOPTION OF MINUTES

- May 10, 2016 regular board meeting

(TAB 1)

B. MEETINGS AND CONFERENCES

C. ANNOUNCEMENT

- Graduation, Friday, June 17, 2016

D. DATE OF THE NEXT BOARD MEETING

Regular Meeting
September 13, 2016
3:00-4:30 p.m.
Building # 25 - Boardroom
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292

4. SPECIAL INTRODUCTIONS

5. COMMENTS FROM THE AUDIENCE

6. BOARD SPECIAL COMMITTEE LIAISON REPORTS

- Board of Directors, SPSCC Foundation – Barbara Clarkson
- Budget and Finance (Quarterly Reports: September, February, May) – Doug Mah
- Policy Governance and Trends in Higher Education – Judy Blinn
- ACT Legislative Action Committee – Leonor Fuller
- ACT Education Committee – Judy Hartmann

7. REPORT FROM THE COLLEGE PRESIDENT

(TAB 2)

8. INFORMATIVE REPORT

8.1 Foundation Annual Report

(Information – No Board Action Required)

On behalf of Valerie Fleutsch, President of the College Foundation Board of Directors, Foundation Executive Director Tanya Mote will provide an annual report that will summarize Foundation accomplishments of the past year and the strategic plan for the current year.

9. POLICY

9.1 Discontinuation of Retail Management Certificate

(TAB 3)

(First Reading – Board Action Recommended)

The Board of Trustees retains the authority to discontinue educational programs of study that lead to the award of a degree and/or a certificate of completion of more than 19 credits. Dr. Michelle Andreas, Vice President for Instruction, will present the information and recommendation to the Board for discontinuing the Retail Management Certificate.

- 9.2 Discontinuation of Medical Assisting Certificate **(TAB 4)**
(First Reading – Board Action Recommended)
The Board of Trustees retains the authority to discontinue educational programs of study that lead to the award of a degree and/or a certificate of completion of more than 19 credits. Dr. Andreas will present the information and recommendation to the Board for discontinuing the Medical Assisting Certificate.

- 9.3 Initiating New Billing and Coding Certificate **(TAB 5)**
(First Reading- Board Action Recommended)
The Board of Trustees retains the authority to approve the initiation or discontinuation of educational programs of study that lead to the award of a degree and/or a certificate of completion of more than 19 credits. Dr. Andreas will present the information and recommendation to the Board for adding the Billing & Coding Certificate.

- 9.4 President's Contract
(Second Reading – Board Action Required)
Following the annual presidential evaluation process, the Board will consider extension of the college president's employment contract and related matters.

10. BUILDINGS AND GROUNDS No Report.

11. BUDGET AND FINANCE

- 11.1 2016-2017 Services & Activities Fee Budget **(TAB 6)**
(Second Reading – Board Action Required)
Madison Luther, ASB President, will present the list of allocations for the 2016-2017 Services and Activities Fee Budget for approval.

- 11.2 2016-2017 Operating Budget **(TAB 7)**
(Second Reading – Board Action Required)
Al Brown, Vice President for Administrative Services, will present the second reading of the 2016-2017 Operating Budget for Board approval.

- 11.3 Washington State Audit Report **(TAB 8)**
(First Reading – Board Action Required)
The Washington State Auditor's Office has completed an audit of college financial activities for FY14. Al Brown and Chief Enterprise Services Officer MaryAn Schmidt will present the Report to the Board, and the Board will accept the Auditor's Report.

12. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES

13. EXECUTIVE SESSION

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

14. ACTION ITEM FROM EXECUTIVE SESSION

15. ADJOURNMENT