

**South Puget Sound Community College
BOARD OF TRUSTEES
REGULAR MEETING
AGENDA
Tuesday, February 14, 2017
Building # 25 – Boardroom
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292**

If you require special accommodations during your attendance at the Board meeting, please contact Diana Toledo at 596-5206 one day before the scheduled meeting.

REGULAR MEETING 2:00-4:30 P.M.

- 1. CALL TO ORDER**
- 2. ROLL CALL**

EXECUTIVE SESSION 2:00-3:00 P.M.

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

The Board is going into Executive Session: 1) to consider the minimum price at which real estate will be offered for sale or lease; and 2) to review the performance of public employees (RCW 42.30.110(1)(g)).

RECONVENE REGULAR MEETING – 3:00 P.M.

3. APPROVAL OF CONSENT AGENDA:

A. ADOPTION OF MINUTES

(TAB 1)

- January 10, 2017 regular board meeting
- January 24, 2017 ACT Winter Legislative Conference special

meeting

B. MEETINGS AND CONFERENCES

C. ANNOUNCEMENTS

- Faculty Tenure Reception, March 14, 2017, 4:30 p.m., Building 25-1st Floor
- All-Washington Academic Team Ceremony, March 23, 2017, 12:00-2:00 p.m., Student Union Building

D. DATE OF THE NEXT BOARD MEETING

Regular Meeting
March 14, 2017
3:00-4:30 p.m.
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4. SPECIAL INTRODUCTIONS

5. COMMENTS FROM THE AUDIENCE

6. BOARD SPECIAL COMMITTEE LIAISON REPORTS

- Board of Directors, SPSCC Foundation – Barbara Clarkson
- Budget and Finance (Quarterly Reports: September, February, May) – Doug Mah
- ACT Legislative Action Committee – Leonor Fuller

7. REPORT FROM THE COLLEGE PRESIDENT (TAB 2)

8. INFORMATIVE REPORT

- 8.1 Strategic Plan--Core Theme #3
(Information – No Board Action Required)
Ken Harden, Chief Human Resources Officer, will present an update on Core Theme #3: Advance Equity & Embrace Diversity.

9. POLICY

- 9.1 Award/Denial of Tenure for 3rd Year Probationers & Contract Renewal/Non-Renewal for 1st & 2nd Year Probationers (TAB 3)
(First Reading – No Board Action Required)
Review committees for probationary faculty are progressing with their activities and preparing evaluation reports. Committee reports for all probationary faculty will be sent to the Board prior to the March Board

meeting, at which time the Board is to award or deny tenure for third-year probationary faculty and renew or non-renew contracts for first-year and second-year probationary faculty.

Probationary faculty members include the following:

Third Year

Sidnee-Marie Dunn	Chemistry
Shelley Horn	Medical Assisting
Daniel Main	Welding
Melissa Nivala	Mathematics
Sarah Patterson	Welding
Charles (Chip) Schooler	Instrumental Ensemble/Music History
Ting Song*	Civil Engineering/CAD

**Off-cycle; probationary review for May/June*

Second Year

Liza Rendon	Psychology
Tim Madeley	Accounting
Liza Brenner	Art
Bin Zhang	Communications
Alexander Wittmann	Automotive
Melanie Shelton	Baking & Pastry Arts
Kathleen Ensenat	Physics

First Year

Amanda Ybarra	Sociology
Scott McLean	Culinary Arts
Parakh Hoon	Political Science
Chad Bacon	Advanced Computer Manufacturing
Amy Warren	Office Administration
Michael Gray	Film
John Lehrack	Music
Lauren Love	Drama
Kate Walton-Elliott	Nursing
Sandra Guth	Transition Studies

9.2 **Exceptional Faculty Awards – Winter Quarter** **(TAB 4)**
(First Reading – No Board Action Required)

The Exceptional Faculty Awards Committee reviewed the applications for the Winter Quarter 2017 Exceptional Faculty Awards. Dr. Michelle Andreas, Vice President for Instruction, will present the committee's recommendations in TAB 4.

9.3 Discontinuation of Practical Nursing One-Year Certificate (TAB 5)
(Second Reading – Board Action Required)

The Board of Trustees retains the authority to approve the discontinuation of educational programs of study that lead to the award of a degree and/or a certificate of completion of more than 19 credits. Vice President for Instruction Dr. Michelle Andreas will present the information and recommendation for the Board's consideration of the discontinuation of the Practical Nursing One-Year Certificate.

10. **BUILDINGS AND GROUNDS** No Report.

11. **BUDGET AND FINANCE**

11.1 Quarterly Financial Report (TAB 6)
(Board Information – No Board Action Required)

Director of Budget and Fiscal Services Rochele Johnson will report on the financial operation of the second quarter of the 2016-2017 academic year.

11.2 Financial Aid Report
(Board Information – No Board Action Required)

Dean of Student Financial Services Johanna Dwyer will report on changes in financial aid awarding, student/financial aid advisor pairing, and other changes and efficiencies that have been made.

12. **COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES**

13. **EXECUTIVE SESSION**

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14. **ACTION ITEM FROM EXECUTIVE SESSION**

15. **ADJOURNMENT**