

**South Puget Sound Community College
BOARD OF TRUSTEES
REGULAR MEETING
AGENDA
Tuesday, June 13, 2017
Building # 25 – Boardroom
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292**

If you require special accommodations during your attendance at the Board meeting, please contact Diana Toledo at 596-5206 one day before the scheduled meeting.

REGULAR MEETING 12:00-4:30 P.M.

- 1. CALL TO ORDER**
- 2. ROLL CALL**

EXECUTIVE SESSION – 12:00-2:45 P.M.

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

The Board is going into Executive Session: to review the performance of public employees (RCW 42.30.110(1)(g)).

BREAK 2:45-3:00 P.M.

RECONVENE REGULAR MEETING – 3:00 P.M.

- 3. APPROVAL OF CONSENT AGENDA:**
 - A. ADOPTION OF MINUTES**

(TAB 1)

- May 9, 2017 regular board meeting
- May 25-26, 2017 special board meeting

B. MEETINGS AND CONFERENCES

C. ANNOUNCEMENT

- Graduation, Friday, June 16, 2017, 7:00 p.m. at Ingersoll Stadium at Olympia High School

D. DATE OF THE NEXT BOARD MEETING

Regular Meeting
September TBD, 2017
3:00-4:30 p.m.
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Olympia, WA 98512-6292

4. SPECIAL INTRODUCTIONS

Recognition – Board of Trustees Resolution 17-03

First Reading – Board Action Required

The Board of Trustees will recognize retiring Dean of Humanities/Communication, Mary Soltman, for her years of service and support to the College since 1988.

5. COMMENTS FROM THE AUDIENCE

6. BOARD SPECIAL COMMITTEE LIAISON REPORTS

- Board of Directors, SPSCC Foundation – Barbara Clarkson
- Trends in Higher Education – Jeff Davis
- ACT Legislative Action Committee – Leonor Fuller
- Budget and Finance (Quarterly Reports: September, February, May) – Doug Mah

7. REPORT FROM THE COLLEGE PRESIDENT

(TAB 2)

8. INFORMATIVE REPORT

8.1 Foundation Annual Report

(Information – No Board Action Required)

Lynnette McCarty, President of the College Foundation Board of Directors, will provide an annual report that will summarize Foundation accomplishments of the past year and the strategic plan for the current year.

9. POLICY

9.1 Faculty – Award or Denial Tenure **(TAB 3)**

(Second Reading – Board Action Required)

The Probationary Review Committee (PRC) for Professor Ting Song has completed its activities and prepared evaluation and progress reports. Committee reports were reviewed by the Board prior to the June meeting. The Board will consider the award or denial of tenure.
(Third Year, Ting Song, Civil Engineering/CAD)

9.2 Board of Trustees Meeting Schedule **(TAB 4)**

(Second Reading – Board Action Required)

The Board will have the second reading of the proposed 2017-2018 Board of Trustees meeting schedule.

9.3 President’s Contract
(First Reading – Board Action Recommended)

Following the annual presidential evaluation process, the Board will consider extension of the college president’s employment contract and related matters.

10. BUILDINGS AND GROUNDS

10.1 Lacey 3 **(TAB 5)**

(First Reading – Board Action Recommended)

The college will ask for Board approval to use up to \$377,000 for design fees and \$15,000 for permitting from the deposited funds associated with the sale of the Hawks Prairie property. The college plans to use several contracting options for this project--Energy Savings Performance Contracting using an Energy Service Company (ESCO); Job Order Contracting, and use of State Contracts. Laura Price, Director of Facilities, will outline the information about the Lacey 3 Remodel Project.

10.2 Lacey 4 **(TAB 6)**

(Information – No Board Action Required)

Capital budget requests for 2019-2021 biennium are due to the SBCTC in December. Per the SPSCC Master Plan, the next major request is a growth project to be sited on the Lacey campus. Preliminary planning envisions a 60,000–70,000 square foot, multi-story instructional building. The college will ask for Board approval to develop the budget request over the next several months using the services of James Hill with KMB Architects and college staff. The completed request will be shared with the Board at the November meeting. Laura Price will present this information.

10.3 Capital Projects (TAB 7)

(Information – No Board Action Required)

Laura Price will review the Capital Projects Planning Calendar that shows capital projects the college currently has in process.

11. BUDGET AND FINANCE

11.1 2017-2018 Continuing Operating Resolution (TAB 8)

(Second Reading – Board Action Required)

Al Brown, Vice President for Administrative Services, will present Resolution 17-02 for the Board to give the college spending authority at the level that will allow operations to continue while the budget plan for 2017-2018 is being finalized.

12. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES

13. EXECUTIVE SESSION

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14. ACTION ITEM FROM EXECUTIVE SESSION

15. ADJOURNMENT