

**South Puget Sound Community College  
BOARD OF TRUSTEES  
REGULAR MEETING  
AGENDA  
Tuesday, November 14, 2017  
Building # 25 – Boardroom  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292**

If you require special accommodations during your attendance at the Board meeting, please contact Diana Toledo at 596-5206 one day before the scheduled meeting.

**REGULAR MEETING 2:30-4:30 P.M.**

**1. CALL TO ORDER**

**2. ROLL CALL**

**STUDY SESSION 2:30-3:00 P.M.**

- Vice President for Instruction Dr. Michelle Andreas and Dean of Applied Technology Kathleen Hoover, will report on the Fire and Emergency Services Technology (FEST) Program.

**3. APPROVAL OF CONSENT AGENDA:**

**A. ADOPTION OF MINUTES (TAB 1)**

- October 7, 2017 special board meeting (The Experience)
- October 10, 2017 regular board meeting
- ACT Legislative Action Committee Retreat, November 9 and ACT Fall Conference, November 10, Seattle

**B. MEETINGS AND CONFERENCES**

- ACT Winter Legislative Conference, January 22-23, 2018, Olympia

**C. ANNOUNCEMENT**

- Scholarship Reception, November 14, 2017, 4:30 in the SUB
- Building 28 Social/Tours at 4:30 and Ribbon Cutting at 5:00, December 12

**D. DATE OF THE NEXT BOARD MEETING**

Regular Meeting  
December 12, 2017  
3:00-4:30 p.m.  
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4. **SPECIAL INTRODUCTIONS** *(5 mins.)*
  - Men's Soccer Team and Coach
  
5. **COMMENTS FROM THE AUDIENCE**
  
6. **BOARD SPECIAL COMMITTEE LIAISON REPORTS** *(15 mins.)*
  - Board of Directors, SPSCC Foundation – Barbara Clarkson
  - Trends in Higher Education – Jeff Davis
  - ACT Legislative Action Committee – Judy Hartmann, Leonor Fuller
  - Budget and Finance (Quarterly Reports) – Doug Mah
  
7. **REPORT FROM THE COLLEGE PRESIDENT** *(15 mins.)* **(TAB 2)**
  
8. **INFORMATIVE REPORT**
  - 8.1 CCSSE Update *(15 mins.)*  
(Information – No Board Action Required)  
Jennifer Tuia, Director of Institutional Research, will provide an update of the 2017 Community College Survey of Student Engagement (CCSSE) key findings.
  
9. **POLICY**
  - 9.1 Exceptional Faculty Awards – Fall Quarter *(10 mins.)* **(TAB 3)**  
(First Reading – No Board Action Required)  
The Exceptional Faculty Awards Committee reviewed the applications for the Fall Quarter 2017 Exceptional Faculty Awards. Dr. Michelle Andreas, Vice President for Instruction, will present the committee's recommendations in TAB 3.
  
10. **BUILDINGS AND GROUNDS**
  - 10.1 Lacey 3 Renovation Project *(10 mins.)* **(TAB 4)**  
(Second Reading – Board Action Required)  
The college will ask for Board approval to use additional funds associated with the sale of the Hawks Prairie property for the renovation of Building 3

at Lacey.

10.2 2019-21 Capital Budget Request (15 mins.) (TAB 5)  
(Information – No Board Action Required)

Laura Price, Director of Facilities, will provide information on the 2019-21 Capital Budget Request: Major Request (Center for Business & Information Technology), which is due to the State Board in December 2017.

**11. BUDGET AND FINANCE**

11.1 Quarterly Financial Report (5 mins.) (TAB 6)  
(Board Information – No Board Action Required)

Director of Budget and Fiscal Services Rochele Johnson will report on the financial operation of the first quarter of the 2017-2018 academic year.

**12. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES**

**13. EXECUTIVE SESSION**

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

**14. ACTION ITEM FROM EXECUTIVE SESSION**

**15. ADJOURNMENT**