

**South Puget Sound Community College  
BOARD OF TRUSTEES  
REGULAR MEETING  
Tuesday, December 11, 2018  
Building # 25 – Boardroom  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292**

If you require special accommodations during your attendance at the Board meeting, please contact Diana Toledo at 596-5206 one day before the scheduled meeting.

**REGULAR MEETING 2:30-4:30 P.M.**

- 1. CALL TO ORDER**
- 2. ROLL CALL**

**EXECUTIVE SESSION – 2:30-3:00 P.M.**

***The Board is going into Executive Session: to review the performance of public employees.***

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

**RECONVENE REGULAR MEETING – 3:00-4:30 P.M.**

**3. APPROVAL OF CONSENT AGENDA:**

**A. ADOPTION OF MINUTES**

**(TAB 1)**

- November 5, 2018 special board meeting (Trustees' Lunch & Tour)
- November 8-9, 2018 special board meeting (ACT LAC Retreat & Fall Conference)
- November 13, 2018 regular board meeting
- November 13, 2018 special board meeting (Scholarship Reception)

**B. MEETINGS AND CONFERENCES**

- January 21-22, 2019 ACT Winter Conference and Legislative Contact Conference (New Trustee Orientation and Transforming Lives Award Dinner on January 21)

**C. ANNOUNCEMENTS**

**D. DATE OF THE NEXT BOARD MEETING**

Regular Meeting: Study Session  
January 8, 2019  
2:30-4:30 p.m.  
Building # 25 - Boardroom  
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2011 Mottman Road, S.W.  
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**E. 2019-2020 BOARD MEETING SCHEDULE (TAB 1A)**

**F. 2020-2021 COLLEGE INSTRUCTIONAL CALENDAR (TAB 1B)**

**4. SPECIAL INTRODUCTIONS**

*(10 mins.)*

- Recognition of Student Nominee: The Board of Trustees will recognize student Eliab Cortes as the Board's nominee for the (Association of College Trustees) ACT's 2019 Transforming Lives Award.
- Women's Basketball Team and Men's Basketball Team

**5. COMMENTS FROM THE AUDIENCE**

**6. BOARD SPECIAL COMMITTEE LIAISON REPORTS**

*(10 mins.)*

- ACT Legislative Action Committee: Leonor Fuller, Jeff Davis
- Ad-Hoc Governance Committee: Judy Hartmann, Doug Mah
- Board Finance Committee: Jeff Davis, Steven Drew
- CTC Strategic Advocacy Committee: Judy Hartmann
- Foundation Board: Leonor Fuller

**7. REPORT FROM THE COLLEGE PRESIDENT**

*(5 mins.) (TAB 2)*

**8. INFORMATIVE REPORT** No Report.

**9. POLICY**

**9.1 Faculty – Award or Denial of Contract Renewal**  
**(Board Action Required)**

*(10 mins.) (TAB 3)*

The Probationary Review Committees (PRC) for Professor Evelyn Harry and Professor Zack Martin have completed their activities and prepared evaluation and progress reports. Committee reports were reviewed by the Board prior to the December meeting. The Board will consider the renewal

or non-renewal of contract for both professors.  
(First Year: Evelyn Harry, Dental Assisting; Zack Martin, Welding)

9.2 Exceptional Faculty Awards – Fall Quarter (10 mins.) (TAB 4)  
(Board Action Required)

The Exceptional Faculty Awards Committee reviewed the applications for the Fall Quarter 2018 Exceptional Faculty Awards. Vice President for Instruction Dr. Michelle Andreas will present the committee's recommendation in TAB 4.

9.3 Board of Trustees Resolution 18-02 (10 mins.) (TAB 5)  
(Board Action Required)

Resolution 18-02 will be presented for Board consideration and adoption. The Board recognizes Barbara Clarkson for her many dedicated years of service as a member of the Board of Trustees and a tireless advocate for the students, the college, and the community.

10. **BUILDINGS AND GROUNDS** No Report.

11. **BUDGET AND FINANCE**

11.1 Quarterly Financial Report (5 mins.) (TAB 6)  
(Board Information – No Board Action Required)

Director of Budgeting & Fiscal Services Rochele Johnson will report on the financial operation of the first quarter of the 2018-2019 academic year.

12. **COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES**

13. **EXECUTIVE SESSION 4:30 P.M.**

***The Board is going into Executive Session: to discuss with legal counsel litigation or potential litigation.***

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

14. **ACTION ITEM FROM EXECUTIVE SESSION**

15. **ADJOURNMENT**