

**South Puget Sound Community College
BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
Tuesday, February 26, 2019
Building # 25 – Boardroom
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292**

CALL TO ORDER

Board Chair Doug Mah called the meeting to order at 2:30 p.m.

ROLL CALL

Trustee Doug Mah, Trustee Leonor Fuller, Trustee Jeff Davis, Trustee Steven Drew, and Trustee Hartmann were present. Assistant Attorney General (AAG) Jean Wilkinson was present.

APPROVAL OF CONSENT AGENDA

It was moved by Trustee Fuller, seconded by Trustee Davis, and carried **THAT THE FOLLOWING CONSENT AGENDA ITEMS BE APPROVED:**

A. ADOPTION OF MINUTES

- January 8, 2019 regular board meeting
- January 21-22, 2019 special board meeting (ACT Winter Legislative Contact Conference)

B. MEETINGS AND CONFERENCES**C. ANNOUNCEMENTS**

- Faculty Tenure Reception, March 12, 2019, 4:45 p.m., Building 25-1st Floor
- All-Washington Academic Team Ceremony, March 21, 2019, 12:00-2:00 p.m., Student Union Building

D. DATE OF THE NEXT BOARD MEETING

Regular Meeting
March 12, 2019
3:00-4:30 p.m.

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BOARD SPECIAL COMMITTEE REPORTS

- ACT Legislative Action Committee: Leonor Fuller, Jeff Davis
 - Trustee Fuller reported on a few items from the ACT Winter Legislative Contact Conference in Olympia in January:
 - Washington State Solicitor General Noah Purcell presented an overview of the Attorney General's work on behalf of students in higher education. Dave Stolier, Sr. Assistant Attorney General for the Education Division, was also there to answer questions mostly tied to his office.
 - February 22 was the first legislative cutoff date of the session. The system's major asks include: compensation for faculty, pathways monies, and monies for high-demand programs. The Governor's budget proposal of 3% COLA increase is still in play, and the House Ways and Means Committee, via Sen. Hunt, asked for paperwork in relation to the system ask of 3% salary increase, so that is a hopeful sign.
 - Some or all of the following (Dr. Stokes, Trustee Fuller, Trustee Hartmann, student Sen. of Legislative Affairs Tim Catlin), attended legislative visits with Rep. Laurie Dolan, Rep. Beth Doglio, Rep. JT Wilcox, and Rep. Drew MacEwen. She noted that our student representative spoke with such conviction and gave a valuable perspective on his personal investment in education. Another takeaway from the visits is that the trustees' annual pre-legislative session dinner meetings with local legislators are very worthwhile for the legislators because they receive a preview of the system's legislative asks.
 - Capital Budget: The system priority lists 43 items for new appropriations, and the Governor's budget funded through item 17.
 - A College system-requested bill that saw action: HB 1714-granting a high school diploma to students over the age of 16 who complete an associate degree. HB 1300-creating the re-investing in our colleges program, died. In summary, Dr. Stokes said that all the bills we wanted to die, died; things we wanted to change, changed; and things we wanted to move forward, moved forward, with the exception of HB 1300.
- Ad-Hoc Governance Committee: Judy Hartmann, Doug Mah
 - Trustee Hartmann presented a status report from the meeting of the Ad-Hoc Governance Committee (Trustee Hartmann, Board Chair Mah and Dr. Stokes) that is reviewing the Board policies:
 - Preliminary recommendation: No change to the following Policies:
 - 115: Academic Freedom
 - 112: Board Role in College Governing Bodies
 - 104: Committees
 - 114: Conflict of Interest
 - 110: Delegation of Authority to the President
 - 111: Delegation of the President's Authority to a Designee

- 106: Establishment, Revision and Oversight of Board Legislation
- 108: Function, Purpose and Authority of the Board of Trustees
- 118: Governance Model
- 133: Naming Structures and Programs Policy
- 101: Name, Composition and Powers of the Board of Trustees
- Preliminary recommendation: Language change to update Policy 116: College Foundation Policy, by replacing the former mission with the new Foundation mission statement.
- The following Policies are being reviewed for possible amendment:
 - 113: Code of Ethics
 - 105: Meetings
 - 102: Powers of the Board and their Powers and Duties
- The Ad-Hoc Governance Committee has delegated the review of Policy 117: Financial Stability and Solvency, to the Board Finance Committee.
- Board Finance Committee: Jeff Davis
 - There was no committee meeting and no report.
- CTC Strategic Advocacy Committee: Judy Hartmann
 - There was no committee report.
- Foundation Board: Leonor Fuller
 - At the Foundation's annual retreat she attended on January 7, the attendees received the Foundation's Report Card. She provided copies of the Report Card to the trustees and highlighted a few accomplishments under Operations, Alumni Association, Scholarships and Student Success Funding, and Fundraising and Marketing.

REPORT FROM THE COLLEGE PRESIDENT

- Dr. Stokes reported the following:
 - No Student Senate, Faculty Union, and Faculty Senate Reports
 - College in the High School Update: There are 415 students enrolled as of February 6, 2019
 - The State Board has increased SPSCC's 2018-19 Basic Food Employment and Training (BFET) Grant by \$50,000; New Amount \$188,016
 - He was invited, and will participate, in a multinational study conducted by the Organization for Economic and Cooperative Development (OECD). OECD is an international organization of 37-member countries in the Americas, Europe and East Asia and is headquartered in Paris, France. The focus of the study is to help governments better understand and improve articulation and alignment between higher education systems and labor markets.
 - He provided copies of the following:
 - NWCCU Accreditation Official Response letter

- Invitations to the All-Washington Academic Team Ceremony
- Operational Plan updates
- Three Articles:
 - “Dr. Angela Bowen Center for Health Education Unveiling” – VOICE magazine
 - “Thurston-Lewis Regional Partnership Moves Forward with Grain Facility Plan” – The Chronicle, Centralia
 - “Popular Distillery Continues to Give Back” – 253 Lifestyle Magazine
- January, February, and March issues of *The Sounds*, the students’ newspaper
- He noted other information located in the board binders:
 - President’s Outreach Activities List
 - Personnel Update

STUDY SESSION

Master Plan

Marty Mattes, Director of Facilities, reviewed the Facilities Master Plan Update, which included the following:

- 7 Master Plan Goals
- Progress of each of the 7 Master Plan Goals
- Capital Projects Timeline
- 2017-2019 Capital Budget Expenditures
- 2010 Current Developments:
 - Health & Wellness Center (Olympia)
 - Craft Brewing & Distilling Facility (Tumwater)
 - Dr. Angela Bowen Center for Health Education (Olympia)
- Potential and future developments at the Olympia and Lacey Campuses
- Local, regional, and state organizations to which the college rents facilities and also partnership organizations that provide space/facility for college programs and students.

For the Craft Brewing & Distilling facility, all the shaded areas on the diagrams that were discussed are associated with tenant improvements. Tenant improvement costs have increased, and how the college pays for the improvements would be a question for the Board. The Board will consider the financing associated with tenant improvements at the March board meeting.

EXECUTIVE SESSION

At 3:26 p.m. Chair Mah announced that the Board was going into executive session to review the performance of public employees ((RCW 42.30.110(1)(g))). The executive session was estimated to last for an hour, and no action would be taken by the Board during the executive session.

RECONVENE REGULAR MEETING

The executive session concluded at 4:32 p.m. with no action taken, and the regular meeting reconvened at 4:32 p.m.

ADJOURNMENT 4:32 p.m.



DOUG MAH, BOARD CHAIR
SOUTH PUGET SOUND COMMUNITY COLLEGE



TIMOTHY STOKES, SECRETARY
SOUTH PUGET SOUND COMMUNITY COLLEGE