

**South Puget Sound Community College  
BOARD OF TRUSTEES  
REGULAR MEETING  
AGENDA  
Tuesday, June 11, 2019  
Building # 25 – Boardroom  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292**

If you require special accommodations during your attendance at the Board meeting, please contact Diana Toledo at 596-5206 one day before the scheduled meeting.

**REGULAR MEETING 12:30-4:30 P.M.**

- 1. CALL TO ORDER**
- 2. ROLL CALL**

**EXECUTIVE SESSION – 12:30-3:00 P.M.**

***The Board is going into Executive Session: to review the performance of public employees.***

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

**RECONVENE REGULAR MEETING – 3:00-4:30 P.M.**

**3. APPROVAL OF CONSENT AGENDA:**

**A. ADOPTION OF MINUTES**

- May 14, 2019 regular board meeting

**(TAB 1)**

- May 14, 2019 special board meeting (Lacey Building 3 Tour)
- May 23-24, 2019 special board meeting (ACT Spring Conference)

**B. MEETINGS AND CONFERENCES**

- October 16-19, 2019 ACCT Leadership Congress, San Francisco

**C. ANNOUNCEMENTS**

- Graduation, Saturday, June 15, 2019, The Evergreen State College

**D. DATE OF THE NEXT BOARD MEETING**

Regular Meeting  
September 11, 2018  
2:30-4:30 p.m.  
Building # 25 - Boardroom  
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2011 Mottman Road, S.W.  
Olympia, WA 98512-6292

**E. WASHINGTON STATE AUDITOR'S REPORT (TAB 1A)**

- The Washington State Auditor has completed an audit of the college's Financial Statements for the period of July 1, 2017-June 30, 2018. The audit was clean, with no findings. The audit report was reviewed by the Board in advance of the June meeting. Board approval of the June Consent Agenda will indicate Board acceptance of the Washington State Auditor's Report for the period of July 1, 2017-June 30, 2018.

**4. SPECIAL INTRODUCTIONS**

**5. COMMENTS FROM THE AUDIENCE**

**6. BOARD SPECIAL COMMITTEE LIAISON REPORTS**

- ACT Legislative Action Committee: Leonor Fuller, Jeff Davis
- Ad-Hoc Governance Committee: Judy Hartmann, Doug Mah
- Board Finance Committee: Jeff Davis, Steven Drew
- CTC Strategic Advocacy Committee: Judy Hartmann
- Foundation Board: Leonor Fuller

**7. REPORT FROM THE COLLEGE PRESIDENT (10 mins.; 3:15-3:25) (TAB 2)**

**8. INFORMATIVE REPORT**

- 8.1 Foundation Annual Report (10 mins.; 3:25-3:35)  
(Information – No Board Action Required)

Jason Robertson, President of the College Foundation Board of Directors, will provide a report.

**9. POLICY**

- 9.1 College Strategic Plan *(5 mins.; 3:35-3:40)* **(TAB 3)**  
(Board Action Required)

A draft College Strategic Plan has been developed and reviewed by college staff, faculty, and the Board of Trustees over the last several months. The Board will consider adoption of the College Strategic Plan.

- 9.2 Faculty – Award or Denial of Contract Renewal *(5 mins.; 3:40-3:45)* **(TAB 4)**  
(Board Action Required)

The Probationary Review Committees (PRC) for Professor Evelyn Harry, Professor Zack Martin, and Counselor Ross Artwohl have completed their activities and prepared evaluation and progress reports. Committee reports were reviewed by the Board prior to the June meeting. The Board will consider the renewal or non-renewal of their contracts.

(Second Year: Evelyn Harry, Dental Assisting; Zack Martin, Welding; First Year: Ross Artwohl, Counselor)

- 9.3 Exceptional Faculty Awards – Spring Quarter *(5 mins.; 3:45-3:50)* **(TAB 5)**  
(Board Action Required)

The Faculty Awards Committee reviewed the applications for the Spring Quarter 2019 Exceptional Faculty Awards. Vice President for Instruction Dr. Michelle Andreas will present the committee's recommendation in TAB 5.

- 9.4 Election of 2019-2020 Board of Trustees Officers *(5 mins.; 3:50-3:55)*  
(Board Action Required)

The Board will consider the nominating committee's recommendations for the election of 2019-2020 Board officers.

- 9.5 President's Contract *(10 mins.; 3:55-4:05)*  
(Board Action Recommended)

Following the annual presidential evaluation process, the Board will consider the college president's employment contract and related matters.

**10. BUILDINGS AND GROUNDS** No Report.

**11. BUDGET AND FINANCE**

- 11.1 2019-2020 Services & Activities Fee Budget *(10 mins.; 4:05-4:15)* **(TAB 6)**  
(Board Action Required)

Thanh Tran, ASB's Vice President of Finance, will present the list of allocations for the 2019-2020 Services and Activities Fee Budget.

- 11.2 Quarterly Financial Report *(5 mins.: 4:15-4:20)* **(TAB 7)**  
(Information – No Board Action Required)  
Rochele Johnson, Director of Budget and Fiscal Services, will provide a report on the financial operation of the third quarter of the FY 2019.

- 11.3 2019-2020 Budget *(10 mins.: 4:20-4:30)* **(TAB 8)**  
(Board Action Required)  
Al Brown, Vice President for Administrative Services, will present the 2019-2020 Budget for Board adoption.

**12. EXECUTIVE SESSION**

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**13. ACTION ITEM FROM EXECUTIVE SESSION**

**14. ADJOURNMENT**