

**South Puget Sound Community College  
BOARD OF TRUSTEES  
REGULAR MEETING  
Tuesday, December 10, 2019  
Building #25 – Boardroom  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292**

If you require special accommodations during your attendance at the Board meeting, please contact Diana Toledo at 36-596-5206 one day before the scheduled meeting.

**REGULAR MEETING 2:30-4:30 P.M.**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF CONSENT AGENDA**

**A. ADOPTION OF MINUTES (TAB 1)**

- October 8, 2019 special board meeting (Board Reception)
- November 7-8, 2019 special board meeting (ACT LAC Retreat & Fall Conference)
- November 12, 2019 regular board meeting

**B. MEETINGS AND CONFERENCES**

- February 17-18, 2020 ACT Winter Conference and Legislative Contact Conference (New Trustee Orientation and Transforming Lives Award Dinner on February 17)

**C. ANNOUNCEMENTS**

**D. DATE OF THE NEXT BOARD MEETING**

Regular Meeting  
January 14, 2020  
2:30-4:30 p.m.  
Building # 25 - Boardroom  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292

**E. 2020-2021 BOARD MEETING SCHEDULE (TAB 1A)**

**F. 2021-2022 COLLEGE INSTRUCTIONAL CALENDAR (TAB 1B)**

4. **SPECIAL INTRODUCTIONS** *(10 mins.)*
  - Recognition of Student Nominee: The Board of Trustees will recognize student Amanda Sides as the Board’s nominee for the (Association of College Trustees) ACT’s 2020 Transforming Lives Award
  - Women’s Basketball Team and Men’s Basketball Team
5. **COMMENTS FROM THE AUDIENCE**
6. **BOARD SPECIAL COMMITTEE REPORTS** *(15 mins.)*
  - ACT Legislative Action Committee (LAC): Steven Drew, Jeff Davis
  - Board Finance Committee: Jeff Davis, Steven Drew
  - Foundation Board: Judy Hartmann
7. **REPORT FROM THE COLLEGE PRESIDENT** *(15 mins.) (TAB 2)*
8. **INFORMATIVE REPORT**
9. **POLICY**
  - 9.1 Board of Trustees Resolution 19-04 *(10 mins.) (TAB 3)*  
(Board Action Required)  
Resolution 19-04 will be presented for Board consideration and adoption. The Board recognizes Leonor Fuller for her many dedicated years of service as a member of the Board of Trustees and a tireless advocate for the students, the college, and the community.
10. **BUILDINGS AND GROUNDS**
  - 10.1 2021-23 Capital Request *(30 mins.) (TAB 4)*  
(Board Action Required)  
Marty Mattes, Director of Facilities, and Ross Whitehead, Principal with SSW Architects, will provide information on the 2021-23 Major Capital Project Request. Final submission is due to the State Board by December 18, 2019. The 2019 Campus Master Plan update will be part of the Board review for formal adoption to be included with the capital project submission.
11. **BUDGET AND FINANCE**
  - 11.1 Quarterly Financial Report *(10 mins.) (TAB 5)*  
(Board Information – No Board Action Required)  
Director of Budgeting & Fiscal Services Rochele Johnson will report on the financial operation of the first quarter of the 2019-20 academic year.
12. **COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES**

**13. EXECUTIVE SESSION**

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

**14. ACTION ITEM FROM EXECUTIVE SESSION**

**15. ADJOURNMENT**