South Puget Sound Community College
BOARD OF TRUSTEES
REGULAR MEETING
AGENDA
Tuesday, June 9, 2020

The meeting will take place in a virtual space to comply with government restrictions on public gathering due to COVID-19 health risks.

REGULAR MEETING   11:30-4:30 P.M.

1.   CALL TO ORDER

2.   ROLL CALL

EXECUTIVE SESSION – 11:30-2:30 P.M.

The Board is going into Executive Session: to review the performance of public employees.

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

RECONVENE REGULAR MEETING – 2:30-4:30 P.M.
Zoom video conference: https://spscc.zoom.us/j/99901523784   Meeting ID: 999 0152 3784
Zoom phone conference: +1 253 215 8782   Meeting ID: 999 0152 3784

3.   APPROVAL OF CONSENT AGENDA:

      A. ADOPTION OF MINUTES   **(TAB 1)**
- May 12, 2020 regular board meeting

      B. MEETINGS AND CONFERENCES

C. ANNOUNCEMENTS
- Saturday, June 20, 2020, Virtual Commencement

D. DATE OF THE NEXT BOARD MEETING
Regular Meeting
September 8, 2020
2:30-4:30 p.m.
Building # 25 - Boardroom
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292

E. WASHINGTON STATE AUDITOR'S REPORT   (TAB 1A)
- The Washington State Auditor has completed their audits of the College's Financial Statement Audit for the fiscal year 2019 and the Accountability Audit covering fiscal years 2016, 2017, 2018, and 2019. The audit reports were reviewed by the Board in advance of the June meeting. Board approval of the June Consent Agenda will indicate Board acceptance of the Washington State Auditor's College's Financial Statement Audit Report and Accountability Audit Report.

4. COMMENTS FROM THE AUDIENCE
Due to the changing information related to COVID-19 and the June 9 being a virtual meeting, please email public comments to dtoledo@spscc.edu by 9:00 a.m. on Tuesday, June 9. Please type "Public Comment" in the subject of your email. Public comments received will be provided to the Trustees, entered into the record, and attached to the minutes of the June 9 meeting.

5. BOARD SPECIAL COMMITTEE REPORTS
- ACT Legislative Action Committee (LAC): Steven Drew, Jeff Davis
- Board Finance Committee: Jeff Davis, Rozanne Garman
- Foundation Board: Judy Hartmann, Steven Drew

6. REPORT FROM THE COLLEGE PRESIDENT   (TAB 2)

7. INFORMATIVE REPORT No Report.

8. POLICY

8.1 Faculty Award/Denial of Tenure and   (TAB 3)
Contract Renewal/Non-Renewal
(Board Action Required)
The Probationary Review Committees (PRC) for Professor Evelyn Harry, Professor Zack Martin, and Counselor Ross Artwohl have completed their activities and prepared evaluation and progress reports. Committee

reports were reviewed by the Board prior to the June meeting. The Board will consider tenure for third-year probationary faculty and renewal or non-renewal of contract for second-year counselor.
(Third Year: Evelyn Harry, Dental Assisting; Zack Martin, Welding; Second Year: Ross Artwohl, Counselor)

8.2   Exceptional Faculty Awards – Spring Quarter   **(TAB 4)**
       (Board Action Required)
       The Faculty Awards Committee reviewed the applications for the Spring Quarter 2020 Exceptional Faculty Awards. Vice President for Instruction Dr. Michelle Andreas will present the committee's recommendation in TAB 4.

8.3   Election of 2020-2021 Board of Trustees Officers
       (Board Action Required)
       The Board will consider the nominating committee's recommendations for the election of 2020-2021 Board officers.

8.4   President's Contract
       (Board Action Recommended)
       Following the annual presidential evaluation process, the Board will consider the college president's employment contract and related matters.

9.   BUILDINGS AND GROUNDS   No Report.

10.   BUDGET AND FINANCE

10.1   2020-2021 Services & Activities Fee Budget   **(TAB 5)**
       (Board Action Required)
       Dean of Student Engagement & Retention Jennifer Manley and Vice President for Student Services Dr. Dave Pelkey, will present the list of allocations for the 2020-2021 Services and Activities Fee Budget.

10.2   Quarterly Financial Report   **(TAB 6)**
       (Information – No Board Action Required)
       Vice President for Administrative Services Al Brown, will provide a report on the financial operation of the third quarter of the FY 2020.

10.3   2020-2021 Budget - Continuing Resolution   **(TAB 7)**
       (Board Action Required)
       Al Brown, Vice President for Administrative Services, will present Resolution 20-02 for the Board to give the college spending authority at the level that will allow operations to continue while the budget plan for 2020-2021 is being finalized.

11. **EXECUTIVE SESSION**
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12. **ACTION ITEM FROM EXECUTIVE SESSION**

13. **ADJOURNMENT**