

**South Puget Sound Community College  
BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES  
Tuesday, November 10, 2020  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292**

The meeting took place in a virtual space by video and phone conferencing to comply with government restrictions on public gathering due to COVID-19 health risks.

**CALL TO ORDER**

Board Chair Jeff Davis called the meeting to order at 2:32 p.m.

**ROLL CALL**

Attending by Zoom conferencing: Trustee Jeff Davis, Trustee Rozanne Garman, Trustee Doug Mah, Trustee Steven Drew, and Trustee Judy Hartmann, were present. Elizabeth McAmis, Assistant Attorney General (AAG), Education Division, was present.

**APPROVAL OF CONSENT AGENDA**

It was moved by Trustee Drew, seconded by Trustee Hartmann, and carried **THAT THE FOLLOWING CONSENT AGENDA ITEMS BE APPROVED:**

**A. ADOPTION OF MINUTES**

- October 13, 2020 regular board meeting

**B. MEETINGS AND CONFERENCES**

- ACT Legislative Action Committee Retreat (virtual), November 12, 2020
- ACT Fall Conference (virtual), November 13, 2020

**C. ANNOUNCEMENTS****D. DATE OF THE NEXT BOARD MEETING**

Regular Meeting  
December 8, 2020  
2:30-4:30 p.m.

South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292

**COMMENTS FROM THE AUDIENCE**

- Due to the changing information related to COVID-19 and the board meeting being a virtual meeting, public comments by email were solicited in advance of the Board meeting. The board secretary noted that there were no public

comments received by email. There were no comments from the attendees as well.

### **BOARD SPECIAL COMMITTEE LIAISON REPORTS**

- ACT Legislative Action (LAC): Steven Drew, Jeff Davis
  - Trustee Drew noted:
    - Currently it is static from the legislative standpoint.
    - Functionally favorable shift in the Senate for our issues.
    - Budget forecast is still that there is not a substantial financial challenge for the remainder of the biennium.
    - The challenge will be for the next biennial budget.
- Board Finance Committee: Rozanne Garman
  - Trustee Garman has no report, but noted that the Board Finance Committee (Al Brown, Dr. Stokes, Trustee Garman) will meet in the near future to review financial reports.
- Foundation Board: Judy Hartmann
  - Trustee Hartmann reported the Foundation Board of Directors' last meeting on November 9, was outgoing President Jason Robertson's last meeting in that role.
  - Over \$8 million of the \$11.2 million goal has been met for the Student Success Campaign. Foundation added more staff to do better outreach and stewardship of their contributors and to write more grants to support more Foundation activities, which is what is occurring now. Getting to the \$8 million is a result of receiving some grants that Foundation was seeking through grant writing.
  - She has been named the Chair of the Campaign Cabinet, which is comprised of community members from all walks of the community. The Cabinet is open to receiving suggestions for representatives from the professional and technical area, communities of color, and the medical field.
  - Instead of focusing gifts that are specific to programs or projects, Foundation will be putting more funds into a Student Success bucket that is unrestricted contributions to provide more flexibility with student needs.

### **REPORT FROM THE COLLEGE PRESIDENT**

- There are no reports from the Student Senate, Faculty Union, and Faculty Senate.
- Dr. Stokes reported:
  - High Demand Salaries: The faculty union and administration have reached an MOU on High Demand faculty salaries using two tiers of stipends from Bill 2158 for faculty salaries received from the legislature. Negotiations start in January, and the Board will eventually see the final agreement. They want to have an MOU signed and in place for when the legislature convenes.
  - The College Foundation has a number of additional naming Resolutions coming to the Board for adoption.

- Winter Advising & Registration: Dr. Stokes reported their concern about winter quarter enrollment because of student attrition—“disappearing students”, which is happening across the state with K-12 and the universities as well. Vice President for Instruction Dr. Michelle Andreas said that we are trending strong currently, but we are worried about “disappearing students”—they do not withdraw-- they just stop attending. They are trying to reach out to these students multiple times in multiple ways. Dr. Andreas will reach out to The Center for Teaching & Online Learning (CTOL) regarding students who have not logged in to Canvas for two weeks. Administration hopes to find out more information about this attrition.
- WFSE Contract Negotiations: Exempt staff in Advising have decided to create a collective bargaining unit. Members of the Exempt union will elect a bargaining team and enter into negotiations with administration in the days ahead.
- Vaccine Drive-Through Location: The Department of Health is in very, preliminary stages of planning and getting MOUs in place with the college on possible scenarios regarding a potential vaccine drive-through location on campus.
- He noted the President’s Outreach Activities List and the Capital Facilities Update provided to the trustees.

## POLICY

### Code of Student Rights & Responsibilities

Vice President for Student Services Dr. Dave Pelkey has been working with our AAG to update the main Code of Student Rights and Responsibilities, which requires Washington Administrative Code (WAC) updates. The Board reviewed the first draft of the revisions to the Code in October.

He reviewed that the Code was last updated in 2012, and the language does not hold up to the challenges on campus currently. Some areas being updated are cyber bullying, on-line harassment, and academic integrity. The final document will be the first to be used statewide.

There was a concern brought up regarding the language in section (10) Alcohol, Drug, and Tobacco Violations, section (b) Marijuana, that shows “possession as a chargeable offense” that seems to create inequity. The AAG said that the statement is there to be compliant with federal law. Federal law still criminalizes the use of marijuana on college premises or in connection with college activities.

After much discussion, there was a suggestion to amend section (10) (b) Marijuana, by adding the following language (b) Marijuana: ‘The use, possession, “(where possession is illegal under federal, state, or local law)” delivery, or sale of marijuana...’

It was moved by Trustee Mah and seconded by Trustee Drew **THAT THE BOARD OF TRUSTEES AMEND THE CODE OF STUDENT RIGHTS AND RESPONSIBILITIES**

**WITH THE SUGGESTED ADDITION. THE MOTION CARRIES.**

As there were no other changes, it was moved by Trustee Mah and seconded by Trustee Drew **THAT THE BOARD OF TRUSTEES RELEASE THE CODE OF STUDENT RIGHTS AND RESPONSIBILITIES AS AMENDED FOR PUBLIC REVIEW AND INPUT. THE MOTION CARRIES.**

Dr. Pelkey noted that the amended document will be reviewed with the students, the student government, and then by the Board of Trustees in January for final approval.

## Board of Trustees Resolution 20-03

Foundation Executive Director Tanya Mote presented Resolution 20-03 for Board consideration and adoption. Olympia Orthopaedic Associates has generously contributed financially to the College in support of scholarships and student success. Board Chair Davis read the following:

*WHEREAS, the Olympia Orthopaedic Associates has exemplified the very best qualities of a college supporter, friend, and neighbor and has demonstrated extraordinary service, excellence, and commitment to our community and to South Puget Sound Community College; and*

*WHEREAS, the Olympia Orthopaedic Associates has generously contributed financially to the College in support of scholarships, and student success; and*

*WHEREAS, the Gymnasium is housed within the Gymnasium/Health & Wellness Center on the Mottman campus;*

*NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees acknowledges the dedicated support of the Olympia Orthopaedic Associates to South Puget Sound Community College and, in recognition of the Olympia Orthopaedic Associates' generous support and its continuous friendship to the College, extends a unanimous vote to name the Gymnasium within the Gymnasium/Health & Wellness Center the "Olympia Orthopaedic Associates Gymnasium."*

*Presented this 10<sup>th</sup> day of November 2020.*

It was moved by Trustee Mah and seconded by Trustee Garman **THAT THE BOARD OF TRUSTEES APPROVE RESOLUTION 20-03, TO NAME THE GYMNASIUM WITHIN THE GYMNASIUM/HEALTH & WELLNESS CENTER, THE OLYMPIA ORTHOPAEDIC ASSOCIATES GYMNASIUM, IN RECOGNITION OF OLYMPIA ORTHOPAEDIC ASSOCIATES' GENEROUS SUPPORT AND ITS CONTINUOUS FRIENDSHIP TO SOUTH PUGET SOUND COMMUNITY COLLEGE. THE MOTION CARRIES.**

**BUILDINGS AND GROUNDS** No Report.

**BUDGET & FINANCE** No Report.

**STUDY SESSION**

The Board had its Diversity and Equity Training #1 with local advocate and educator Erin Jones.

**EXECUTIVE SESSION** None.

**ADJOURNMENT** 4:30 p.m.

Handwritten signature of Jeff Davis in black ink.

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JEFF DAVIS, BOARD CHAIR  
SOUTH PUGET SOUND COMMUNITY COLLEGE

Handwritten signature of Timothy Stokes in black ink.

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TIMOTHY STOKES, SECRETARY  
SOUTH PUGET SOUND COMMUNITY COLLEGE