

**South Puget Sound Community College
BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
Tuesday, December 8, 2020
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292**

The meeting took place in a virtual space by video and phone conferencing to comply with government restrictions on public gathering due to COVID-19 health risks.

CALL TO ORDER

Board Chair Jeff Davis called the meeting to order at 2:33 p.m.

ROLL CALL

Attending by Zoom conferencing: Trustee Jeff Davis, Trustee Doug Mah, Trustee Steven Drew, and Trustee Judy Hartmann, were present. Trustee Rozanne Garman was absent. Elizabeth McAmis, Assistant Attorney General (AAG), Education Division, was present.

APPROVAL OF CONSENT AGENDA

It was moved by Trustee Mah, seconded by Trustee Hartmann, and carried **THAT THE FOLLOWING CONSENT AGENDA ITEMS BE APPROVED:**

A. ADOPTION OF MINUTES

- November 10, 2020 regular board meeting

B. MEETINGS AND CONFERENCES

- ACT Winter Legislative Contact Conference (Virtual Event),
January 25, 2021

C. ANNOUNCEMENTS**D. DATE OF THE NEXT BOARD MEETING**

Regular Meeting

January 12, 2021

2:30-4:30 p.m.

South Puget Sound Community College

2011 Mottman Road, S.W.

Olympia, WA 98512-6292

E. 2021-2022 BOARD MEETING SCHEDULE**F. 2022-2023 COLLEGE INSTRUCTIONAL CALENDAR**

With the approval of the Consent Agenda, the Board also adopted:

- The minutes of the November 10, 2020 Board of Trustees meeting as presented in TAB 1.

- The 2021-22 Board Meeting Schedule as presented in TAB 1A.
- The 2022-2023 College Instructional Calendar, Proposal 1, as presented in TAB 1B.

COMMENTS FROM THE AUDIENCE

- Due to the changing information related to COVID-19 and the board meeting being a virtual meeting, public comments by email were solicited in advance of the Board meeting. The board secretary noted that there were no public comments received by email. There were no comments from the attendees as well.

BOARD SPECIAL COMMITTEE LIAISON REPORTS

- ACT Legislative Action (LAC): Steven Drew, Jeff Davis
 - Trustee Drew reported that committee assignments have not been made in both Chambers. The process concludes later in the week.
 - Trustee Mah reported that ACT and WACTC are making sure the system does not slip backwards, and retains the gains and accomplishments made through the last several biennium. The Capital Budget request projection is good according to David Schumacher of the Washington Office of Financial Management (OFM), and the revenue projections are significantly better than when we started out.
- Board Finance Committee: Rozanne Garman
 - There was no report.
- Foundation Board: Judy Hartmann
 - Trustee Hartmann reported that the regular Foundation meetings are over for the year, except for a celebratory virtual meeting on December 11.
 - The Campaign Cabinet's background and planning work is underway, with discussions on tools and messages they might use as they take the campaign to the larger community.

REPORT FROM THE COLLEGE PRESIDENT

- ASB President Nadaa Elbarbary provided the Student Senate report:
 - Food Pantry: Fall Quarter total: 167 visits; they were seeing 30 households per week.
 - Instead of the Shoebox Christmas, they will have a gift card drive and a hygiene drive.
 - Fall Quarter has been all about student engagement. They surveyed students between October 26 and November 9 to evaluate student online learning experience. Of the 151 participants, 33 experienced Wi-Fi access and connection issues; 31 experienced technical issues; 36 experienced textbook affordability challenges; and 72 experienced financial challenges. They will bring the results to their Winter Quarter goals. Already, student Wi-Fi access has been extended from 8:00 a.m.-3:00 p.m.
 - They have challenges getting clubs involved. Five clubs were approved. They will utilize social media platform *Discord* to enable clubs and students to communicate easier, and will also have an online Club Fair.
 - Dr. Stokes noted that a \$10 donation will be made in the name of every

faculty and staff at the college, to the SPSCC Food Pantry, totaling \$7,400.

- Dr. C.J. Dosch, English Professor and Faculty Union President reported:
 - It has been a very busy quarter. At the October board meeting they had reviewed the Reduction in Force (RIF) process. He said that the faculty member does not contest it and the final resolution does him well.
 - Vice President for Instruction Dr. Michelle Andreas noted that our academic transfer structure is by discipline and not by programs. We usually do not bring to the Board if we stop offering a discipline or courses. What we do bring them is any possibility of a RIF of faculty. Since we are not doing a RIF, but rather a resignation from the faculty member, we will not be bringing to the Board the fact that we will no longer be offering geology. Dr. Stokes also noted that he had sent an update to the trustees and had not received any questions.
 - A High-Demand MOU from the HB 2158 has been signed. The aftereffect of this is that it has created some morale issues over disparity and inequity of such a law. It creates unfairness for faculty pay/compensation, which will linger, so we will be dealing with that this year. Hopefully, we can find a way to bring some parity to the compensation between the tiers.
 - Faculty will be bargaining issues: workload, expectations and definitions, compensation, long-term online teaching.
 - At the state level, their legislative agenda for AFT-WA aligns with the college coalition and their Omnibus bill with a focus on racial and economic equity. Trustees, presidents, faculty unions can have shared messaging because it is good for the entire system.
 - Textbook affordability is really a challenge for students, and is also a faculty issue. It is not just around cost; it is about accessibility and content. Faculty support students, but it is a “huge ask to make classroom textbooks free.” It does not come free--it is highly labor-intensive, especially if faculty develops and sources out their own materials. OER products are getting better, but still lacking.”
- Dr. Stokes reported:
 - He and Dr. Dosch were in a call with legislators planning to sponsor the Omnibus bill. There are areas we can join together, but a couple of the items are concerning--counselor to student ratio and requirement of 70% of courses be taught by tenured faculty. A better bill may be to bring some pay equity between high-demand faculty and the faculty in humanities and social sciences.
 - In November, he reported concern about winter quarter enrollment because of student attrition--430 disappearing students that do not withdraw, but just stop attending. He sent the trustees follow-up information on this.
 - Code of Student Rights and Responsibilities, Title IX--Vice President for Student Services Dr. Dave Pelkey reported that there is optimism that the Title IX changes will be one of the earlier executive order changes in the

Biden administration. He asked the Board for a 30-day extension to present the final draft in February--at that point they will have the changes in Title IX and other adjustments from the Board.

- He noted the President's Outreach Activities List provided to the trustees.

POLICY

Exceptional Faculty Awards – Fall Quarter

The Faculty Awards Committee reviewed the applications for the Fall Quarter 2020 Exceptional Faculty Awards. Vice President for Instruction Dr. Michelle Andreas presented the committee's recommendations in TAB 3.

Attributes of Open Pedagogy- Amy Kassler (Psychology) and Sarah Kaip (Library)
Exceptional Faculty Award: \$3,236

Proposal:

"Sarah created an open pedagogy assignment designed to help Amy Kassler replace her textbook in abnormal psychology. Students will search for and evaluate Open Educational Resources (OER) using a rubric and make recommendations to Amy who, with Sarah, will review and edit content. Amy will begin using the new OER course content Winter Quarter 2022. This new OER textbook will save each student \$198. In addition, this assignment could serve as a model for other professors to replace their textbooks."

Advanced Manufacturing Restructure- Chad Bacon (Advanced Manufacturing)
Exceptional Faculty Award: \$3,864

Proposal:

"The purpose for the proposed activity is to revamp the advanced manufacturing curriculum to better prepare students for regional job and career opportunities. Through a visioning event and recent additional collection of input from industry representatives, Chad will examine offering more courses specific to advanced manufacturing to address student gaps that have been identified through a comprehensive program review. We currently do not have any exploratory classes for students who may be interested in the advanced manufacturing industry, even though it is a field with anticipated growth locally. Additionally, students currently have to enroll in a minimum 13 credits outside of the discipline to receive their degree, and many of the current courses on the program planning guide are not available every quarter and often times have wait lists that make it difficult for students to complete the necessary coursework for graduation. With the creation of additional industry-specific classes, students will stay within the advanced manufacturing discipline to earn the degree and develop specialized skills and knowledge that are immediately marketable upon graduation. In addition to the modifications of the advanced manufacturing specific coursework, a shift in the pathway design will allow for CCS and GEN Ed classes to be completed earlier in their degree and align with the guided pathways recommendations of completing mathematics and English within the first 45 credits."

It was moved by Trustee Mah and seconded by Trustee Hartmann, **THAT THE BOARD OF TRUSTEES APPROVE THE TWO EXCEPTIONAL FACULTY AWARDS FOR**

FALL QUARTER 2020 AS PRESENTED IN TAB 3. THE MOTION CARRIES.

Board of Trustees Resolutions

Tanya Mote, Executive Director of College Foundation, explained that as part of their Campaign, the Foundation will have several naming resolutions that will be presented to the Board for consideration and adoption through the year. She shared stories about caring and generous individuals and their impact on SPSCC and its students.

Trustee Judy Hartmann read Resolution 20-04 Bruno & Evelyne Betti Automotive & Welding Center:

WHEREAS, Bruno & Evelyne Betti actively supported South Puget Sound Community College, and their support has provided hundreds of SPSCC technical students with tools to assist in their vocations and have made an indelible impact on both South Puget Sound Community College and the students that have benefited from their generosity; and

WHEREAS, the Automotive & Welding Center is housed within the Automotive/Welding/Central Services Building 16 on the Mottman campus; and

WHEREAS, The Bruno & Evelyne Betti Foundation has offered its substantial and consistent support to the College;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees acknowledges the dedicated support of Bruno & Evelyne Betti to South Puget Sound Community College and, in recognition of their consistent and generous support and friendship to the College, extends a unanimous vote to name the Automotive/Welding/Central Services Building 16 the *"Bruno & Evelyne Betti Automotive & Welding Center, Building 16."*

Presented this 8th day of December 2020.

It was moved by Trustee Hartmann and seconded by Trustee Mah **THAT THE BOARD OF TRUSTEES APPROVE RESOLUTION 20-04, TO NAME THE AUTOMOTIVE/WELDING/CENTRAL SERVICES BUILDING 16 THE BRUNO & EVELYNE BETTI AUTOMOTIVE & WELDING CENTER, BUILDING 16. THE MOTION CARRIES.**

Trustee Judy Hartmann read Resolution 20-05 Bruno & Evelyne Betti Healthcare Simulation Lab

WHEREAS, Bruno & Evelyne Betti have made a profound difference within both the college and our community and have actively supported the advancement of healthcare and vocational training within our community, and whose gifts will forever transform South Puget Sound Community College and its ability to support both students and the community; and

WHEREAS, the Healthcare Simulation Lab is housed within the Dr. Angela Bowen Center for Health Education; and

WHEREAS, Bruno & Evelyne Betti have offered substantial support to the College;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees acknowledges the dedicated support of Bruno & Evelyne Betti to South Puget Sound Community College, and in recognition of their generous support and friendship, extends a unanimous vote to name the Healthcare Simulation Lab the *"Bruno & Evelyne Betti Healthcare Simulation Lab."*

Presented this 8th day of December 2020.

It was moved by Trustee Hartmann and seconded by Trustee Mah **THAT THE BOARD OF TRUSTEES APPROVE RESOLUTION 20-05, TO NAME THE HEALTHCARE SIMULATION LAB THE BRUNO & EVELYNE BETTI HEALTHCARE SIMULATION LAB. THE MOTION CARRIES.**

Trustee Judy Hartmann read Resolution 20-06 Karen L. Brunstrom Jordan Tonelli Art Studio

WHEREAS, Karen L. Brunstrom Jordan Tonelli was committed to serve and support others in need and was an artist of many disciplines and routinely demonstrated art's ability to infuse creativity and radiance into the lives of both those that create and view it; and

WHEREAS, the Painting and Drawing Classroom 293 is housed within the Kenneth J. Minnaert Center for the Arts, Building 21 on the Mottman campus; and

WHEREAS, Karen L. Brunstrom Jordan Tonelli was a patron of the arts and artists and actively supported South Puget Sound Community College and its students;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees acknowledges the dedicated support of Karen L. Brunstrom Jordan Tonelli to South Puget Sound Community College, and in recognition of Karen L. Brunstrom Jordan Tonelli's consistent and generous support and friendship to the College, extends a unanimous vote to name the Painting and Drawing Classroom 293 the "*Karen L. Brunstrom Jordan Tonelli Art Studio*."

Presented this 8th day of December 2020.

It was moved by Trustee Hartmann and seconded by Trustee Mah **THAT THE BOARD OF TRUSTEES APPROVE RESOLUTION 20-06, TO NAME THE PAINTING AND DRAWING CLASSROOM 293 THE KAREN L. BRUNSTROM JORDAN TONELLI ART STUDIO. THE MOTION CARRIES.**

BUILDINGS AND GROUNDS No Report.

BUDGET & FINANCE No Report.

COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES


- Trustee Mah reminded the trustees of ACT's *Trustee Tuesday* for development opportunities. The first one on December 22 is on the Carver Policy Governance Model.
- Trustee Mah noted that "the college has done exceptional work—played an exceptional role in the community, not only doing the core mission of the college and serving as focal point for voting, diversity and equity work, but in being a cornerstone for the community and coming through Covid-19 in such an outstanding way. The Board says *thank you* and recognizes that for a job well done. Pat yourselves on the back."
- Trustee Hartmann encouraged everyone to take a breath before jumping back in in January.
- Trustee Davis gave credit to those who put together the Pet Film Festival video and the Kindness Is...Holiday video for bringing some unity at this time of year.

EXECUTIVE SESSION None.

ADJOURNMENT 3:56 p.m.



JEFF DAVIS, BOARD CHAIR
SOUTH PUGET SOUND COMMUNITY COLLEGE



TIMOTHY STOKES, SECRETARY
SOUTH PUGET SOUND COMMUNITY COLLEGE