

Foundation Scholarship Essay: Revision Checklist

When you apply for a Foundation scholarship (spscc.edu/foundation), the essay is your one opportunity for the application reviewers to get to know you and your reasons for being at SPSCC. Investing some time revising your essay is well worth it: it could be the difference between a forgettable essay and an impactful one – not to mention the difference between getting scholarship money and not.

Use this checklist to guide your revision process.* Be sure to reread and revise your draft multiple times before submitting. As always, feel free to visit LSS-West (building 22 room 101) for one-on-one help from a writing tutor.

Focus

- My essay addresses every component of the prompt. (The Foundation asks for an essay on “yourself, your journey, and what your education at SPSCC means to you.”)
- Every supporting detail fits into why I am at SPSCC, why I have chosen my academic/career path, or how a scholarship will make a difference in my life.
- I describe a specific plan for accomplishing my academic/career goals.
- I provide specific examples from my life to illustrate my essay's main points.

Organization

- My first paragraph is interesting and memorable.
- Each paragraph of my essay has a single main idea.
- My essay tells a coherent story that includes my reasons for being at SPSCC (past), my accomplishments here so far (present), and my plan for achieving academic/career goals (future).

Tone

- When I read my essay out loud, I can hear my own voice in it.
- My tone is professional yet personal.

Length

- My essay fits within the word or page requirement. (The Foundation asks for a 1-2 page essay.)

Editing and Proofreading

- My language is clear and easily understood by the average reader.
- My essay has no spelling errors, typos, or unnecessary words.

* If you have not yet written a draft, consult our resource titled “Foundation Scholarship Essay: Getting Started.”

