



Enrollment Services

2011 Mottman Rd SW Olympia, WA 98512

www.spscc.edu

Ph. (360) 596-5241

enroll@spscc.edu

Under Age Enrollment

The minimum age for admission to South Puget Sound Community College is 18 years of age. You will fill out this Under Age Enrollment application if the following are true:

1. You will be at least 14 years of age but younger than 18 years of age during the quarter you would like to enroll
2. You are not in the Running Start program
3. You have not earned your GED or High School Diploma

If these criteria fit you, then please move forward with completing this application and following the Under Age Enrollment steps provided here:

www.spscc.edu/apply/under-age-student-admissions

If these criteria do not fit you, please email outreach@spscc.edu to learn more about high school programs that might be right for you

Student Last Name	Student First Name	Student MI	Contact Phone Number
Name you want us to use	Parent/Guardian Name	Student Contact Email Address	
First quarter you wish to enroll at South Puget Sound CC:	<input type="checkbox"/> Summer (July - August) <input type="checkbox"/> Fall (September – December) <input type="checkbox"/> Winter (January – March) <input type="checkbox"/> Spring (April – June)		
Current School Name <i>(or home school)</i>	Current Grade	Current School Counselor Name <i>(NA if home schooled)</i>	

*Note: If you are applying to start in **SUMMER**, please list the school, grade and Counselor information for the **upcoming** academic year. Ex: you finished 8th grade this spring and will be a 9th grader in high school next year, list your high school, 9th grade and high school Counselor's name above.*

Explain below why enrolling at SPSCC is preferable to attending your current school & your intent for taking courses at the college.

Enrollment for your first quarter is limited to 5 credits total. If you are planning to complete a degree at SPSCC, you will need to enroll in CCS 101 (3 credits) within your first two quarters. Please list below the possible classes you are interested in enrolling:

Course Name	Item # (if known)	Credits

School Release: To be completed by school Counselor or designee

Note: if applying over the summer you may need to go to the district office for signature

- Student is released to enroll in courses at SPSCC FOR credit toward a diploma at our high school.
- Student is released to enroll in courses at SPSCC NOT for credit toward a diploma at our high school.
- Student is a home school student and an Intent to Home School form is on file *(no Counselor signature needed)*

School Counselor or Designee Signature	Phone Number	Date		
School Counselor or Designee Printed Name	School or District Name			

Notes from School Counselor or Designee *(if needed)*

Student and Parent/Guardian Agreement and Signature:

I understand that South Puget Sound Community College is an adult learning environment and the following are college norms and expectations:

- SPSCC students are comprised of various age groups, lifestyles, backgrounds, and experiences. All students are expected to contribute to classroom discussions and breakout work on group projects.
- SPSCC classes are 12 weeks long (fall, winter and spring quarter) or 8 weeks long (summer quarter) but encompass the same volume of work as a typical **year-long** high school course.
- SPSCC online and hybrid courses require reliable internet access to participate in class. **Face-to-face classes also require use of an online learning system.**
- SPSCC classes carry the expectation of two hours of work outside of class for every hour of time in class. For a five-credit class this equates to approximately 10 additional hours of work outside of class each week in addition to the 5 hours of class time.
- SPSCC classes can have content of a mature nature including sexuality, alternative lifestyles, war, and other mature topics. This content may be delivered in the form of lectures, literature, movies, art or other media.
- SPSCC classes may only be attended by the student. Parents and caregivers may not sit in class or interact with the Instructional faculty.
- All SPSCC students must follow the same academic policies and procedures. SPSCC does not make any special allowances or accommodations to students based on their age. Grades are part of the permanent student college record.

By signing below, the student and parent understand and agree to the conditions as stated above.

Student Signature	Date		
Parent/Guardian Signature	Date		

Administrative Use

Enrollment Services Staff Signature	Date		

- AUA Code in Service Indicators
- Advisor Code Assigned

Staff Notes