Safety and Health Committee Meeting Minutes

December 16th, 2021

2:15 PM – 3:00 PM

Bldg. 25 Boardroom and Zoom Meeting

Present: Raymond Bateh, Nicole Gugliotti, Susan Locke, Adam Michard, Karl Shenkel, Kamber Smith, Wendy Spengler, Tysha Tolefree, Chris Vella, Amy Warren, Dylan White, Tiffany Johnston, Samantha Dotson and Jeanine Lester (interpreter)

Absent: Sheryl Kermoade, Scott McLean, Vida Sherrard-Hannon, Sarah Kaip (winter break)

Meeting was called to order by Wendy Spengler at 2:18 p.m.

The November 2021 minutes were approved after fixing a spell check error.

1. Reports
2. Five-Year sprinkler inspection is due prior to the end of the year. We are waiting for a time when it will be scheduled by Stanley Sprinkler. Testing will be done on both campuses. Amy would like to coordinate with CCE. Dylan will give both campuses a heads up when this is going to be done.
3. Accident Investigation: There was one accident since the last meeting.
4. Employee was using the dish machine and slightly burned a few fingers. They did not go to the doctor at the time the incident report was filed.
5. L&I Report
6. We have received one new claim for the stairs in building 27. Karl is looking at it more thoroughly and measuring the treads as we have had some falls. Most trips are happening on bottom three stairs.

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| --- | --- | --- | --- | --- | --- |
|  **FY** **2020-2021** | **# of Claims** | **$$** | **FY** **2021-2022** | **# of Claims** | **$$** |
|  |  |  |  |  |  |
| July 2020 | 1 | $483.55 | July 2021 | 0 | $0.00 |
| August 2020 | 1 | $385.13 | August 2021 | 0 | $0.00 |
| September 2020 | 1 | $3,363.95 | September 2021 | 0 | $0.00 |
| October 2020 | 0 | $0.00 | October 2021 | 0 | $0.00 |
| November 2020 | 0 | $0.00 | November 2021 | 1 | 55.40 |
| December 2020 | 0 | $0.00 | December 2021 | 1 | 1006.84 |
| January 2021 | 0 | $0.00 | January 2022 |  |  |
| February 2021 | 0 | $0.00 | February 2022 |  |  |
| March 2021 | 0 | $0.00 | March 2022 |  |  |
| April 2021 | 0 | $0.00 | April 2022 |  |  |
| May 2021 | 0 | $0.00 | May 2022 |  |  |
| June 2021 | 1 | $285.00 | June 2022 |  |  |

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| --- | --- | --- | --- | --- |
| **Year** | **# of Claims/Year** | **Average Claims/Month** | **Yearly Cost** | **Monthly Average Cost** |
| 2015-2016 | 87 | 7.25 | $78,342.27 | $6,528.52  |
| 2016-2017 | 74 | 6.17 | $49,363.97 | $4,113.66 |
| 2017-2018 | 64  | 5.33  | $42,791.77 |  $3,565.98 |
| 2018-2019 | 35 | 2.91 | $25,858.31 | $2,154.86 |
| 2019-2020 | 20 | 1.67 | $14,823.87 | $1,235.32 |
| 2020-2021 | 4 | 0.33 | $4,517.63 | $376.47 |
| **2021-2022** | **0** | **0** | **$0.00** | **$0.00** |

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

1. Health & Wellness Update (Kamber Smith)
2. Still doing financial wellness with TwinStar. We have had lots of participants and two winners from SPSCC!
3. Healthy snacks for finals went well. We had leftovers and may offer it again at the beginning of the quarter
4. National hand washing awareness month
5. Emergency Management
6. Security is starting to revamp evac coordinator/red hat program for buildings. Will be reaching out to people that have done it in the past. Will be updating training and finding out who doesn’t have coordinators. Email Dylan White if you are interested in volunteering. We also need volunteers for Lacey campus, buildings 1 and 3.
7. Fire extinguisher testing is every month. Several times the extinguishers have been blocked. If you see a blocked extinguisher and can’t fix it, let Dylan know so he can address. Tiffany says someone came to dental and they are locked. Dylan says they really aren’t locked, the key hole is just to close them tightly. If you pull, they will all open.
8. Old Business
9. Board met on Tuesday and approved the crosswalk, parking for dental and improved lighting for lot M. Will be lots of activity within the next few months.
10. New Business

Ray is curious about the status of the sidewalk. Karl says they are still working on it, more to come in the next couple months.

The meeting adjourned at 2:30 p.m.

Our next meeting is scheduled for:

**January 27, 2022**

**2:15 PM – 3:00 PM**

**Bldg. 25 Boardroom and Via Zoom**

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| **PLEASE PUT THESE** | Date | Time | Location |
| **MEETING DATES ON**  | February 24, 2022 | 2:15pm-3:00pm | Bldg. 25 Boardroom or Zoom |
| **YOUR CALENDAR:** | March 24, 2022 | 2:15pm-3:00pm | Bldg. 25 Boardroom or Zoom |
|  | April 28, 2022 | 2:15pm-3:00pm | Bldg. 25 Boardroom or Zoom |
|  | May 26, 2022 | 2:15pm-3:00pm | Bldg. 25 Boardroom or Zoom |
|  | June 23, 2022 | 2:15pm-3:00pm | Bldg. 25 Boardroom or Zoom |
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