Human Resources would like to have an emergency contact person on file for you. This information is voluntary and confidential, and will be placed in your personnel file. It will <u>only</u> be used in the event of an emergency while on campus.

Emergency Contact Person: _____

Relationship to Employee: _____

Emergency Contact's Phone #: _____

Employee's Name Printed: _____

Employee's Signature: _____ Date: _____