Safety and Health Committee Meeting Minutes

February 25, 2021

2:15 PM – 3:00 PM

Zoom Meeting

Present: Al Brown, Donna Ching, Carolyn Clark, Nicole Gugliotti, Susan Locke, Lacy Neal, Rob Shailor, Karl Shenkel, Vida Sherrard-Hannon, and Amy Warren

Absent: Samantha Dotson, Tim Goebel, Sarah Hampton, Tiffany Johnston, Sheryl Kermoade, Dave Knoblach, Dana Larson, Scott McLean, Chris Vella, and Missy Yates

Meeting was called to order by Rob Shailor at 2:21 p.m.

The October 2020, November 2020, and January 2021 safety & health meeting minutes were approved.

1. Reports
2. Accident Prevention Plan – is now posted on the college’s website in the Employees section under Campus Reports, Requests and Services. Here is the link: <https://spscc.edu/sites/default/files/imce/news/articles/SPSCC%20accident%20prevention%20plan.pdf>
3. Accident Investigation:

None.

1. L&I Report
2. No recent claim information has been received by the College.

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| --- | --- | --- | --- | --- | --- |
|  **FY** **2098-2020** | **# of Claims** | **$$** | **FY** **2020-2021** | **# of Claims** | **$$** |
|  |  |  |  |  |  |
| July 2019 | 2 | $3,639.20 | July 2020 | 1 | $483.55 |
| August 2019 | 2 | $4,404.76 | August 2020 | 1 | $385.13 |
| September 2019 | 3 | $790.22 | September 2020 | 1 | $3,363.95 |
| October 2019 | 2 | $350.67 | October 2020 | 0 | $0.00 |
| November 2019 | 0 | $0.00 | November 2020 | 0 | $0.00 |
| December 2019 | 2 | $509.23 | December 2020 | 0 | $0.00 |
| January 2020 | 2 | $1,190.75 | January 2021 | 0 | $0.00 |
| February 2020 | 2 | $394.20 | February 2021 | 0 | $0.00 |
| March 2020 | 1 | $127.16 | March 2021 |  |  |
| April 2020 | 2 | $1,535.33 | April 2021 |  |  |
| May 2020 | 1 | $57.30 | May 2021 |  |  |
| June 2020 | 3 | $2,138.25 | June 2021 |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **# of Claims/Year** | **Average Claims/Month** | **Yearly Cost** | **Monthly Average Cost** |
| 2015-2016 | 87 | 7.25 | $78,342.27 | $6,528.52  |
| 2016-2017 | 74 | 6.17 | $49,363.97 | $4,113.66 |
| 2017-2018 | 64  | 5.33  | $42,791.77 |  $3,565.98 |
| 2018-2019 | 35 | 2.91 | $25,858.31 | $2,154.86 |
| 2019-2020 | 20 | 1.67 | $14,823.87 | $1,235.32 |
| **2020-2021** | **3** | **0.38** | **$4,232.63** | **$529.08** |

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

1. Health & Wellness Update
2. Lacy will be submitting the OSHA 300A report for 2020. There are no OSHA recordable illnesses or injuries for last year.
3. Emergency Management
4. COVID-19 return to work guidelines. The College is following the Department of Health and CDC guidelines. Kelly Green sent out an email dated February 25, 2021.
5. Snow Closure. The Mottman campus received about 14” of snow. Rob wanted to thank the Facilities Department along with the Security Department for all the work they did to ensure the safety of faculty, staff, and students so that they could return to safe campuses. A big thank you also goes to the Human Resources Department for all they do to see that the staff got paid.
6. Vaccine update. The drive thru vaccination site on the Olympia campus may open once the vaccine is available. At the time of this meeting, no date had been set.
7. Old Business
8. Safety Survey ended. The college received results of the statewide survey – 1) results of everyone taking the survey (government agencies and college/universities) and 2) SPSCC only results. Rob and Lacy will work with Kelly Green on sending out the results.
9. New Business

None.

The meeting adjourned at 2:35 p.m.

Our next meeting is scheduled for:

**March 25, 2021**

**2:15 PM – 3:00 PM**

**Via Zoom**

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| **PLEASE PUT THESE** | Date | Time | Location |
| **MEETING DATES ON**  | April 29, 2021 | 2:15pm-3:00pm | Bldg. 25 Boardroom or Zoom |
| **YOUR CALENDAR:** | May 27, 2021 | 2:15pm-3:00pm | Bldg. 25 Boardroom or Zoom |
|  | June 24, 2021 | 2:15pm-3:00pm | Bldg. 25 Boardroom or Zoom |
|  |  |  |  |