Safety and Health Committee Meeting Minutes

November 18, 2021

2:15 PM – 3:00 PM

Bldg. 25 Boardroom and Zoom Meeting

Present: Raymond Bateh, Donna Ching, Nicole Gugliotti, Susan Locke, Sarah Kaip, Adam Michard, Karl Shenkel, Kamber Smith, Wendy Spengler, Tysha Tolefree, Chris Vella, Amy Warren, and Tracy Smith (interpreter)

Absent: Tiffany Johnston (teaching), Sheryl Kermoade, Scott McLean, Vida Sherrard-Hannon, and Dylan White (seminar)

Meeting was called to order by Wendy Spengler at 2:19 p.m.

The October 2021 minutes were approved.

1. Reports
2. Five-Year sprinkler inspection is due prior to the end of the year. We are waiting for a decision on what company won the bid and when it will be scheduled.
3. Accident Investigation: There were two accidents since the last meeting.
4. Employee was getting into their chair and fell with the chair falling on top of her. Her supervisor is looking into making her desk/chair situation safer. Employee did not go to the doctor.
5. Employee was in welding and a spark hit his right eye. Since he was wearing all PPE required, there was nothing that could’ve been done to prevent this. The spark went underneath his glasses on the side. Employee did not seek medical treatment.
6. L&I Report
7. No report has been received.

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|  **FY** **2020-2021** | **# of Claims** | **$$** | **FY** **2021-2022** | **# of Claims** | **$$** |
|  |  |  |  |  |  |
| July 2020 | 1 | $483.55 | July 2021 | 0 | $0.00 |
| August 2020 | 1 | $385.13 | August 2021 | 0 | $0.00 |
| September 2020 | 1 | $3,363.95 | September 2021 | 0 | $0.00 |
| October 2020 | 0 | $0.00 | October 2021 | 0 | $0.00 |
| November 2020 | 0 | $0.00 | November 2021 |  |  |
| December 2020 | 0 | $0.00 | December 2021 |  |  |
| January 2021 | 0 | $0.00 | January 2022 |  |  |
| February 2021 | 0 | $0.00 | February 2022 |  |  |
| March 2021 | 0 | $0.00 | March 2022 |  |  |
| April 2021 | 0 | $0.00 | April 2022 |  |  |
| May 2021 | 0 | $0.00 | May 2022 |  |  |
| June 2021 | 1 | $285.00 | June 2022 |  |  |

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| --- | --- | --- | --- | --- |
| **Year** | **# of Claims/Year** | **Average Claims/Month** | **Yearly Cost** | **Monthly Average Cost** |
| 2015-2016 | 87 | 7.25 | $78,342.27 | $6,528.52  |
| 2016-2017 | 74 | 6.17 | $49,363.97 | $4,113.66 |
| 2017-2018 | 64  | 5.33  | $42,791.77 |  $3,565.98 |
| 2018-2019 | 35 | 2.91 | $25,858.31 | $2,154.86 |
| 2019-2020 | 20 | 1.67 | $14,823.87 | $1,235.32 |
| 2020-2021 | 4 | 0.33 | $4,517.63 | $376.47 |
| **2021-2022** | **0** | **0** | **$0.00** | **$0.00** |

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

1. Health & Wellness Update (Kamber Smith)
2. We had a successful blood drive with the grand total participants being 11. Our goal was fifteen so this was great. As a reminder you can donate blood anytime.
3. SPSCC will be starting a fall walking challenge from Nov. 15-29. The challenge is to simply walk for 30 minutes a day for 15 days and log it.
4. Today, November 18th, is the American Cancer Society’s Great American Smokeout event.
5. It is national diabetes month. Pre-diabetes is a serious health condition which affects 1 in 3 adults with most people not knowing they are at risk. There is a 60 second online risk test you can take at <https://www.diabetes.org/risk-test>.
6. SmartHealth – to qualify for next year’s $125 wellness incentive you must complete 2,000 SmartHealth points by November 30, 2021. (December 31, 2021 for new staff.) [Learn more about SmartHealth for details.](https://www.hca.wa.gov/employee-retiree-benefits/pebb-smarthealth)
7. Emergency Management
8. An Omnilert Technician conducted training with security staff on 11/9/21 so this tool can be better utilized.
9. All entry gates to the campus (Mottman, Crosby, and 29th Ave) have had new reflective tape placed on them so they can be better seen when closed due. There is a possibility of stop signs being added.
10. Old Business
11. Lot E walking path update – budget code is needed for the design of the path.
12. Building 21, metal on the sidewalk is a slipping hazard: Karl and Raymond walked the area in question. There are literally 100-150 of these areas on campus. Facilities will see if something can be done.
13. New Business
14. The security department is in the process of hiring staff to cover the midnight to 5am shift. They hope to have 24-7 coverage beginning in early January 2022.

The meeting adjourned at 2:35 p.m.

Our next meeting is scheduled for:

**December 16, 2021**

**2:15 PM – 3:00 PM**

**Bldg. 25 Boardroom and Via Zoom**

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| **PLEASE PUT THESE** | Date | Time | Location |
| **MEETING DATES ON**  | January 27, 2022 | 2:15pm-3:00pm | Bldg. 25 Boardroom or Zoom |
| **YOUR CALENDAR:** | February 24, 2022 | 2:15pm-3:00pm | Bldg. 25 Boardroom or Zoom |
|  | March 24, 2022 | 2:15pm-3:00pm | Bldg. 25 Boardroom or Zoom |
|  | April 28, 2022 | 2:15pm-3:00pm | Bldg. 25 Boardroom or Zoom |
|  | May 26, 2022 | 2:15pm-3:00pm | Bldg. 25 Boardroom or Zoom |
|  | June 23, 2022 | 2:15pm-3:00pm | Bldg. 25 Boardroom or Zoom |