

Safety and Health Committee Meeting Minutes

October 31, 2019

2:15 PM – 3:00 PM

Bldg. 25, Boardroom

Present: Averì Azar, Raymond Bateh, Samantha Dotson, Sheryl Kermoade, Dave Knoblach, Lacy Neal, Rob Shailor, and Karl Shenkel

Absent: Al Brown, Donna Ching, Carolyn Clark, Mekaela Gladden, Tim Goebel, Nicole Gugliotti, Sarah Hampton, Dana Larson, Scott McLean, Vida Sherrard-Hannon, Chris Vella, and Missy Yates

Meeting was called to order by Rob Shailor at 2:15 p.m.

The September safety meeting minutes were not voted on due to a lack of quorum.

I. Reports

None at this time.

II. Accident Investigation:

- A. Injury: Student employee was working off campus at Thurston County Food Bank when they slipped and fell injuring their left wrist and hand; emergency room treatment was administered.
- B. Injury: Employee was walking on the sidewalk and twisted their ankle in uneven ground where the sidewalk transitions to grass.
- C. Property Damage: Employee was backing a vehicle between two posts when the front bumper hit one of the posts causing damage to the vehicle.

III. L&I Report

- A. There were three (3) claims in September totaling seven hundred ninety dollars and twenty two cents (\$790.22).
- B. There were two (2) claims in October totaling three hundred fifty dollars and sixty seven cents (\$350.67).

<u>FY</u> <u>2018-2019</u>	<u># of</u> <u>Claims</u>	<u>\$</u>	<u>FY</u> <u>2019-2020</u>	<u># of</u> <u>Claims</u>	<u>\$</u>
July 2018	4	\$1,874.89	July 2019	2	\$3,639.20
August 2018	4	\$2,415.72	August 2019	2	\$4,404.76
September 2018	3	\$3,535.80	September 2019	3	\$790.22
October 2018	3	\$4,547.43	October 2019	2	\$350.67
November 2018	3	\$5,375.76	November 2019		
December 2018	4	\$2,564.01	December 2019		
January 2019	3	\$2,985.21	January 2020		
February 2019	2	\$394.20	February 2020		
	credit	(\$150.00)			
March 2019	3	\$520.93	March 2020		
April 2019	3	\$1,104.56	April 2020		
May 2019	1	\$711.36	May 2020		
June 2019	2	\$201.34	June 2020		

	credit	(\$222.90)			
--	--------	------------	--	--	--

Year	# of Claims/Year	Average Claims/Month	Yearly Cost	Monthly Average Cost
2015-2016	87	7.25	\$78,342.27	\$6,528.52
2016-2017	74	6.17	\$49,363.97	\$4,113.66
2017-2018	64	5.33	\$42,791.77	\$3,565.98
2018-2019	35	2.91	\$25,858.31	\$2,154.86
2019-2020	9	2.25	\$9,184.85	\$2,296.21

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

IV. Health & Wellness Update

- A. Blood Drive Results: Bloodworks Northwest collected 5 whole blood units on September 18th. Next drive is tentatively scheduled for November 20th.
- B. Flu Shot Clinic Results: Seattle Visiting Nurses Association administered 42 total vaccines at our September clinics.

V. Emergency Management

- A. Great American Shakeout After Action Review (AAR) - Message went out successfully via Omnilert and ALertUs. Some cell phones did not display the text message until coverage resumed.
- B. Emergency preparedness for inclement weather – Samantha Dotson announced that there was a negotiated change to the inclement weather policy for classified employees. The college and the WFSE union negotiated that each day of closure will be announced as a 'new event'. This will allow classified employees to stay home during closures without having to use leave due to inclement weather. Samantha mentioned that this contract change would be announced again later in the year when/if inclement weather becomes an issue.

Karl Shenkel added that the Facilities department is ready to go for the 19/20 winter season. They have prepped the sanders and the snow plows. Karl also reviewed the inclement weather procedures, stating that the Facilities department will always prep the roads first while there is no one on campus. He stated that the campus must have cleared roadways and electricity in every building before it can be reopened.

Karl also added that last February's snow storm cost the college well over fifty thousand dollars. Twenty-six thousand dollars was spent just in outside sourcing of snow plows. The remainder of the cost was spent in time and labor, as well as property damage.

VI. Old Business

- A. Is a 3rd stop sign needed at the gate near the RW entrance to the college? Maintenance was notified and current code does not require it. – A look at the transportation code indicated the stop sign is not needed.

B. New Business

The meeting adjourned at 2:27 p.m.

Our next meeting is scheduled for:

November 21, 2019
2:15 PM – 3:00 PM
Building 25, Boardroom

PLEASE PUT THESE MEETING DATES ON YOUR CALENDAR:	Date	Time	Location
	December 26, 2019	2:15pm-3:00pm	Bldg. 25 Boardroom
	January 30, 2020	2:15pm-3:00pm	Bldg. 25 Boardroom
	February 27, 2020	2:15pm-3:00pm	Bldg. 25 Boardroom
	March 26, 2020	2:15pm-3:00pm	Bldg. 25 Boardroom
	April 30, 2020	2:15pm-3:00pm	Bldg. 25 Boardroom
	May 28, 2020	2:15pm-3:00pm	Bldg. 25 Boardroom
	June 25, 2020	2:15pm-3:00pm	Bldg. 25 Boardroom