Safety & Health Committee Meeting Minutes

October 27, 2022

Zoom Meeting

2:15 PM – 3:00 PM

Present: Samantha Dotson, Cozette Polzin, Wendy Spengler, Kamber Smith, Blake Melancon, Fred Creek, Tysha Tolefree, Karl Shenkel, Tiffany Johnston, Julie Konnersman

Meeting was called to order by Fred Creek at 2:15 p.m.

The September 2022 minutes were approved.

1. Review safety and health inspection reports to help correct safety hazards
2. Employee was moving wood and pinched their finger. Reviewed and recommended communicating more with other employees during jobs and moving at a slower pace when moving objects.
3. Evaluate the accident investigations from last month to determine if the cause of the unsafe situation was identified and corrected.
4. Discussion of last month’s forklift accident.
	1. Forklift training program being developed and procedural part will be added to the safety plan.

Adjourn was adjourned 2:40

The next meeting is scheduled for December 1 at 2:15