

Safety and Health Committee Meeting Minutes

September 24, 2020

2:15 PM – 3:00 PM

Zoom Meeting

Present: Raymond Bateh, Al Brown, Donna Ching, Nicole Gugliotti, Rob Shailor, Chris Vella and Amy Warren
Absent: Carolyn Clark, Samantha Dotson, Tim Goebel, Sarah Hampton, Tiffany Johnston, Sheryl Kermoade, Dave Knobloch, Dana Larson, Scott McLean, Lacy Neal, Karl Shenkel, Vida Sherrard-Hannon, and Missy Yates

Meeting was called to order by Rob Shailor at 2:15 p.m.

The May and June safety & health meeting minutes were approved.

I. Reports

- A. Stanley Convergent (Ace, Fire, & Security) conducted the semi-annual fire inspection of the Mottman campus – no major issues; some minor ones that have been fixed.
- B. Olympia Fire Department – conducted the quarterly inspection of the Mottman campus. There were no violations.

II. Accident Investigation:

None

III. L&I Report

A. Claim information for May, June, July, and August.

- For the month of May there was one (1) claim totaling Fifty-Seven Dollars and Thirty Cents (\$57.30).
- For the month of June there were three (3) claims totaling (Two Thousand One Hundred Thirty-Eight Dollars and Twenty-Five Cents (\$2,138.25).
- For the month of July there was one (1) claim totaling Four Hundred Eighty-Three Dollars and Fifty-Five Cents (\$483.55).
- For the month of August there was one (1) claim totaling Three Hundred Eighty-Five Dollars and Thirteen Cents (\$385.13).

<u>FY</u> <u>2098-2020</u>	<u># of</u> <u>Claims</u>	<u>\$</u>	<u>FY</u> <u>2020-2021</u>	<u># of</u> <u>Claims</u>	<u>\$</u>
July 2019	2	\$3,639.20	July 2020	1	\$483.55
August 2019	2	\$4,404.76	August 2020	1	\$385.13
September 2019	3	\$790.22	September 2020		
October 2019	2	\$350.67	October 2020		
November 2019	0	\$0.00	November 2020		
December 2019	2	\$509.23	December 2020		
January 2020	2	\$1,190.75	January 2021		
February 2020	2	\$394.20	February 2021		
March 2020	1	\$127.16	March 2021		
April 2020	2	\$1,535.33	April 2021		
May 2020	1	\$57.30	May 2021		
June 2020	3	\$2,138.25	June 2021		

Year	# of Claims/Year	Average Claims/Month	Yearly Cost	Monthly Average Cost
2015-2016	87	7.25	\$78,342.27	\$6,528.52
2016-2017	74	6.17	\$49,363.97	\$4,113.66
2017-2018	64	5.33	\$42,791.77	\$3,565.98
2018-2019	35	2.91	\$25,858.31	\$2,154.86
2019-2020	20	1.67	\$14,823.87	\$1,235.32
2020-2021	2	1.00	\$868.68	\$434.34

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

IV. Health & Wellness Update

- A. Maintain social distancing and wear a face covering. Do not come to work if you are feeling ill and inform your supervisor.
- B. SPSCC will be hosting a virtual blood drive for two weeks in October. The flyer is attached.

V. Emergency Management

- A. COVID-19 Phase 3 Guidelines are still in effect.
- B. Smoke continues to result in unhealthy air quality – smoke is gone.
- C. Thurston County under a complete burn ban to include campfires until September 30th.

VI. Old Business

None

VII. New Business

- A. Renovation of Building 2 on the Lacey campus has started. The Veterans Administration and City of Lacey in conjunction with South Puget Sound Community College are renovating this building. The area is fenced off.
- B. Shelter in Place notification via Omnilert that went out yesterday was not a drill. It was reported that noise that could have been gunfire was heard. The all clear notification went out after the Olympia Police Department checked and determined that there was no danger. Some staff reported that they did not receive texts or emails from Omnilert. Please log in and update your account status.

The meeting adjourned at 2:34 p.m.

Our next meeting is scheduled for:

October 29, 2020
2:15 PM – 3:00 PM
Via Zoom

PLEASE PUT THESE MEETING DATES ON YOUR CALENDAR:	Date	Time	Location
	October 29, 2020	2:15pm-3:00pm	Bldg. 25 Boardroom
	November 19, 2020	2:15pm-3:00pm	Bldg. 25 Boardroom
	December 31, 2020	2:15pm-3:00pm	Bldg. 25 Boardroom
	January 28, 2021	2:15pm-3:00pm	Bldg. 25 Boardroom
	February 25, 2021	2:15pm-3:00pm	Bldg. 25 Boardroom
	March 25, 2021	2:15pm-3:00pm	Bldg. 25 Boardroom

	April 29, 2021	2:15pm-3:00pm	Bldg. 25 Boardroom
	May 27, 2021	2:15pm-3:00pm	Bldg. 25 Boardroom
	June 24, 2021	2:15pm-3:00pm	Bldg. 25 Boardroom