

**South Puget Sound Community College  
BOARD OF TRUSTEES  
REGULAR MEETING  
Tuesday, June 13, 2023  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292**

(If you require special accommodations during your attendance at the Board meeting, contact Diana Toledo at 360-596-5206 at least one day before the scheduled meeting.)

**REGULAR MEETING 12:30-4:30 P.M**

- 1. CALL TO ORDER**
- 2. ROLL CALL**

**EXECUTIVE SESSION (CLOSED) – 12:30-2:15 P.M.**

***The Board is going into Executive Session: to review the performance of a public employee.***

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

**BREAK – 2:15-2:30 P.M.**

**RECONVENE REGULAR MEETING – 2:30-4:30 P.M.**

**3. APPROVAL OF CONSENT AGENDA**

**A. ADOPTION OF MINUTES**

**(TAB 1)**

- May 9, 2023 regular board meeting
- ACT Spring Conference, May 15-16, 2023, Walla Walla
- Employee Appreciation Celebration, May 24, 2023

**B. MEETINGS AND CONFERENCES**

**C. ANNOUNCEMENTS**

- 2023 Commencement Ceremony, June 17, 10:00 a.m., The Evergreen State College's Red Square

**D. DATE OF THE NEXT BOARD MEETING**

Regular Meeting  
September 12, 2023  
2:30-4:30 p.m.  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292

**E. CCE CONTRACT**

**(TAB 1A)**

- October: Board approved Policy 108: Function, Purpose, and Authority of the Board of Trustees -- K. To enter into expense contracts in excess of \$500,000 and revenue contracts in excess of \$1,000,000 for Corporate & Continuing Education (CCE).
- November: Board decided that approval for future contracts over \$1M will be added as an item under the Consent Agenda.
- June: Contract for Board approval:
  - Department of Social and Health Services (DSHS)
  - Employment Security Department K6154
  - Employment Security Department K6693
  - Employment Security Department K7017
  - Employment Security Department K7167

Board approval of the Consent Agenda will indicate Board approval of each contract in excess of \$1M.

**4. COMMENTS FROM THE AUDIENCE**

**5. BOARD SPECIAL COMMITTEE REPORTS**

- ACT Legislative Action Committee (LAC): Doug Mah, Jeff Davis
- Board Finance Committee: Steven Drew
- Foundation Board: Judy Hartmann

**6. REPORT FROM THE COLLEGE PRESIDENT**

**(TAB 2)**

**7. POLICY**

**7.1 Exceptional Faculty Awards--Spring Quarter**  
**(Board Action Required)**

**(TAB 3)**

Vice President for Instruction, Dr. Michelle Andreas, will present the Faculty Awards Committee's recommendations for Exceptional Faculty Awards for Spring Quarter 2023.

7.2 President's Contract

(Board Action Recommended)

Following the annual presidential evaluation process, the Board will consider the college president's employment contract.

8. **BUDGET AND FINANCE**

8.1 2023-2024 Services & Activities Fee Budget

**(TAB 4)**

(Board Action Required)

Jennifer Manley, Dean of Student Engagement & Retention, will present the list of allocations for the 2023-2024 Services and Activities Fee Budget.

8.2 Board Resolution 23-02

**(TAB 5)**

(Board Action Required)

Dr. Tysha Tolefree, Vice President for Finance and Operations, will present the lease agreement with the City of Tumwater.

8.3 2023-2024 Operating Budget

**(TAB 6)**

(First Reading – No Board Action Required)

Dr. Tolefree will present the Fiscal Year 2024 (FY24) Operating Budget.

9. **COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES**

10. **EXECUTIVE SESSION (CLOSED) – 4:30-5:00 P.M.**

***The Board is going into Executive Session: to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.***

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

11. **ACTION ITEM FROM EXECUTIVE SESSION**

12. **ADJOURNMENT**