

**South Puget Sound Community College
Special Board of Trustees Meeting
Tuesday, July 18, 2023
Building 27-Percival Restaurant
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292**

SPECIAL MEETING 12:00 P.M.-5:00 P.M.

Under RCW 42.30.080, a special meeting of the Board of Trustees, Community College District 24, South Puget Sound Community College, will be held 12:00 p.m.-5:00 p.m. on Tuesday, July 18, 2023.

BOARD LUNCH – 12:00-12:30 P.M.

EXECUTIVE SESSION (CLOSED) – 12:30-1:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

The Board is going into Executive Session: to review the performance of a public employee.

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

RECONVENE SPECIAL MEETING - 1:00 P.M.

BOARD RETREAT - 1:00 P.M.-5:00 P.M.

The Board of Trustees will have a retreat to enhance trustee development, planning, communication, and organization.

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| 1:00-1:05 | APPROVAL OF CONSENT AGENDA | |
| | <u>CCE Contracts</u> As authorized by the Board, contracts over \$1M that require Board approval shall be presented under the Consent Agenda. | TAB 1 |
| | July 2023 Contracts for Board approval: <ul style="list-style-type: none">• Health Care Authority• Department of Labor and Industries• Department of Health Board approval of the Consent Agenda will indicate Board approval of each contract in excess of \$1M. | |
| 1:05-1:20 | <u>Fiscal Year 2024 (FY24) Operating Budget</u> <u>(Second Reading – Board Action Required)</u> Dr. Tysha Tolefree, Vice President for Finance and Operations, will present the FY24 Operating Budget for Board approval. | TAB 2 |
| 1:20-1:50 | <u>Tribal Relations</u> Jennifer Gilliard, Dean of Social Sciences & Business Division; Shanon Millman Rodriguez, Director of Tribal Programming; and Amanda Ybarra, Executive Diversity Officer, will present an update on the College's tribal relations. | TAB 3 |
| 1:50-2:20 | <u>Employee Turnover 2022-23</u> Dr. Michelle Andreas, Vice President for Instruction and Samantha Dotson, Executive Human Resource Officer, will present FY23 turnover numbers/percentages. | TAB 4 |
| 2:20-2:35 | <u>2023 Aspen Prize Feedback Report</u> Dr. Stokes and Kelly Green, Vice President for Advancement, will review Aspen's Feedback Report for SPSCC based on the data Aspen used in the prize process and the site visit notes. | TAB 5 |
| 2:35-2:45 | BREAK | |
| 2:45-3:15 | <u>President's Goals</u> The Board and President will review and discuss the President's 2023-24 Goals. | |
| 3:15-3:25 | <u>President's Contract</u> <u>(Board Action Recommended)</u> The Board will consider an addendum to the college president's contract. | |

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| 3:25-3:40 | <u>Board Meeting Activities Schedule</u> The Board will discuss the Board Meeting Activities Schedule for 2023-24. | TAB 6 |
| 3:40-3:45 | <u>Board Committee Assignments</u> Trustees will confirm their committee assignments for 2023-24: 1) ACT Legislative Action Committee (Lead and Alternate) 2) Board Finance Committee 3) Foundation Board 4) Ad-Hoc Governance Committee (Lead, Member, President) | |
| 3:45-4:45 | <u>Board's Self-Assessment</u> The Board will review and discuss the 2022-23 Board Self-Assessment. | TAB 7 |
| 5:00 | ADJOURN SPECIAL MEETING | |