



Accounting Clerk Pathway Map

Certificate of Completion 59-71 Credits

Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4	Qtr. 5	Qtr. 6	Qtr. 7	Qtr. 8
Transition Studies	Choose One : MATH 092 (5cr) Mathematical Reasoning	Choose One (5-7cr): (Computation) BUS 104 (5cr) Business Math	ACCT& 201 (5cr) Principles of Accounting I	ACCT 206 (3cr) General Ledger Computerized Accounting W/Sp	ACCT 239 (5cr) Payroll Accounting and Business Taxes F/Sp		
	ABE 065 Contextualized Math II	CMATH 146 (7 cr) CLIPPERS Introduction to Probability and Statistics* Includes ability to complete: MATH 095 MATH 096 MATH& 146 *some students may place directly into MATH& 146					
	ENGL 090 (5cr) Integrated Reading and Writing I ENGL 095 (5cr) Integrated Reading and Writing II	ENGL 098 (5cr) Transitional English Composition ENGL& 101 (5cr) English Composition I	Choose One (5cr): OFTEC 141 (5cr) Excel OFTEC 136 (5cr) Microsoft Word I	Choose One (5cr): OFTEC 141 (5cr) Excel OFTEC 136 (5cr) Microsoft Word I	(Additional Communication) OFTEC 260 (5cr) Business Communication	Choose One (5cr): (Human Relations / Diversity) CMST& 210 (5cr) Interpersonal Communication: Diversity CMST& 230 (5cr) Small Group Communication: Diversity	

		CCS 101 (3cr) Pathways to Success	Choose One: OFTEC 108 (3cr) Introduction to Microsoft Office OFTEC 100 (5cr) Introduction to Computer Concepts & Applications	BUS& 101 (5cr) Introduction to Business	ACCT& 202 (5cr) Principles of Accounting II	ACCT& 203 (5cr) Principles of Accounting III F/Sp		
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