

**South Puget Sound Community College  
BOARD OF TRUSTEES  
REGULAR MEETING  
Tuesday, June 10, 2025  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292**

(If you require special accommodations during your attendance at the Board meeting, contact Diana Toledo at 360-596-5206 at least one day before the scheduled meeting.)

**REGULAR MEETING 12:30-4:30 P.M**

**BOARD LUNCH – 12:30-1:00**

- 1. CALL TO ORDER**
- 2. ROLL CALL**

**EXECUTIVE SESSION (CLOSED) – 1:00-2:15 P.M.**

***The Board is going into Executive Session: to review the performance of public employees.***

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

**BREAK – 2:15-2:30 P.M.**

**RECONVENE REGULAR MEETING – 2:30-4:30 P.M.**

**3. APPROVAL OF CONSENT AGENDA**

**A. ADOPTION OF MINUTES**

**(TAB 1)**

- May 13, 2025 regular board meeting

**B. MEETINGS AND CONFERENCES**

**C. ANNOUNCEMENTS**

- 2024 Commencement Ceremony, June 14, 10:00 a.m., The Evergreen State College's Red Square

**D. DATE OF THE NEXT BOARD MEETING**

Regular Meeting  
September 9, 2025  
2:30-4:30 p.m.  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292

**4. PUBLIC COMMENTS**

Board Policy 105 (*Meetings*) allows for oral comments or questions by members of the public on any matter relevant to its responsibilities and duties in the operations of the college. Consistent with this policy, comments may be limited to three minutes per person. 'The board is here to listen and typically does not respond and/or engage in public comments. We will now hear from individuals who wish to comment.'

**5. BOARD SPECIAL COMMITTEE REPORTS**

- ACT Legislative Action Committee (LAC): Trustee Doug Mah-primary; Trustee Steven Drew-secondary
- Board Finance Committee: Trustee Jeff Davis–primary; Trustee Doug Mah–secondary
- Foundation Board: Trustee Judy Hartmann-primary; Trustee Rozanne Garman-secondary

**6. REPORT FROM THE COLLEGE PRESIDENT (TAB 2)**

**7. INFORMATIVE REPORT** No report.

**8. POLICY**

**8.1 Contract Renewal/Non-Renewal  
(Board Action Required)**

The Probationary Review Committees (PRC) have completed their activities and prepared evaluation and progress reports. Committee reports were reviewed by the Board prior to the June meeting. The Board will consider contract renewal for the following:

Second Year: Heather Kranz, Counselor

First Year: Evan Duncan, Welding Professor; Jarold Montefalcon, Welding Professor

**8.2 Exceptional Faculty Awards–Spring Quarter  
(Board Action Required) (TAB 3)**

Vice President for Instruction, Dr. Michelle Andreas, will present the Faculty Awards Committee's recommendation for Exceptional Faculty Awards for Spring Quarter 2025.

8.3 President's Contract

(Board Action Recommended)

Following the annual presidential evaluation process, the Board will consider the college president's employment contract.

8.4 Election of 2025-2026 Board of Trustees Officers

(Board Action Required)

The Board will consider the nominating committee's recommendations for the election of 2025-2026 Board officers.

**9. BUILDINGS AND GROUNDS** No report.

**10. BUDGET AND FINANCE**

10.1 2025-2026 Services & Activities Fee Budget

**(TAB 4)**

(Board Action Required)

Jennifer Manley, Dean of Student Engagement & Retention, will present the list of allocations for the 2025-2026 Services and Activities Fee Budget.

10.2 2025-2026 Operating Budget

**(TAB 5)**

(First Reading – No Board Action Required)

Dr. Tolefree, Vice President for Finance and Operations, will present the Fiscal Year 2026 (FY26) Operating Budget.

**11. DIVERSITY, EQUITY, AND INCLUSION** No report.

**12. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES**

**13. EXECUTIVE SESSION**

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**14. ACTION ITEM FROM EXECUTIVE SESSION**

**15. ADJOURNMENT**