

**South Puget Sound Community College
BOARD OF TRUSTEES
REGULAR MEETING
Tuesday, October 14, 2025
Building 25-Boardroom
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292**

(If you require special accommodations during your attendance at the Board meeting, contact Diana Toledo at 360-596-5206 at least one day before the scheduled meeting.)

REGULAR MEETING 2:30-4:30 P.M

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF CONSENT AGENDA

A. ADOPTION OF MINUTES

(TAB 1)

- September 9, 2025 regular board meeting

B. MEETINGS AND CONFERENCES

- ACCT Leadership Congress, October 22-25, 2025, New Orleans

C. ANNOUNCEMENTS

D. DATE OF THE NEXT BOARD MEETING

Regular Meeting
November 4, 2025
2:30-4:30 p.m.
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292

4. PUBLIC COMMENTS

Board Policy 105 (*Meetings*) allows for oral comments or questions by members of the public on any matter relevant to its responsibilities and duties in the operations of the college. Consistent with this policy, comments may be limited to three minutes per person. 'The board is here to listen and typically does not

respond and/or engage in public comments. We will now hear from individuals who wish to comment.'

5. BOARD SPECIAL COMMITTEE REPORTS

- ACT Legislative Action Committee (LAC): Trustee Doug Mah--primary; Trustee Steven Drew--secondary
- Board Finance Committee: Trustee Steven Drew--primary
- Foundation Board: Trustee Rozanne Garman-primary; Trustee Judy Hartmann--secondary

6. REPORT FROM THE COLLEGE PRESIDENT (TAB 2)

7. INFORMATIVE REPORT No Report.

8. POLICY No Report.

9. BUILDINGS AND GROUNDS

- 9.1 Student Housing (TAB 3)
(Information – No Board Action Required)
Dr. Tysha Tolefree, Vice President for Finance and Operations, will give an update on the Student Housing project.

10. BUDGET AND FINANCE

- 10.1 2025-2026 CCE Contracts (TAB 4)
(Information – No Board Action Required)
Dr. Tolefree will present a list of Corporate and Continuing Education contracts during Fiscal Year 2026 (FY26).

- 10.2 Debt Service and Capacity Report (TAB 5)
(Information – No Board Action Required)
Dr. Tolefree will report on the debt service/capacity in accordance with the Financial Stability and Solvency board policy.

- 10.3 FY26 Budget – Reserve Expenditure Request (TAB 6)
(Information and Subsequent Board Action Required)
Parminder Kaur, Associate Vice President of Finance, will report on the 2024-25 Reserves and a subsequent expenditure request for Board approval.

11. DIVERSITY, EQUITY, AND INCLUSION No Report.

12. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES

13. EXECUTIVE SESSION

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

14. ACTION ITEM FROM EXECUTIVE SESSION

15. ADJOURNMENT 4:30 P.M.