

**South Puget Sound Community College
BOARD OF TRUSTEES
REGULAR MEETING
Tuesday, December 9, 2025
Building 25-Boardroom
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292**

(If you require special accommodations during your attendance at the Board meeting, contact Diana Toledo at 360-596-5206 at least one day before the scheduled meeting.)

REGULAR MEETING 2:30-4:30 P.M

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF CONSENT AGENDA

A. ADOPTION OF MINUTES

(TAB 1)

- November 4, 2025 regular board meeting
- November 14, 2025 special board meeting

B. MEETINGS AND CONFERENCES

- ACT Trustee Tuesday, January 13, 2025, virtual
- ACCT National Legislative Summit, February 8-11, 2025, Washington DC

C. ANNOUNCEMENTS

D. DATE OF THE NEXT BOARD MEETING

Regular Meeting
January 13, 2026
2:30-4:30 p.m.
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292

E. 2026-2027 BOARD MEETING SCHEDULE

(TAB 1A)

F. 2026-2027 COLLEGE INSTRUCTIONAL CALENDAR

(TAB 1B)

4. PUBLIC COMMENTS

Board Policy 105 (*Meetings*) allows for oral comments or questions by members of the public on any matter relevant to its responsibilities and duties in the operations of the college. Consistent with this policy, comments may be limited to three minutes per person. 'The board is here to listen and typically does not respond and/or engage in public comments. We will now hear from individuals who wish to comment.'

5. BOARD SPECIAL COMMITTEE REPORTS

- ACT Legislative Action Committee (LAC): Trustee Doug Mah--primary; Trustee Steven Drew--secondary
- Board Finance Committee: Trustee Steven Drew--primary; Trustee Mark Brown--secondary
- Foundation Board: Trustee Rozanne Garman-primary; Trustee Judy Hartmann--secondary

6. REPORT FROM THE COLLEGE PRESIDENT (TAB 2)

7. INFORMATIVE REPORT No Report.

8. POLICY

8.1 Exceptional Faculty Award--Fall Quarter (TAB 3)
(Board Action Required)

Dr. Michelle Andreas, Vice President for Instruction, will present the Faculty Awards Committee's recommendation for Exceptional Faculty Award for Fall Quarter 2025.

8.2 Contract Renewal/Non-Renewal (TAB 4)
(Board Action Required)

The Probationary Review Committees (PRC) for off-cycle, summer-start faculty members, have completed their activities and prepared evaluation and progress reports. Committee reports were reviewed by the Board prior to the December meeting. The Board will consider contract renewal or non-renewal for the following:

Second Year

- Li Li, Nursing
- Shana Parker, Nursing

First Year

- Debbie Slyter, Nursing

9. BUILDINGS AND GROUNDS No Report.

10. BUDGET AND FINANCE

- 10.1 Quarterly Financial Report **(TAB 5)**
(Board Information – No Board Action Required)
Dr. Tolefree, Vice President for Finance and Operations, will report on the financial operation of the first quarter of the 2025-26 fiscal year.

11. DIVERSITY, EQUITY, AND INCLUSION

- 11.1 Activities Update
(Board Information – No Board Action Required)
Amanda Ybarra, Executive Diversity Officer, will provide an update on activities and current efforts.

12. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES

13. EXECUTIVE SESSION

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

14. ACTION ITEM FROM EXECUTIVE SESSION

15. ADJOURNMENT 4:30 P.M.