

**South Puget Sound Community College
BOARD OF TRUSTEES
REGULAR MEETING
Tuesday, June 8, 2021
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292**

The meeting will take place in a virtual space to comply with government restrictions on public gathering due to COVID-19 health risks.

REGULAR MEETING 12:30-5:00 P.M

1. CALL TO ORDER

2. ROLL CALL

EXECUTIVE SESSION – 12:30-2:30 P.M.

The Board is going into Executive Session: to review the performance of public employees.

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

BREAK – 2:30-2:45 P.M.

Zoom video conference: <https://spscc.zoom.us/j/82168069780> Meeting ID: 821 6806 9780
Zoom phone conference: +1 253 215 8782 Meeting ID: 821 6806 9780

RECONVENE REGULAR MEETING – 2:45-5:00 P.M.

3. APPROVAL OF CONSENT AGENDA

A. ADOPTION OF MINUTES

- May 11, 2021 board minutes

(TAB 1)

B. MEETINGS AND CONFERENCES

- ACT *Trustee Tuesday*, June 15, 2021, 8:00-9:00 a.m. (Virtual)

C. ANNOUNCEMENTS

- 2021 Commencement Ceremony and Drive-Thru Celebration
Friday, June 18, 4:00-7:00 p.m.

D. DATE OF THE NEXT BOARD MEETING

Regular Meeting
September 14, 2021
2:30-4:30 p.m.
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292

E. WASHINGTON STATE AUDITOR'S REPORT (TAB 1A)

- The Washington State Auditor has completed their audits of the College's Financial Statements Audit for the period July 1, 2019 through June 30, 2020. The audit reports were reviewed by the Board in advance of the June meeting. Board approval of the June Consent Agenda will indicate Board acceptance of the Washington State Auditor's College's Financial Statements Audit Report.

4. COMMENTS FROM THE AUDIENCE

Due to COVID-19 and the June 8 being a virtual meeting, please email public comments to dtoledo@spscc.edu by 11:00 a.m. on Tuesday, June 8. Please type "Public Comment" in the subject of your email. Public comments received will be provided to the Trustees and included in the minutes of June 8, 2021 meeting.

5. BOARD SPECIAL COMMITTEE REPORTS (15 mins.; 3:00-3:15)

- ACT Legislative Action Committee (LAC): Steven Drew, Jeff Davis
- Board Finance Committee: Rozanne Garman
- Foundation Board: Judy Hartmann

6. REPORT FROM THE COLLEGE PRESIDENT (15 mins.; 3:15-3:30)

7. POLICY

7.1 Faculty Award/Denial of Tenure (10 mins.; 3:30-3:40) (TAB 3)
(Board Action Required)

The probationary review committee for counselor Ross Artwohl has completed its activities and prepared evaluation and progress reports. Committee reports were reviewed by the Board prior to the June meeting. The Board will consider the award or denial of tenure for third-year probationary counselor.

7.2 Exceptional Faculty Awards–Spring Quarter (10 mins.; 3:40-3:50) **(TAB 4)**
(Board Action Required)

The Faculty Awards Committee reviewed the applications for the Spring Quarter 2021 Exceptional Faculty Awards. Vice President for Instruction Dr. Michelle Andreas will present the committee's recommendation in TAB 4.

7.3 Election of 2021-22 Board of Trustees Officers (5 mins.; 3:50-3:55)
(Board Action Required)

The Board will consider the nominating committee's recommendations for the election of 2021-2022 Board officers.

7.4 Faculty Contract (10 mins.; 3:55-4:05)
(Board Action Required)

A new tentative Agreement By and Between the Board of Trustees of South Puget Sound Community College District XXIV and the South Puget Sound Federation of Teachers, Local Number 4603, AFT/AFL-CIO, has been reached by the negotiations team and ratified by the faculty. The administration recommends the Board approve the proposed New Agreement effective July 1, 2021-June 30, 2025.

7.5 Exempt Educational and Career Planners, Advising, Career and Transfer Center Contract (10 mins.; 4:05-4:15)
(Board Action Required)

A new tentative Agreement By and Between the Board of Trustees of South Puget Sound Community College District XXIV and the Washington Federation of State Employees, AFSCME, Council 28, AFL-CIO, has been reached by the negotiations team and ratified by the exempt group. The administration recommends the Board approve the proposed New Agreement effective July 1, 2021-June 30, 2023.

7.6 President's Contract (10 mins.; 4:15-4:25)
(Board Action Recommended)

Following the annual presidential evaluation process, the Board will consider the college president's employment contract.

8. **BUILDINGS AND GROUNDS** No Report.

9. **BUDGET AND FINANCE**

9.1 2021-2022 Services & Activities Fee Budget (10 mins.; 4:25-4:35) **(TAB 5)**
(Board Action Required)

Dean of Student Engagement & Retention Jennifer Manley and Vice President for Student Services Dr. Dave Pelkey, will present the list of allocations for the 2021-2022 Services and Activities Fee Budget.

- 9.2 Quarterly Financial Report *(5 mins.: 4:35-4:40)* **(TAB 6)**
(Information – No Board Action Required)
Vice President for Administrative Services Al Brown, will provide a report on the financial operation of the third quarter of the FY2021.

- 9.3 2021-2022 Budget *(10 mins.: 4:40-4:50)* **(TAB 7)**
(Board Action Required)
Al Brown, Vice President for Administrative Services, will present the 2021-2022 Budget for Board approval.

10. EXECUTIVE SESSION

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

11. ACTION ITEM FROM EXECUTIVE SESSION

12. ADJOURNMENT