

**South Puget Sound Community College
BOARD OF TRUSTEES
REGULAR MEETING
Tuesday, March 8, 2022
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292**

The meeting will take place in a virtual space to comply with government restrictions on public gathering due to COVID-19 health risks.

REGULAR MEETING 12:00-4:30 P.M.

- 1. CALL TO ORDER**
- 2. ROLL CALL**

EXECUTIVE SESSION (CLOSED) – 12:00-2:15 P.M.

The Board is going into Executive Session: to review the performance of public employees.

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

BREAK – 2:15-2:30 P.M.

RECONVENE REGULAR MEETING – 2:30-4:30 P.M.

Zoom: <https://spssc.zoom.us/j/85305083413> Meeting ID: 853 0508 3413;
Phone: 1 253 215 8782 Meeting ID: 853 0508 3413

- 3. APPROVAL OF CONSENT AGENDA**

A. ADOPTION OF MINUTES **(TAB 1)**

- February 15, 2022 regular board meeting

B. MEETINGS AND CONFERENCES

- ACT Trustee Tuesday, March 8, 2022, 8:00–9:00 a.m. (Virtual)

C. ANNOUNCEMENTS

D. DATE OF THE NEXT BOARD MEETING

Regular Meeting

April 12, 2022

2:30-4:30 p.m.

South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292

4. COMMENTS FROM THE AUDIENCE

Due to COVID-19 and the March 8 being a virtual meeting, please email public comments to dtoledo@spfcc.edu by 11:00 a.m. on Tuesday, March 8. Please type "Public Comment" in the subject of your email. Public comments received will be provided to the Trustees and included in the minutes of March 8, 2022 meeting.

5. BOARD SPECIAL COMMITTEE REPORTS

- ACT Legislative Action Committee (LAC): Steven Drew, Jeff Davis
- Board Finance Committee: Rozanne Garman
- Foundation Board: Judy Hartmann

6. REPORT FROM THE COLLEGE PRESIDENT

7. BUDGET AND FINANCE

7.1 Enrollment Update & Impact on Revenues *(15 mins.; 3:10-3:25)* **(TAB 3)**
(Board Information – No Board Action Required)

Dr. Tysha Tolefree, Vice President for Finance and Operations, will provide an enrollment update and impact on revenues.

7.2 College-Foundation Agreement *(5 mins.; 3:25-3:30)* **(TAB 4)**
(Board Action Required)

A new/revised agreement between South Puget Sound Community College and the College Foundation will be presented for Board approval. The agreement is based on a template agreement from the State Attorney General's Office. The Foundation Board of Directors will be reviewing the revised agreement and voting for its approval during their meeting on March 28, 2022.

8. POLICY

8.1 2022-2023 Board of Trustees Officers (5 mins.; 3:30-3:35)
(Board Action Required)
The Board Chair will appoint a nominating committee to submit recommendations for the 2022-2023 Board officers for election in May.

8.2 Exceptional Faculty Awards–Winter Quarter (10 mins.; 3:35-3:45) **(TAB 5)**
(Board Action Required)
Vice President for Instruction Dr. Michelle Andreas will present the Faculty Awards Committee's recommendations for Exceptional Faculty Awards for Winter Quarter 2022.

8.3 Sabbatical Leave Requests (15 mins.; 3:45-4:00) **(TAB 6)**
(Board Action Required)
Vice President for Instruction Dr. Michelle Andreas will present the Faculty Awards Committee's recommendations for sabbatical leave during the 2022-23 academic year.

8.4 Faculty Award/Denial of Tenure and Contract Renewal/Non-Renewal (30 mins.; 4:00-4:30) **(TAB 7)**
(Board Action Required)
Review committees for each of the probationary faculty have completed their activities and prepared evaluation and progress reports. Committee reports for all probationary faculty were reviewed by the Board prior to the March meeting. The Board will consider the award or denial of tenure for third-year probationary faculty and renewal or non-renewal of contracts for first-year and second-year probationary faculty.

Probationary faculty members include the following:

Third Year

Richard Dahlen	ABE-IBEST
Chandra Miller-Starks	Psychology
Kamara Taylor	Psychology
Julia Trude	Mathematics

Second Year

Ashraf Alattar	CIS and Computer Science
Leslie Chao	Biology
Jennifer Evans	Office Technology and Administration
Natalie Hobson	Mathematics
Heidi Kennedy	Nursing
Heather Maye	Office Technology and Administration
Sonja Purtzman	Pre-Nursing
Ann Weiss	Accounting

Diana Wilcox	Nursing
<u>First Year</u>	
Jason Barnett	Math
Chelsea Gustafson	Chemistry
Travis Knowles	Chemistry
Joy Platter	Cybersecurity & Network Administration
Jingyi You	Math

9. EXECUTIVE SESSION

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

10. ACTION ITEM FROM EXECUTIVE SESSION

11. ADJOURNMENT