

**South Puget Sound Community College  
BOARD OF TRUSTEES  
REGULAR MEETING  
Tuesday, September 20, 2022  
Building 25-Boardroom  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292**

(If you require special accommodations during your attendance at the Board meeting, contact Diana Toledo at 360-596-5206 at least one day before the scheduled meeting.)

**REGULAR MEETING 2:30-4:30 P.M**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF CONSENT AGENDA**

**A. ADOPTION OF MINUTES**

**(TAB 1)**

- June 14, 2022 special board meeting
- June 14, 2022 regular board meeting
- August 20, 2022 special board meeting

**B. MEETINGS AND CONFERENCES**

- Ribbon Cutting and Open House: Dr. Angela Bowen Center for Health Education, October 11, 2022, 5:00 p.m.
- ACCT Leadership Congress, October 26-29, 2022, New York
- ACT Legislative Action Committee Retreat, November 17, 2022, SeaTac
- ACT Fall Conference, November 18, 2022, SeaTac

**C. ANNOUNCEMENTS**

**D. DATE OF THE NEXT BOARD MEETING**

Regular Meeting  
October 11, 2022  
2:30-4:30 p.m.  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292

**E. WASHINGTON STATE AUDITOR'S REPORT (TAB 1A)**

- The Washington State Auditor has completed their audit of the College's Financial Statements Audit for the period July 1, 2020 through June 30, 2021. The audit reports were reviewed by the Board in advance. Board approval of the Consent Agenda will indicate Board acceptance of the Washington State Auditor's College's Financial Statements Audit Report.

**4. COMMENTS FROM THE AUDIENCE**

**5. BOARD SPECIAL COMMITTEE REPORTS**

- ACT Legislative Action Committee (LAC): Doug Mah, Jeff Davis
- Board Finance Committee: Steven Drew
- Foundation Board: Judy Hartmann

**6. REPORT FROM THE COLLEGE PRESIDENT (TAB 2)**

**7. INFORMATIVE REPORT** No Report.

**8. POLICY**

**8.1 Board Policy (TAB 3)**  
**(Board Action Required)**

In August, the Board reviewed proposed amendments to Board Policy 113: Code of Ethics, as drafted by Trustees Mah and Hartmann. Each trustee had an opportunity to edit the proposed draft. The Board received a copy of the updated draft of the Board Policy 113: Code of Ethics, which will be presented for Board approval.

**9. BUILDINGS AND GROUNDS** No Report.

**10. BUDGET AND FINANCE**

**10.1 FYE22 Reserves Report and (TAB 4)**  
**FY23 Budget - One-Time Expenditure Request**  
**(Board Action Required)**

Dr. Tysha Tolefree, Vice President for Finance and Operations, will report on the FYE22 Reserves and present a one-time reserve expenditure request for \$1.3M for Board approval.

**11. EXECUTIVE SESSION**

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of

publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

**12. ACTION ITEM FROM EXECUTIVE SESSION**

**13. ADJOURNMENT 4:30 P.M.**

**TOUR OF THE DR. ANGELA BOWEN CENTER FOR HEALTH EDUCATION**