

**South Puget Sound Community College  
BOARD OF TRUSTEES  
REGULAR MEETING  
Tuesday, November 15, 2022  
Building 25-Boardroom  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292**

(If you require special accommodations during your attendance at the Board meeting, contact Diana Toledo at 360-596-5206 at least one day before the scheduled meeting.)

**REGULAR MEETING 1:30-4:30 P.M**

- 1. CALL TO ORDER**
- 2. ROLL CALL**

**EXECUTIVE SESSION (CLOSED) – 1:30-2:15 P.M.**

*The Board is going into Executive Session: to discuss with legal counsel agency enforcement actions or litigation or potential litigation.*

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

**BREAK – 2:15-2:30**

**RECONVENE REGULAR MEETING – 2:30-4:30 P.M.**

- 3. APPROVAL OF CONSENT AGENDA**

**A. ADOPTION OF MINUTES** **(TAB 1)**

- October 11, 2022 regular meeting

**B. MEETINGS AND CONFERENCES**

- ACT Legislative Action Committee Retreat, November 17, 2022, SeaTac
- ACT Fall Conference, November 18, 2022, SeaTac

**C. ANNOUNCEMENTS**

**D. DATE OF THE NEXT BOARD MEETING**

Regular Meeting  
December 13, 2022  
2:30-4:30 p.m.  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292

**4. COMMENTS FROM THE AUDIENCE**

**5. BOARD SPECIAL COMMITTEE REPORTS**

- ACT Legislative Action Committee (LAC): Doug Mah, Jeff Davis
- Board Finance Committee: Steven Drew
- Foundation Board: Judy Hartmann

**6. REPORT FROM THE COLLEGE PRESIDENT** **(TAB 2)**

**7. INFORMATIVE REPORT** No Report.

**8. STUDY SESSION**

8.1 Legislative Priorities

(Information – No Board Action Required)

Arlen Harris, Government Affairs Director for the Washington State Board for Community and Technical Colleges, will lead a review of the priorities for the 2023 legislative session.

**9. BUILDINGS AND GROUNDS**

9.1 Capital Projects

**(TAB 3A)**

(Information – No Board Action Required)

Marty Mattes, Director of Facilities, will provide information on Capital Projects and Public Art.

9.2 Student Housing

**(TAB 3B)**

(Information – No Board Action Required)

Dr. Tysha Tolefree, Vice President for Finance and Operations, and Marty Mattes, will provide an update on the outcome of the feasibility study and meeting with the City of Olympia.

**10. BUDGET AND FINANCE**

10.1 Reserve Expenditure Request **(TAB 4)**  
(Board Action Required)

Dr. Tysha Tolefree, Vice President for Finance and Operations, will present a reserve expenditure request for Board approval for the college portion of the Childcare Center flood remediation.

**11. EXECUTIVE SESSION**

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**12. ACTION ITEM FROM EXECUTIVE SESSION**

**13. ADJOURNMENT 4:30 P.M.**

**ADDENDUM**  
**BOARD OF TRUSTEES**  
**November 15, 2022**

**10.2 CCE Contracts  
(Board Action Required)**

In October, the Board approved amendments to Policy 108: Function, Purpose, and Authority of the Board of Trustees --

*K. To enter into expense contracts in excess of \$500,000 and revenue contracts in excess of \$1,000,000 for Corporate & Continuing Education (CCE).*

Dr. Tolefree will present two contracts for Board approval.

- Public Consulting Group, LLC for amount not to exceed \$1.4
- Treinen Associates for amount not to exceed \$1.2M