

**South Puget Sound Community College  
BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES**

**Tuesday, January 10, 2023  
Building 25-Boardroom**

**South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292**

**CALL TO ORDER**

Board Chair Rozanne Garman, called the meeting to order at 2:30 p.m.

**ROLL CALL**

Trustee Rozanne Garman, Trustee Steven Drew, Trustee Doug Mah, Trustee Jeff Davis, and Trustee Judy Hartmann were present. Elizabeth McAmis, Assistant Attorney General (AAG), Education Division, was present.

**APPROVAL OF CONSENT AGENDA**

It was moved by Trustee Mah, seconded by Trustee Davis, and carried **THAT THE FOLLOWING CONSENT AGENDA ITEMS BE APPROVED:**

**A. ADOPTION OF MINUTES**

- December 13, 2022 regular board meeting

**B. MEETINGS AND CONFERENCES**

- January 23, 2023 ACT Transforming Lives Awards Dinner, Olympia Hotel at Capitol Lake, 6:00 p.m.
- January 24, 2023 ACT Winter Conference, Olympia Hotel at Capitol Lake, 8:00 a.m.
- ACCT National Legislative Summit, February 6-9, 2023, Washington D.C.

**C. ANNOUNCEMENTS**

- January 10, 2023 Diversity, Equity, & Inclusion Center (DEIC) Open House

**D. DATE OF THE NEXT BOARD MEETING**

Regular Meeting  
February 14, 2023  
2:30-4:30 p.m.

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**E. CCE CONTRACT**

- October: Board approved Policy 108: Function, Purpose, and

Authority of the Board of Trustees -- K. To enter into expense contracts in excess of \$500,000 and revenue contracts in excess of \$1,000,000 for Corporate & Continuing Education (CCE).

- November: Board decided that approval for future contracts over \$1M will be added as an item under the Consent Agenda.
- December: Trustees provided tentative approval of the DSHS contract, with final approval in January.
- January: Contract for Board approval: State of Washington Department of Social and Health Services (DSHS) for maximum amount not to exceed \$2.5M. Board approval of the Consent Agenda would indicate Board approval of the contract in excess of \$1M.

With the approval of the Consent Agenda, the Board also approved the CCE Contract: State of Washington DSHS contract in excess of \$1M as presented in TAB 1A.

### **SPECIAL INTRODUCTION**

- Recognition of Student Nominee: Patricia Gonzalez was selected as the Board's nominee for the (Association of College Trustees) ACT's 2023 Transforming Lives Award. Board Chair Garman read the following from Patricia's essay, *"I aspire to provide innovative and developmentally relevant opportunities as an early childhood advocate that will forever change the lives of the young children, their families, and entire education community."* Patricia will receive a \$300 gift card from the Board of Trustees and a certificate and a \$250 check from ACT.

**COMMENTS FROM THE AUDIENCE**    None.

### **BOARD SPECIAL COMMITTEE LIAISON REPORTS**

- ACT Legislative Action Committee (LAC): Doug Mah, Jeff Davis
  - Trustee Mah reported:
    - The ACT Winter Conference is on January 24, with an agenda that is all about system advocacy and legislative action. He encouraged the trustees to attend.
    - We are anticipating the release of Governor Inslee's budget. The I-732 COLA increase in the Governor's budget appears to be funded at 8.9% in FY24 and 4.9% in FY25, for a 13.8% increase over the 2023-25 biennium. We request the 8.9% to be fully funded.
- Board Finance Committee: Steven Drew
  - Trustee Drew had no report.
- Foundation Board: Judy Hartmann
  - Trustee Hartmann reported:
    - January 31 is the College Foundation's Board of Directors January Retreat. They will be working on the Foundation Strategic Plan.

- Tanya Mote, Foundation Executive Director, noted that on Friday, January 13, there would be a Dr. Martin Luther King, Jr. pre-event reception at 6:00 p.m., followed by the lecture by Dr. Mary Frances Berry at 7:30 p.m. All sponsorship revenue for this event goes to fund a MLK Scholarship at SPSCC to support student diversity and equity.

## REPORT FROM THE COLLEGE PRESIDENT

- Dr. Stokes called on Amy Tureen, Dean of Academic Support Programs, to introduce herself. She joined the college on January 3, 2023. Since 2017, she has served as the Head Library Liaison at University of Nevada, Las Vegas (UNLV) with oversight of tenured faculty and employees.
- No Reports from ASB President, Faculty Union President, and Faculty Senate Coordinator.
- He reported enrollment is flat, with State FTE up and Running Start still down some, but not as much as fall. According to the WACTC listserv, our enrollment is about where everyone is in the system. We are projecting a \$2M deficit that we will need to work on for next year.
- Dr. Dave Pelkey is in negotiations with the Capital Soccer Fields, which can accommodate the SPSCC men's and women's soccer teams.
- Our Voluntary Employee Separation Incentive (VESI) & Retirement Proposal application for staff and faculty has been approved by the Office of Financial Management (OFM).
- The Governor will be at our Lacey Campus on January 13 to promote the workforce agenda that he proposed in his budget for this legislative season. There will be a presentation by Noel Rubadue, Dean of Corporate & Continuing Education, on CCE work-trainings for state and private businesses. The Governor's budget includes \$60M biennial to support workforce programs.
- The I-732 COLA increases for faculty include 8.9% in FY24 and 4.9% in FY25, but the final rate will be determined by the February 2023 economic forecast. Classified employee and exempt and non-represented increases include 4% in FY24 and 3% in FY25. The Governor's proposal indicates funding compensation at 83% state and 17% tuition.
- He noted the President's Outreach/Professional Development/Advocacy List that was provided to the trustees.

## STUDY SESSION

### Core Theme 1: Student Achievement

Dr. Dave Pelkey, Vice President for Student Services; Dr. Michelle Andreas, Vice President for Instruction; and Jennifer Tuia, Director of Institutional Research, provided an update on Core Theme 1.

Jennifer Tuia reviewed our Goals and Measures of Student Achievement:

- Goal 1: Increase student persistence
  - Above baseline: Students transition from prior basic skills into pre-college

- math (or college-level math)
- Above baseline: Students transition from 30 credits to 45 college-level credits within the year
- Above baseline: Students complete a college-level math within their first academic year
- Below baseline: Students transition from 0 credits to 15 (or more) college-level credits within the year
- Below baseline: Students are continuously enrolled during their first academic year
- Goal 2: Increase certificate and degree completion in transfer and workforce programs
  - Above baseline: Students graduate with a degree/certificate within 3 years
- Goal 3: Increase job placement for workforce education students
  - Below baseline: Workforce students are employed within 12 months after completion/graduation

Within the 7 Measures, there are achievement gaps between Full-Time and Part-Time students, Non-Low Income and Low-Income students, and Non-Historically Underrepresented and Historically Underrepresented students. Some of the factors affecting the gaps include: COVID-19; Black Scholars and Ignite programs went online; student needs are more complicated and varied; Higher Education Emergency Relief Funds (HEERF) ran out; and ctcLink conversion.

Dr. Andreas and Dr. Pelkey reviewed how “we are rallying back”:

- Fully implementing co-requisite model in Math and English
- I-BEST in every Pathway
- Public Relations focus on “complete 45”
- Adding Career and College Success courses (CCS) focusing on transfer and preparation for work
- Comprehensive review and revision of Areas of Study (pathways) and associated courses and sequences
- Full-scale review and revision of processes from outreach through registration to find and fill gaps
- Thorough review and revision of case management model for monitoring and intervening to support students
- Rebuilding annual schedule based on post-pandemic trends
- Revising the Probationary Review Process orientation to center equity and student success
- Increasing standards for online and hybrid learning-best practices for equity and student success
- Growing Ignite and Black Scholars programs
- Strengthening faculty mentor role
- Strengthening faculty review and professional development-best practices for equity and student success

**COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES** None.

**EXECUTIVE SESSION** None.

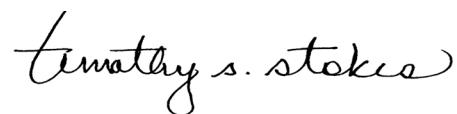
**ADJOURNMENT** 3:48 P.M.

Following the Board meeting was the Open House for the Diversity, Equity, & Inclusion Center (DEIC).



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ROZANNE GARMAN, BOARD CHAIR  
SOUTH PUGET SOUND COMMUNITY COLLEGE



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TIMOTHY STOKES, SECRETARY  
SOUTH PUGET SOUND COMMUNITY COLLEGE