

**South Puget Sound Community College  
BOARD OF TRUSTEES  
REGULAR MEETING  
Tuesday, March 14, 2023  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292**

(If you require special accommodations during your attendance at the Board meeting, contact Diana Toledo at 360-596-5206 at least one day before the scheduled meeting.)

**REGULAR MEETING 9:30 A.M.-4:30 P.M**

- 1. CALL TO ORDER**
- 2. ROLL CALL**

**EXECUTIVE SESSION (CLOSED) – 9:30 A.M.-2:15 P.M.**

***The Board is going into Executive Session: to review the performance of public employees***

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

**BREAK – 2:15-2:30**

**RECONVENE REGULAR MEETING – 2:30-4:30 P.M.**

**3. APPROVAL OF CONSENT AGENDA**

**A. ADOPTION OF MINUTES**

- February 14, 2023 regular board meeting

**(TAB 1)**

## **B. MEETINGS AND CONFERENCES**

### **C. ANNOUNCEMENTS**

- April 11, 2023 Faculty Tenure Reception, 4:45 p.m.
- April 19-20, 2023 ASPEN Award Ceremony, Washington, D.C.

### **D. DATE OF THE NEXT BOARD MEETING**

Regular Meeting  
April 11, 2023  
2:30-4:30 p.m.  
South Puget Sound Community College  
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## **4. COMMENTS FROM THE AUDIENCE**

## **5. BOARD SPECIAL COMMITTEE REPORTS**

- ACT Legislative Action Committee (LAC): Doug Mah, Jeff Davis
- Board Finance Committee: Steven Drew
- Foundation Board: Judy Hartmann

## **6. REPORT FROM THE COLLEGE PRESIDENT (TAB 2)**

## **7. POLICY**

### **7.1 Board of Trustees Resolution (10 mins.: 3:00-3:10) (TAB 3)**

**(Board Action Required)**

Kelly Green, Vice President for Advancement, will present Resolution 23-01 for Board action.

### **7.2 Code of Student Rights & Responsibilities (10 mins.: 3:10-3:20) (TAB 4)**

**(Board Action Required)**

Dr. Dave Pelkey, Vice President for Student Services, will discuss the proposed updates to the WACs (Washington Administrative Code) and ask for Board approval and delegation of responsibility to preside over the public hearing.

### **7.3 Exceptional Faculty Awards–Winter Quarter (10 mins.: 3:20-3:30) (TAB 5)**

**(Board Action Required)**

Vice President for Instruction, Dr. Michelle Andreas, will present the Faculty Awards Committee's recommendation for Exceptional Faculty Awards for Winter Quarter 2023.

### **7.4 Sabbatical Leave Request (10 mins.: 3:30-3:40) (TAB 6)**

**(Board Action Required)**

Dr. Michelle Andreas will present the Faculty Awards Committee's

recommendation for sabbatical leave during the 2023-24 academic year.

7.5 Faculty Award/Denial of Tenure and Contract Renewal/Non-Renewal (30 mins.; 3:40-4:10) **(TAB 7)**  
(Board Action Required)

Review committees for each of the probationary faculty have completed their activities and prepared evaluation and progress reports. Committee reports for all probationary faculty were reviewed by the Board prior to the March meeting. The Board will consider the award or denial of tenure for third-year probationary faculty and renewal or non-renewal of contracts for first-year and second-year probationary faculty. Probationary faculty members include the following:

**First Year**

Kristofer Alston	Nursing
Ryer Banta	OE Librarian
Mery Diez-Ortega	Spanish
John-Patrick Downey-McCarthy	Culinary
Daniel Hollis	Business
Matt Ito	English
Tiffany Johnston	Dental Assisting
Paradise Low	Math
Sara McCamman	Nursing
Gabrielle Morales	ABE/IBEST
Shruti More	CIS
Joseph Owen	Welding
Patti Poblete	English
Jolyn Ponder	Medical Assisting
Stephanie Rotelli	CCS
Brad Schrandt	Music
Eric Spieth	Business
Paul Tran-Hoang	Philosophy
Jean-Baptiste Urtecho	Biology

**Second Year**

Jason Barnett	Math
Chelsea Gustafson	Chemistry
Travis Knowles	Chemistry
Joy Platter	Cybersecurity & Network Administration
Jingyi You	Math

**Third Year**

Ashraf Alattar	CIS and Computer Science
Leslie Chao	Biology
Jennifer Evans	Office Technology and Administration
Heidi Kennedy	Nursing

Heather Maye  
Sonja Purttelman  
Ann Weiss  
Diana Wilcox

Office Technology and Administration  
Pre-Nursing  
Accounting  
Nursing

**8. BUDGET AND FINANCE**

- 8.1 Quarterly Financial Report *(15 mins.; 4:10-4:25)* **(TAB 8)**  
(Board Information – No Board Action Required)  
Vice President for Finance and Operations, Dr. Tysha Tolefree, will report on the financial operation of the second quarter of the 2022-23 fiscal year.

**9. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES**

**10. EXECUTIVE SESSION**

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**11. ACTION ITEM FROM EXECUTIVE SESSION**

**12. ADJOURNMENT**