

**South Puget Sound Community College  
Special Board of Trustees Meeting**

**Tuesday, July 18, 2023  
Building 27-Percival Restaurant  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292**

**SPECIAL MEETING 12:00 P.M.-5:00 P.M.**

Under RCW 42.30.080, a special meeting of the Board of Trustees, Community College District 24, South Puget Sound Community College, will be held 12:00 p.m.-5:00 p.m. on Tuesday, July 18, 2023.

**BOARD LUNCH – 12:00-12:30 P.M.**

**EXECUTIVE SESSION (CLOSED) – 12:30-1:00 P.M.**

**1. CALL TO ORDER**

**2. ROLL CALL**

***The Board is going into Executive Session: to review the performance of a public employee.***

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

**RECONVENE SPECIAL MEETING - 1:00 P.M.**

**BOARD RETREAT - 1:00 P.M.-5:00 P.M.**

The Board of Trustees will have a retreat to enhance trustee development, planning, communication, and organization.

1:00-1:05 APPROVAL OF CONSENT AGENDA

CCE Contracts

**TAB 1**

As authorized by the Board, contracts over \$1M that require Board approval shall be presented under the Consent Agenda.

July 2023 Contracts for Board approval:

- Health Care Authority
- Department of Labor and Industries
- Department of Health

Board approval of the Consent Agenda will indicate Board approval of each contract in excess of \$1M.

1:05-1:20 Fiscal Year 2024 (FY24) Operating Budget

**TAB 2**

(Second Reading – Board Action Required)

Dr. Tysha Tolefree, Vice President for Finance and Operations, will present the FY24 Operating Budget for Board approval.

1:20-1:50 Tribal Relations

**TAB 3**

Jennifer Gilliard, Dean of Social Sciences & Business Division; Shanon Millman Rodriguez, Director of Tribal Programming; and Amanda Ybarra, Executive Diversity Officer, will present an update on the College's tribal relations.

1:50-2:20 Employee Turnover 2022-23

**TAB 4**

Dr. Michelle Andreas, Vice President for Instruction and Samantha Dotson, Executive Human Resource Officer, will present FY23 turnover numbers/percentages.

2:20-2:35 2023 Aspen Prize Feedback Report

**TAB 5**

Dr. Stokes and Kelly Green, Vice President for Advancement, will review Aspen's Feedback Report for SPSCC based on the data Aspen used in the prize process and the site visit notes.

2:35-2:45 BREAK

2:45-3:15 President's Goals

The Board and President will review and discuss the President's 2023-24 Goals.

3:15-3:25 President's Contract

(Board Action Recommended)

The Board will consider an addendum to the college president's contract.

3:25-3:40	<u>Board Meeting Activities Schedule</u>	<b>TAB 6</b>
	The Board will discuss the Board Meeting Activities Schedule for 2023-24.	
3:40-3:45	<u>Board Committee Assignments</u>	
	Trustees will confirm their committee assignments for 2023-24:	
	1) ACT Legislative Action Committee (Lead and Alternate)	
	2) Board Finance Committee	
	3) Foundation Board	
	4) Ad-Hoc Governance Committee (Lead, Member, President)	
3:45-4:45	<u>Board's Self-Assessment</u>	<b>TAB 7</b>
	The Board will review and discuss the 2022-23 Board Self-Assessment.	
5:00	ADJOURN SPECIAL MEETING	