

**South Puget Sound Community College
BOARD OF TRUSTEES
REGULAR MEETING
Tuesday, October 17, 2023
Building 25-Boardroom
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292**

REGULAR MEETING 2:30-4:30 P.M

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF CONSENT AGENDA**

A. ADOPTION OF MINUTES (TAB 1)

- September 12, 2023 regular meeting

B. MEETINGS AND CONFERENCES

- ACCT Leadership Congress, October 9-13, 2023, Las Vegas, NV
- ACT Fall Conference, November 16-17, 2023, Seattle, WA

C. ANNOUNCEMENTS

D. DATE OF THE NEXT BOARD MEETING

Regular Meeting
November 14, 2023
2:30-4:30 p.m.
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292

E. CCE CONTRACT (TAB 1A)

- October 2022: Board approved Policy 108: Function, Purpose, and Authority of the Board of Trustees -- K. To enter into expense contracts in excess of \$500,000 and revenue contracts in excess of

\$1,000,000 for Corporate & Continuing Education (CCE).

- November 2022: Board decided that approval for future contracts over \$1M will be added as an item under the Consent Agenda.
- Contracts: State of Washington Department of Ecology, State of Washington Department of Children, Youth and Families
Board approval of the Consent Agenda will indicate Board approval of the contract in excess of \$1M.

4. COMMENTS FROM THE AUDIENCE

5. BOARD SPECIAL COMMITTEE REPORTS

- ACT Legislative Action Committee (LAC): Trustee Doug Mah-primary; Trustee Steven Drew-secondary
- Board Finance Committee: Trustee Jeff Davis–primary; Trustee Steven Drew–secondary
- Foundation Board: Trustee Judy Hartmann-primary; Trustee Rozanne Garman-secondary
- Ad-Hoc Governance Committee: Trustee Judy Hartmann–member; Trustee Doug Mah–member; and Dr. Stokes–member.

6. REPORT FROM THE COLLEGE PRESIDENT (TAB 2)

7. INFORMATIVE REPORT No Report.

8. POLICY No Report.

9. BUILDINGS AND GROUNDS No Report.

10. BUDGET AND FINANCE

10.1 Budget Closeout (TAB 3)

(Information – No Board Action Required)

Dr. Tysha Tolefree, Vice President for Finance and Operations, will report on the 2022-2023 budget closeout activities.

10.2 2023-2024 Grants and Contracts (TAB 4)

(Information – No Board Action Required)

Dr. Tolefree will present a list of grants and contracts secured through the State Board for Community and Technical Colleges, state agencies, and local partnerships.

10.3 Building 27 Student Services Renovation (TAB 5)

(Board Action Required)

Dr. Tolefree and Dr. Dave Pelkey, Vice President for Student Services, will seek approval to spend up to \$1.224M in local S&A funds to remodel the

Student Union Building (Building 27) to consolidate student support services, Diversity, Equity & Inclusion Center, and student government space.

11. EXECUTIVE SESSION (CLOSED)

The Board is going into Executive Session: to discuss with legal counsel matters relating to litigation or potential litigation; and to review the performance of a public employee.

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

12. RECONVENE REGULAR MEETING

13. ADJOURNMENT