

**South Puget Sound Community College
BOARD OF TRUSTEES
REGULAR MEETING: STUDY SESSION
Tuesday, November 14, 2023
Building 25-Boardroom
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292**

REGULAR MEETING 2:30-4:30 P.M

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF CONSENT AGENDA**
 - A. ADOPTION OF MINUTES** (TAB 1)
 - October 17, 2023 regular meeting
 - B. MEETINGS AND CONFERENCES**
 - ACT Fall Conference, November 16-17, 2023, Seattle, WA
 - ACT Trustee Tuesday, December 5, 2023, 8:00 a.m., Virtual
 - C. ANNOUNCEMENTS**
 - D. DATE OF THE NEXT BOARD MEETING**

Regular Meeting
December 12, 2023
2:30-4:30 p.m.
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292
- 4. COMMENTS FROM THE AUDIENCE**
- 5. BOARD SPECIAL COMMITTEE REPORTS**
 - ACT Legislative Action Committee (LAC): Trustee Doug Mah-primary;
Trustee Steven Drew-secondary

- Board Finance Committee: Trustee Jeff Davis-primary; Trustee Steven Drew-secondary
- Foundation Board: Trustee Judy Hartmann-primary; Trustee Rozanne Garman-secondary
- Ad-Hoc Governance Committee: Trustee Judy Hartmann-member; Trustee Doug Mah-member; and Dr. Stokes-member

6. REPORT FROM THE COLLEGE PRESIDENT **(TAB 2)**

7. POLICY

7.1 Review of Board Policies **(TAB 3)**

(Information – No Board Action Required)

The Board of Trustees retains the authority to adopt, amend or repeal policies for the governance of the college and the conduct of the business of the Board of Trustees. A schedule for review occurs at least once every five years. The Board's Ad-Hoc Governance Committee met in October 2023 to review the board policies. The Committee will present the recommended changes to the full board. Trustees will let the Committee know before the December board meeting if they have questions, concerns, or suggested amendments. The Board will adopt final recommendations at the December board meeting.

8. STUDY SESSION

Facilities **(TAB 4)**

(Information – No Board Action Required)

8.1 Matt Lane and Dennis Adjetey with McGranahan Architects, will share an update on the Master Plan.

8.2 Laura Price, Director of Facilities, will share information regarding space utilization of campus facilities. The goal is to develop a long-term plan to ensure sustainable, energy-efficient, and optimal spaces that effectively support the needs of students and their success.

9. BUILDINGS AND GROUNDS No report.

10. BUDGET AND FINANCE

10.1 FY24 Budget – One-Time Reserve Expenditure Request **(TAB 5)**

(Board Action Required)

Dr. Tysha Tolefree, Vice President for Finance and Operations, will present a one-time reserve expenditure request for \$250K for Board approval.

11. EXECUTIVE SESSION

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

12. ACTION ITEM FROM EXECUTIVE SESSION

13. ADJOURNMENT 4:30 P.M.