

**South Puget Sound Community College  
BOARD OF TRUSTEES  
REGULAR MEETING: STUDY SESSION  
Tuesday, May 14, 2024  
Building 25-Boardroom  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292**

(If you require special accommodations during your attendance at the Board meeting, contact Diana Toledo at 360-596-5206 at least one day before the scheduled meeting.)

**REGULAR MEETING 2:00 P.M.-4:30 P.M**

- 1. CALL TO ORDER**
- 2. ROLL CALL**

**EXECUTIVE SESSION (CLOSED) – 2:00-2:20 P.M.**

***The Board is going into Executive Session: to review the performance of public employees.***

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

**BREAK – 2:20-2:30 P.M.**

**RECONVENE REGULAR MEETING – 2:30-4:30 P.M.**

**3. APPROVAL OF CONSENT AGENDA**

**A. ADOPTION OF MINUTES**

**(TAB 1)**

- April 9, 2024 regular board meeting

**B. MEETINGS AND CONFERENCES**

**C. ANNOUNCEMENTS**

- 2024 Commencement Ceremony, June 15, 10:00 a.m., The Evergreen State College's Red Square

**D. DATE OF THE NEXT BOARD MEETING**

Regular Meeting  
June 11, 2024  
2:30-4:30 p.m.  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292

**4. PUBLIC COMMENTS**

Board Policy 105 (*Meetings*) allows for oral comments or questions by members of the public on any matter relevant to its responsibilities and duties in the operations of the college. Consistent with this policy, comments may be limited to three minutes per person. 'The board is here to listen and typically does not respond and/or engage in public comments. We will now hear from individuals who wish to comment.'

**5. BOARD SPECIAL COMMITTEE REPORTS**

- ACT Legislative Action Committee (LAC): Trustee Doug Mah-primary; Trustee Steven Drew-secondary
- Board Finance Committee: Trustee Jeff Davis-primary; Trustee Steven Drew-secondary
- Foundation Board: Trustee Judy Hartmann-primary; Trustee Rozanne Garman-secondary

**6. REPORT FROM THE COLLEGE PRESIDENT (TAB 2)**

**7. POLICY** No Report.

**8. BUDGET AND FINANCE**

8.1 Quarterly Financial Report (TAB 3)  
(Information – No Board Action Required)  
Dr. Tysha Tolefree, Vice President for Finance and Operations, will report on the financial operation of the third quarter of the 2023-24 fiscal year.

8.2 2024-2025 Operating Budget (TAB 4)  
(First Reading – No Board Action Required)  
Dr. Tolefree will present the Fiscal Year 2025 (FY25) Operating Budget.

**9. DIVERSITY, EQUITY, AND INCLUSION** No Report.

**10. STUDY SESSION**

- 3:30-3:45 P.M. **(TAB 5)**  
Annie Iriye, President of the Foundation Board of Directors, will provide the Foundation Annual Report.
- 3:45-4:25 **(TAB 6)**  
Mental Health Counseling Services faculty members: Ross Artwohl, LICSW; Heather Kranz, LMHC, SUDP; and Sally Sharbaugh, LMHC, will present on the impacts of mental illness on student success and address a growing mental health crisis among our student population.

**11. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES**

**12. EXECUTIVE SESSION (CLOSED) – 4:30 P.M.**

***The Board is going into Executive Session: to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).***

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

**13. ACTION ITEM FROM EXECUTIVE SESSION**

**14. ADJOURNMENT**