

**South Puget Sound Community College
BOARD OF TRUSTEES
REGULAR MEETING**

Tuesday, October 15, 2024

Building 25-Boardroom

**South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292**

(If you require special accommodations during your attendance at the Board meeting, contact Diana Toledo at 360-596-5206 at least one day before the scheduled meeting.)

REGULAR MEETING 2:30-4:30 P.M

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF CONSENT AGENDA

A. ADOPTION OF MINUTES

(TAB 1)

- September 10, 2024 regular board meeting

B. MEETINGS AND CONFERENCES

- ACT Trustee Tuesday, October 8, 2024, Virtual
- ACCT Leadership Congress, October 23-26, 2024, Seattle
- ACT Fall Legislative Conference, November 14, 2024, Seattle
- ASPEN Site Visit with Trustees, November 14, 2024, 10:30-11:00

C. ANNOUNCEMENTS

D. DATE OF THE NEXT BOARD MEETING

Regular Meeting

November 12, 2024

2:30-4:30 p.m.

South Puget Sound Community College
2011 Mottman Road, S.W.
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4. PUBLIC COMMENTS

Board Policy 105 (*Meetings*) allows for oral comments or questions by members of the public on any matter relevant to its responsibilities and duties in the operations of the college. Consistent with this policy, comments may be limited to three minutes per person. 'The board is here to listen and typically does not respond and/or engage in public comments. We will now hear from individuals who wish to comment.'

5. BOARD SPECIAL COMMITTEE REPORTS

- ACT Legislative Action Committee (LAC): Trustee Doug Mah--primary; Trustee Steven Drew--secondary
- Board Finance Committee: Trustee Jeff Davis--primary; Trustee Doug Mah--secondary
- Foundation Board: Trustee Judy Hartmann--primary; Trustee Rozanne Garman--secondary

6. REPORT FROM THE COLLEGE PRESIDENT

(TAB 2)

7. INFORMATIVE REPORT No Report.

8. POLICY

8.1 Entrepreneur Academy (TAB 3)

(Information – No Board Action Required)
Noel Rubadue, Dean of Corporate and Continuing Education and Omey Nandyal, Foundation Board member, will report on the new Entrepreneur Academy.

8.2 Student-Athlete Tuition Waiver (TAB 4)

(Board Action Required)
Prompted by a proposal from the NWAC and WACTC's recommendation to increase the optional student athletic waiver to match that of NWAC's Oregon member colleges, the State Board for Community and Technical Colleges has adopted a resolution increasing the athletic waiver. As provided in the resolution, colleges may waive up to 100% of the 15-credit resident operating fee for grant-in-aid eligible student-athletes. SPSCC requests a change in its athletic waiver amount. Dr. Dave Pelkey, Vice President for Student Services and Vernell Willingham, Director of Athletics, will request the Board to authorize a waiver increase from 25% to 100%.

8.3 2024-2025 Instructional Calendar Proposed Changes (TAB 5)

(Board Action Required)
In accordance with the recently-approved faculty contract, the Instructional Calendar for the 2024-2025 academic year has been updated. Dr. Michelle Andreas, Vice President for Instruction, will present the proposed changes for Board action.

9. BUILDINGS AND GROUNDS No Report.

10. BUDGET AND FINANCE

10.1 Financial Aid Excess Funds (TAB 6)

(Information – No Board Action Required)
At the June 2024 meeting, the Board of Trustees approved the administration's request to expand the president's authority to authorize

expenditures up to \$750,000 of local funds (Running Start excess revenue) toward student expenses above tuition and fees for Summer Quarter 2024. Dr. Tysha Tolefree, Vice President for Finance and Operations, will provide a report on the amount disbursed and received back into the Running Start account from the drawdown of summer quarter funds from the Department of Education.

10.2 2024-2025 CCE Contracts (TAB 7)
(Information – No Board Action Required)
Dr. Tolefree will present a list of Corporate and Continuing Education contracts during Fiscal Year 2025 (FY25).

10.3 Debt Service and Capacity Report (TAB 8)
(Board Information – No Board Action Required)
Dr. Tolefree will report on the debt service/capacity in accordance with the Financial Stability and Solvency board policy.

10.4 FY25 Budget – Reserve Expenditure Request (TAB 9)
(Board Action Required)
Dr. Tolefree will present a reserve expenditure request for Board approval.

11. DIVERSITY, EQUITY, AND INCLUSION

11.1 Hanover Research Plan (TAB 10)
(Information – No Board Action Required)
Amanda Ybarra, Executive Diversity Officer, will present on the Hanover Research Plan.

12. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES

13. EXECUTIVE SESSION

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

14. ACTION ITEM FROM EXECUTIVE SESSION

15. ADJOURNMENT 4:30 P.M.