

**South Puget Sound Community College
BOARD OF TRUSTEES
SPECIAL MEETING: STUDY SESSION
Tuesday, February 4, 2025
Building 1-Room 194
TwinStar Community Foundation Event Center
4220 6th Ave. SE
Lacey, WA 98503**

(If you require special accommodations during your attendance at the Board meeting, contact Diana Toledo at 360-596-5206 at least one day before the scheduled meeting.)

SPECIAL MEETING – 1:30-4:30 P.M.

1. CALL TO ORDER
2. ROLL CALL

EXECUTIVE SESSION (CLOSED) – 1:30-2:15 P.M

The Board is going into Executive Session: to review the performance of public employees.

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

BREAK – 2:15-2:30

RECONVENE SPECIAL MEETING – 2:30-4:30 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF CONSENT AGENDA
 - A. ADOPTION OF MINUTES

(TAB 1)

- January 14, 2025 regular board meeting

B. MEETINGS AND CONFERENCES

- ACCT National Legislative Summit, February 9-12, 2025, Washington, DC
- ACT Trustee Tuesday, March 11, 2025, Virtual

C. ANNOUNCEMENTS

D. DATE OF THE NEXT BOARD MEETING

Regular Meeting
March 11, 2025
2:30-4:30 p.m.

South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292

4. PUBLIC COMMENTS

Board Policy 105 (*Meetings*) allows for oral comments or questions by members of the public on any matter relevant to its responsibilities and duties in the operations of the college. Consistent with this policy, comments may be limited to three minutes per person. 'The board is here to listen and typically does not respond and/or engage in public comments. We will now hear from individuals who wish to comment.'

5. BOARD SPECIAL COMMITTEE REPORTS

- ACT Legislative Action Committee (LAC): Trustee Doug Mah--primary; Trustee Steven Drew--secondary
- Board Finance Committee: Trustee Jeff Davis--primary; Trustee Doug Mah--secondary
- Foundation Board: Trustee Judy Hartmann--primary; Trustee Rozanne Garman--secondary

6. REPORT FROM THE COLLEGE PRESIDENT

(TAB 2)

7. INFORMATIVE REPORT No Report.

8. POLICY No Report.

9. BUILDINGS AND GROUNDS No Report.

10. BUDGET AND FINANCE

10.1 FY23 Annual Financial Statement Audit

(TAB 3)

(Board Information – No Board Action Required)

Dr. Tysha Tolefree, Vice President for Finance and Operations, and Parminder Kaur, Associate Vice President for Finance, will discuss the outcome of the FY23 College Financial Statement Audit.

**10.2 Student Housing Update (TAB 4)
(Board Action Required)**

Dr. Tysha Tolefree, Vice President for Finance and Operations, will provide details regarding next steps for the Student Housing project for Board approval.

11. DIVERSITY, EQUITY, AND INCLUSION No Report.

12. STUDY SESSION

- **Core Theme 1: Student Achievement (TAB 5)
(Information – No Board Action Required)**
Dr. Dave Pelkey, Vice President for Student Services; Dr. Michelle Andreas, Vice President for Instruction; and Jennifer Tuia, Director of Institutional Research, will provide an update on Core Theme 1.

- **High School+ Program (TAB 6)
(Information – No Board Action Required)**
Annamary Fitzgerald, Adult Basic Education Professor and Jennifer Barber, Dean of Transition Studies, will present on the High School+ Program at the College.

13. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES

14. EXECUTIVE SESSION

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

15. ACTION ITEM FROM EXECUTIVE SESSION

16. ADJOURNMENT 4:30 P.M.