

**South Puget Sound Community College  
BOARD OF TRUSTEES  
REGULAR MEETING: STUDY SESSION  
Tuesday, April 8, 2025  
Building 25-Boardroom  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292**

(If you require special accommodations during your attendance at the Board meeting, contact Diana Toledo at 360-596-5206 at least one day before the scheduled meeting.)

**REGULAR MEETING 2:30-4:30 P.M**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF CONSENT AGENDA**

**A. ADOPTION OF MINUTES**

**(TAB 1)**

- March 10, 2025 special board meeting
- March 11, 2025 regular board meeting

**B. MEETINGS AND CONFERENCES**

- ACT Trustee Tuesday, April 8, 2025, Virtual
- ACT Spring Conference, May 22-23, 2025, Spokane

**C. ANNOUNCEMENTS**

- Faculty Tenure Reception, April 8, 2025, 4:45, 1<sup>st</sup> Floor-Building 25
- ASPEN Award Ceremony, April 17, 2025, Washington DC

**D. DATE OF THE NEXT BOARD MEETING**

Regular Meeting  
May 13, 2025  
2:30-4:30 p.m.  
South Puget Sound Community College  
2011 Mottman Road, S.W.  
Olympia, WA 98512-6292

**4. PUBLIC COMMENTS**

Board Policy 105 (*Meetings*) allows for oral comments or questions by members of the public on any matter relevant to its responsibilities and duties in the operations of the college. Consistent with this policy, comments may be limited to three minutes per person. 'The board is here to listen and typically does not respond and/or engage in public comments. We will now hear from individuals who wish to comment.'

**5. BOARD SPECIAL COMMITTEE REPORTS**

- ACT Legislative Action Committee (LAC): Trustee Doug Mah-primary; Trustee Steven Drew-secondary
- Board Finance Committee: Trustee Jeff Davis–primary; Trustee Doug Mah–secondary
- Foundation Board: Trustee Judy Hartmann-primary; Trustee Rozanne Garman-secondary

**6. REPORT FROM THE COLLEGE PRESIDENT (TAB 2)**

**7. POLICY** No Report.

**8. BUDGET AND FINANCE** No Report.

**9. DIVERSITY, EQUITY, AND INCLUSION** No Report.

**10. STUDY SESSION**

- SPSCC Degree and Certificate Alignment Assessment **(TAB 3)**  
SPSCC has contracted with JRO + CO (J Robertson and Company), "to assess the College's degree and certificate portfolio relative to current and forecasted workforce need, and to identify any specific gaps or oversupply in the College's offerings." Jason Robertson, President of JRO + CO, will present their assessment findings.
- Core Theme 3: Learning & Engagement **(TAB 4)**  
Dr. Dave Pelkey, Vice President for Student Services; Dr. Michelle Andreas, Vice President for Instruction; and Jen Manley, Dean of Student Engagement & Retention, will provide an update on Core Theme 3.
- Healthy Minds Survey **(TAB 5)**  
The SPSCC Mental Health Promotion Committee (Chandra Miller-Starks, Ross Artwohl, Heather Kranz, Jen Manley) will present their data from the Healthy Minds Study that was administered by the Committee to students last spring to gather data about their mental health.

**11. EXECUTIVE SESSION**

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

**12. ACTION ITEM FROM EXECUTIVE SESSION**

**13. ADJOURNMENT 4:30 P.M.**

**4:45 FACULTY TENURE RECEPTION**