

**South Puget Sound Community College
BOARD OF TRUSTEES
REGULAR MEETING
Tuesday, March 10, 2026
Building 22-Room 195
South Puget Sound Community College
2011 Mottman Road, S.W.
Olympia, WA 98512-6292**

(If you require special accommodations during your attendance at the Board meeting, contact Diana Toledo at 360-596-5206 at least one day before the scheduled meeting.)

REGULAR MEETING 1:00-4:30 P.M.

1. CALL TO ORDER

2. ROLL CALL

EXECUTIVE SESSION (CLOSED) – 1:00-2:15 P.M.

The Board is going into Executive Session: to review the performance of public employees and to discuss with legal counsel litigation or potential litigation.

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

BREAK – 2:15-2:30

RECONVENE REGULAR MEETING – 2:30-4:30 P.M.

3. APPROVAL OF CONSENT AGENDA

A. ADOPTION OF MINUTES

- February 3, 2026 regular board meeting

(TAB 1)

B. MEETINGS AND CONFERENCES

- ACT Trustee Tuesday, March 10, 2026, Virtual

C. ANNOUNCEMENTS

D. DATE OF THE NEXT BOARD MEETING

Regular Meeting

April 14, 2026

2:30-4:30 p.m.

South Puget Sound Community College

2011 Mottman Road, S.W.

Olympia, WA 98512-6292

4. PUBLIC COMMENTS

Board Policy 105 (*Meetings*) allows for oral comments or questions by members of the public on any matter relevant to its responsibilities and duties in the operations of the college. Consistent with this policy, comments may be limited to three minutes per person. 'The board is here to listen and typically does not respond and/or engage in public comments. We will now hear from individuals who wish to comment.'

5. BOARD SPECIAL COMMITTEE REPORTS

- ACT Legislative Action Committee (LAC): Trustee Doug Mah--primary; Trustee Steven Drew--secondary
- Board Finance Committee: Trustee Steven Drew--primary; Trustee Mark Brown--secondary
- Foundation Board: Trustee Rozanne Garman--primary; Trustee Judy Hartmann--secondary
- Ad-Hoc Governance Committee--Policies Review: Trustee Judy Hartmann--member; Trustee Doug Mah--member

6. REPORT FROM THE COLLEGE PRESIDENT

(TAB 2)

7. INFORMATIVE REPORT No Report.

8. POLICY

8.1 Faculty Award/Denial of Tenure and Contract Renewal/Non-Renewal
(Board Action Required)

(TAB 3)

Review committees for each of the probationary faculty have completed their activities and prepared evaluation and progress reports. Committee reports for all probationary faculty were reviewed by the Board prior to the March meeting. The Board will consider the award or denial of tenure for third-year probationary faculty and renewal or non-renewal of contracts for first-year and second-year probationary faculty. Probationary faculty members include the following:

Third Year

Megan Connell	Nursing
Shannon Kelley	Nursing

Second Year

Liona Burnham	English
Kaylee Harrington	Outreach & Instruction Librarian
Tania Jareen	CIS & CS
Mia Johnstone	Business
Tony Kennish	Automotive
Sanjay Lanka	Business
Juan Menjivar	Spanish
Sara Rose	Physics
Lars "Fredrik" Stranger	CIS & CS
Aimee Wagonblast	Nursing

First Year

Courtney Besaw	Anthropology
Brandy Brennan	Psychology
Chelsea Burke	Nursing
Zhihong Chen	History
Sarah Compton	Nursing
Aaron Goings	History
Bryan Hooper	Medical Assisting
Asil Martinez	Philosophy
Zho Ragen	Environmental Science
Lindsey Witcosky	Math
Alfredo Zuñiga	Biology

8.2 **Sabbatical Leave Request** **(TAB 4)**
(Board Action Required)

Dr. Michelle Andreas will present the Faculty Sabbatical Committee’s recommendation for sabbatical leave during the 2026-2027 academic year.

8.3 **Board of Trustees Resolution 26-01** **(TAB 5)**
(Board Action Required)

Resolution 26-01 will be presented for Board consideration and adoption. The Board recognizes Jeff Davis for his many dedicated years of service as a member of the Board of Trustees and a tireless advocate for the students, the college, and the community.

8.4 **Automatic Annual Fee Adjustment** **(TAB 6)**
(First Reading – No Board Action Required)

At the February meeting, the Board of Trustees asked the administration to provide a recommendation to implement an automatic annual fee

adjustment to avoid recurring manual updates. Dr. Tolefree, Vice President for Finance and Operations, will present the recommendation.

10. BUILDINGS AND GROUNDS No Report.

11. BUDGET AND FINANCE

11.1 Quarterly Financial Report **(TAB 7)**
(Board Information – No Board Action Required)
Vice President for Finance and Operations, Dr. Tysha Tolefree, will report on the financial operation of the second quarter of the 2025-26 fiscal year.

12. DIVERSITY, EQUITY, AND INCLUSION No Report.

13. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD OF TRUSTEES

14. EXECUTIVE SESSION

Under RCW 42.30.110, an executive session will be held for the purpose of considering matters affecting national security; to consider selection of a site or the acquisition of real estate; to consider the minimum price at which real estate will be offered for sale or lease; to review negotiations on the performance of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel agency enforcement actions or litigation or potential litigation; to plan or adopt the strategy or position to be taken in collective bargaining, negotiations, grievances, or mediation (RCW 42.30.140(4)(a)).

15. ACTION ITEM FROM EXECUTIVE SESSION

16. ADJOURNMENT