

Declaration Regarding Sexual Misconduct Form

RCW 28B.112.080, Postsecondary Educational Institutions – Sexual Misconduct

Pursuant to RCW 28B.112.080, applicants must declare whether they are the subject of any substantiated findings of sexual misconduct in any current or former employment or is currently being investigated for, or have left a position during an investigation into, a violation of any sexual misconduct policy at the applicant’s current or past employers. **By law, post-secondary education institutions cannot hire an applicant who does not complete this form.**

Please fill this form out in its entirety.

1. Are you the subject of any substantiated findings of sexual misconduct in any current or former employment?

“Sexual Misconduct, includes, but is not limited to, unwelcome sexual contact, unwelcome sexual advances, requests for sexual favors, other unwelcome verbal, nonverbal, electronic, and any misconduct that is in violation of the postsecondary educational institution’s policies or has been determined to constitute sex discrimination pursuant to state or federal law.” RCW 28B.112.040(5).

Yes

No

2. Are you currently being investigated for sexual misconduct at a current employer?

Yes

No

3. Have you left a position during an investigation into a violation of any sexual misconduct policy at current or past employers?

Yes

No

4. If you responded “Yes” to any of the above questions, please explain the circumstances below (you may attach additional pages if necessary):



Applicant’s Previous Employer Human Resources (HR) Contact Information:

For verification purposes, please list **all** of your previous and current employers, contact information for their Human Resources Department, and designate those that are postsecondary institutions.

Employer Name _____ Postsecondary Institution _____
Address _____
HR Phone Number _____ HR Email Address _____

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Address _____
HR Phone Number _____ HR Email Address _____

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Employer Name _____ Postsecondary Institution _____
Address _____
HR Phone Number _____ HR Email Address _____

Employer Name _____ Postsecondary Institution _____
Address _____
HR Phone Number _____ HR Email Address _____



Declaration and Authorization to Release Information

I, _____, hereby certify and declare that the information above is true, complete, and accurate to the best of my knowledge. I understand failure to provide complete and accurate information in response to the above questions will result in disqualification from employment at the College, withdrawal of any offer of employment, and/or termination from employment.

By my signature, I certify that I provided a complete list of my former and current employers to the College, and I authorize all current and former employers to disclose to the College information, if any, regarding sexual misconduct committed by me, and to make available all documents and information in my current or former personnel, investigative, or other files relating to any sexual misconduct, including sexual harassment, by me. I agree to execute any additional forms required by my current or former employer(s) to release such information to the College, and by my signature, I hereby release all current and former employers from any and all claims and liability arising from the disclosure of the information described in this paragraph.

I further authorize the College to contact my current or former employer(s) to verify the information I have furnished.

I declare that the foregoing is true and correct.

Dated this _____ of _____, 20__ at (city or county) _____

Signature

This section to be completed by former employer(s) only.

- No sexual misconduct materials were found.
- Yes, sexual misconduct materials are available. Please contact for more information.
- No record of employment found.

Former Employer _____

Former Employer Representative Signature _____

Title _____

Date _____

Please return all completed information to:

Attn: Human Resources Department
South Puget Sound Community College
2011 Mottman Rd SW, Olympia, WA, 98512
Phone: (360) 596-5500 | Email: humanresourcesstaff@spscc.edu