

Safety and Health Committee Meeting Minutes

August 31, 2017

2:15 PM – 3:00 PM

Bldg. 25, Boardroom

Present: Al Brown, Carolyn Clark, Nicole Gugliotti, Rob Shailor, Karl Shenkel, Vida Sherrard-Hannon, and Samantha Soto

Absent: Raymond Bateh, Donna Ching, Laurie Choate, Tim Goebel, Sarah Kaip, Sheryl Kermodae, David Knoblach, Dan Martinson, Chris Vella, Frank Veselovsky, and Missy Yates

Meeting was called to order by Rob Shailor at 2:20 p.m.

It was moved by Vida and seconded by Karl that the July Safety & Health Committee meeting minutes be approved. The July meeting minutes were approved.

I. Reports

A. Review of Safety and Health Inspections:

1. Fire extinguisher inspection

Amerisafe inspected all fire extinguishers and we are compliant.

2. Fire protection systems inspections

Fire Protection sprinklers will be inspected during kick-off week. Rob sent an email giving notice of when the smoke detectors will be tested.

II. Accident Investigation:

A. Review of accident/injuries reported

An employee was loading monitors for rollout in a classroom and felt a twinge in their lower back.

III. L&I Report

A. For the month of August there were eight (8) claims totaling Four Thousand Nine Hundred Twenty-Four Dollars and Seventy-Two Cents (\$4,924.72).

<b>FY 2016-2017</b>	<b># of Claims</b>	<b>\$\$</b>	<b>FY 2017-2018</b>	<b># of Claims</b>	<b>\$\$</b>
July 2016	5	\$3,679.85	July 2017	8	\$8,785.08
August 2016	9	\$7,568.25	August 2018	8	\$4,924.72
September 2016	6	\$2,838.91	September 2017		
October 2016	4	\$3,884.86	October 2017		
November 2016	5	\$3,942.87	November 2017		
December 2016	6	\$3,241.61	December 2017		
January 2017	7	\$5,675.86	January 2018		
February 2017	4	\$2,751.86	February 2018		
March 2017	5	\$4,556.51	March 2018		
April 2017	7	\$7,054.20	April 2018		
May 2017	8	\$10,070.91	May 2018		
June 2017	8	\$8,185.29	June 2018		

Year	# of Claims/Year	Average Claims/Month	Yearly Cost	Monthly Average Cost
2015-2016	87	7.25	\$78,342.27	\$6,528.52
2016-2017	74	6.17	\$49,363.97	\$4,113.66
2017-2018	(to date) 16	(to date) 8.00	(to date) \$13,709.80	(to date) \$6,854.90

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

IV. Health & Wellness Update

- A. Annual Activities: see attached list.
- B. There will be a Play with Clay workshop in the Library the last day of Fall quarter.

V. Emergency Management

- A. Thurston County Emergency Preparedness Exposition – Saturday, September 30<sup>th</sup>: There will be an Emergency Preparedness Expo at Capital Christian Center. Hazard information, emergency supplies and local emergency managers along with the local police and firefighters will be attending.

VI. Old Business

None

VII. New Business:

None

The meeting adjourned at 2:39 p.m.

Our next meeting is scheduled for:

**September 28, 2017**  
**2:15 PM – 3:00 PM**  
**Building 25, Boardroom**

<b>PLEASE PUT THESE MEETING DATES ON YOUR CALENDAR:</b>	Date	Time	Location
	October 26, 2017	2:15pm-3:00pm	Bldg. 25 Boardroom
	November 30, 2017	2:15pm-3:00pm	Bldg. 25 Boardroom
	December 28, 2017	2:15pm-3:00pm	Bldg. 25 Boardroom
	January 25, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	February 22, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	March 29, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	April 26, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	May 31, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	June 28, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom