

Safety and Health Committee Meeting Minutes

August 30, 2018

2:19 PM – 2:23 PM

Bldg. 25, Boardroom

Present: Al Brown, Donna Ching, Nicole Gugliotti, Lacy Neal, and Karl Shenkel
 Absent: Carolyn Clark, Tim Goebel, Sheryl Kermoade, Dana Larson, Melissa Rowan, Lara Semidei, Rob Shailor, Vida Sherrard-Hannon, Chris Vella, and Missy Yates

Meeting was called to order by Lacy Neal at 2:19 p.m.

The July Safety & Health Committee meeting minutes were approved.

I. Reports

A. Review of Safety and Health Inspections:
 None during this reporting period.

II. Accident Investigation:

A. Review of accident/injuries reported – There was one (1) incident reported.
 1. Employee was cleaning the flower beds near building 22 and stepped on a bee’s nest.
 Employee received multiple bee stings to the back of their neck and hands.

III. L&I Report

A. For the month of July 2018 there were four (4) claims totaling One Thousand Eight Hundred Seventy-Four Dollars and Eighty-Nine Cents (\$1,874.89). The College has not received claim information for the month of August 2018.

<u>FY</u> <u>2016-2017</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>	<u>FY</u> <u>2017-2018</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>
July 2017	8	\$8,785.08	July 2018	4	\$1,874.89
August 2018	8	\$4,924.72	August 2018		
September 2017	4	\$2,188.95	September 2018		
October 2017	7	\$3,419.15	October 2018		
November 2017	10	\$5,734.10	November 2018		
December 2017	7	\$4,093.78	December 2018		
January 2018	5	\$5,559.80	January 2019		
February 2018	3	\$1,688.23	February 2019		
March 2018	3	\$1,656.64	March 2019		
April 2018	3	\$1,624.19	April 2019		
May 2018	5	\$1,860.18	May 2019		
June 2018	1	\$1,256.95	June 2019		

Year	# of Claims/Year	Average Claims/Month	Yearly Cost	Monthly Average Cost
2015-2016	87	7.25	\$78,342.27	\$6,528.52
2016-2017	74	6.17	\$49,363.97	\$4,113.66
2017-2018	64	5.33	\$42,791.77	\$3,565.98
2018-2019	4	4	\$1,874.89	\$1,874.89

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

IV. Health & Wellness Update

- A. Lacy will be taking on the duties of the college’s Health & Wellness Coordinator.
- To help plan for this year’s activities Lacy handed out an example from the Mason PUD3 Safety & Environmental Department.
 - College’s L&I claims are high – would like to work to bring this down.

V. Emergency Management

- A. College emergency alerts systems test and fire inspection - Friday, Sept. 7 at 9 a.m.
- Omnilert – Email and/or SMS text alerts for campus emergencies, delays, or closures.
 - ALERTUS – Desktop notification of college computers when they are turned on and someone is logged in.
 - Social Media – Posts to the SPSCC Facebook and Twitter pages.
 - The test will not include ShoreTel phones
- B. Handout: Emergency Preparedness Expo – Saturday, September 29, 2018 from 10:00am-2:00pm at the Tenino Heritage Baptist Church.

VI. Old Business

VII. New Business:

The meeting adjourned at 2:23 p.m.

Our next meeting is scheduled for:

September 27, 2018
2:15 PM – 3:00 PM
Building 25, Boardroom

PLEASE PUT THESE MEETING DATES ON YOUR CALENDAR:	Date	Time	Location
	October 25, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	November 29, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	December 27, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	January 31, 2019	2:15pm-3:00pm	Bldg. 25 Boardroom
	February 28, 2019	2:15pm-3:00pm	Bldg. 25 Boardroom
	March 28, 2019	2:15pm-3:00pm	Bldg. 25 Boardroom
	April 25, 2019	2:15pm-3:00pm	Bldg. 25 Boardroom
	May 30, 2019	2:15pm-3:00pm	Bldg. 25 Boardroom
	June 27, 2019	2:15pm-3:00pm	Bldg. 25 Boardroom