

Safety and Health Committee Meeting Minutes
 Bldg. 25, Boardroom
 August 25, 2016
 2:15 PM – 3:00 PM

Present: Donna Ching, Laurie Choate, Carolyn Clark, Sheryl Kermoade, David Knoblach, Karl Shenkel, and Samantha Soto

Absent: Khalid Abdalla, Raymond Bateh, Al Brown, Diane Doss, Deb Foglia, Tim Goebel, Jillian Heist, Shelley Horn, Sarah Kaip, Stephen Rousseau, Chip Schooler, Robert Shailor, Melanie Shelton, Vida Sherrard-Hannon, Vern Stehr, A.J. Stolfus, and Missy Yates

Meeting was called to order by Samantha Soto at 2:20 p.m.

A motion was made by Karl to approve the July 2016 meeting minutes. The motion was seconded by Sheryl. July 2016 meeting minutes were approved.

I. Reports

A. Review of Safety and Health Inspections:
 Reports on the Eyewash Stations in Building 35 and Fire Protection Systems annual inspection were tabled until the September meeting.

II. Accident Investigation:

A. An employee was opening the door dividers at the Lacey campus and the big key hit their mouth cutting the inside of their mouth.

III. L & I Report

For the month of August 2016 there were nine (9) claims totaling Seven Thousand Five Hundred Sixty-Eight Dollars and Twenty-Five Cents (\$7,568.25).

<u>FY</u> <u>2014-2015</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>	<u>FY</u> <u>2015-2016</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>
July 2015	6	\$4,485.13	July 2016	5	\$3,679.85
August 2015	4	\$4,168.23	August 2016	9	\$7,568.25
September 2015	6	\$7,289.61	September 2016		
October 2015	10	\$4,569.05	October 2016		
November 2015	7	\$2,170.81	November 2016		
December 2015	7	\$1,915.50	December 2016		
January 2016	6	\$6,004.01	January 2017		
February 2016	7	\$3,508.87	February 2017		
March 2016	8	\$15,134.67	March 2017		
April 2016	8	\$18,805.67	April 2017		
May 2016	9	\$4,493.57	May 2017		
June 2016	9	\$5,797.15	June 2017		

IV. Health & Wellness Update

- A. Handout of the Health and Wellness Activities for 2016-2017. Discussion was held on possible other activities that could be added at a later date.
- B. Samantha has asked the College Foundation for \$2,500 for wellness activities this year.

V. Emergency Management

- A. ShoreTel phone paging topic was tabled until the September meeting.
- B. Classroom locks – discussion on possible other locations for locks such as the Business Office & Human Resources.

VI. Old Business.

None.

VII. New Business:

- A. Drills topic was tabled until the September meeting.

The meeting adjourned at 2:34 PM.

The next meeting is scheduled for:

September 29, 2016
2:15 PM – 3:00 PM
Building 25, Boardroom

PLEASE PUT THESE MEETING DATES ON YOUR CALENDAR:	Date	Time	Location
	October 27, 2016	2:15pm-3:00pm	Bldg. 25, Room 203 (Brdrm)
	November 17, 2016	2:15pm-3:00pm	Bldg. 25, Room 203 (Brdrm)
	December 29, 2016	2:15pm-3:00pm	Bldg. 25, Room 203 (Brdrm)
	January 26, 2017	2:15pm-3:00pm	Bldg. 25, Room 203 (Brdrm)
	February 23, 2017	2:15pm-3:00pm	Bldg. 25, Room 203 (Brdrm)
	March 30, 2017	2:15pm-3:00pm	Bldg. 25, Room 203 (Brdrm)
	April 27, 2017	2:15pm-3:00pm	Bldg. 25, Room 203 (Brdrm)
	May 25, 2017	2:15pm-3:00pm	Bldg. 25, Room 203 (Brdrm)
	June 29, 2017	2:15pm-3:00pm	Bldg. 25, Room 203 (Brdrm)