

Safety and Health Committee Meeting Minutes
 Bldg. 25, Boardroom
 July 27, 2017
 2:15 PM – 3:00 PM

Present: Donna Ching, Rob Shailor, Karl Shenkel, Vida Sherrard-Hannon, Samantha Soto, and Chris Vella
 Absent: Raymond Bateh, Al Brown, Laurie Choate, Carolyn Clark, Tim Goebel, John Harold, Sarah Kaip, Sheryl Kermoade, David Knoblach, Dan Martinson, Frank Veselovsky, and Missy Yates

Meeting was called to order by Rob Shailor at 2:20 p.m.

It was moved by Vida and seconded by Karl that the June Safety & Health meeting minutes be approved. The June meeting minutes were approved.

I. Reports

A. Review of Safety and Health Inspections:

1. Security will be checking for blocked egress to classrooms and buildings. Blocking entrances/exits creates a dangerous situation in an emergency.
2. Building 32 is temporarily closed.

II. Accident Investigation:

A. Review of accident/injuries reported

1. An employee almost got hurt “near miss” when walking backwards and pulling out the pressure washer hose/uncoiling it from the reel. The employee fell over the curb in the parking lot.
2. An employee was taking boxes off a shelf and extended their wrist.
3. Correctional Industries inmate working with the grounds department got hurt in January – recently reported.

III. L&I Report

- A. For the month of June, there were eight (8) claims totaling Eight Thousand One Hundred Eighty-Five Dollars and Twenty-Nine Cents (\$8,185.29). For the month of July, there were eight (8) claims totaling Eight Thousand Seven Hundred Eighty-Five Dollars and Eight Cents (\$8,785.08).

<u>FY</u> <u>2014-2015</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>	<u>FY</u> <u>2015-2016</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>
July 2015	6	\$4,485.13	July 2016	5	\$3,679.85
August 2015	4	\$4,168.23	August 2016	9	\$7,568.25
September 2015	6	\$7,289.61	September 2016	6	\$2,838.91
October 2015	10	\$4,569.05	October 2016	4	\$3,884.86
November 2015	7	\$2,170.81	November 2016	5	\$3,942.87
December 2015	7	\$1,915.50	December 2016	6	\$3,241.61
January 2016	6	\$6,004.01	January 2017	7	\$5,675.86
February 2016	7	\$3,508.87	February 2017	4	\$2,751.86
March 2016	8	\$15,134.67	March 2017	5	\$4,556.51
April 2016	8	\$18,805.67	April 2017	7	\$7,054.20
May 2016	9	\$4,493.57	May 2017	8	\$10,070.91

June 2016	9	\$5,797.15	June 2017	8	\$8,185.29
			July 2017	8	\$8,785.08

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

IV. Health & Wellness Update

- A. Walking Paths
- B. Nicole from the American Cancer Society has been invited to our next health fair. Would like to get all clubs involved in the Relay for Life Cancer Walk.
- C. Samantha will put together a calendar of our yearly events for our next meeting.

V. Emergency Management

- A. Toxic algae at Summit Lake - environmental health officials warned people and pets to stay away from Summit Lake due to an outbreak of toxic algae - cannot drink the water, toxicity doesn't boil out. Advisory was lifted 6.28.17.
- B. In the event of a large scale catastrophic event 14 days (not 3) is the new emergency kit standard. It may take emergency response personnel that long to get outside resources to Western Washington.

VI. Old Business

- A. Evacuation Maps for Lacey 1 – still working on this.

VII. New Business:

- A. Floating on a tube down the Deschutes River – Over 2,000 facebook hits. Concern about the number of people/rafts/tubes in the water with that many facebook hits. There will be a police presence. There are only 100 parking spaces at Pioneer Park. No liquor.
- B. Grant from Puget Sound Energy (PSE) to purchase emergency supplies for the campus. Supplies will be kept in strategic locations – Security & Maintenance. \$10,000 to buy 50 blankets, radios, emergency kits, mass casualty kits, etc.
- C. Micro Storm (Lacey Campus) – no phones working and no land line during the storm.

The meeting adjourned at 2:49 pm.

The next meeting is scheduled for:

**August 31, 2017
2:15 PM – 3:00 PM
Building 25, Boardroom**

PLEASE PUT THESE MEETING DATES ON YOUR CALENDAR:	Date	Time	Location
	September 28, 2017	2:15pm-3:00pm	Bldg. 25 Boardroom
	October 26, 2017	2:15pm-3:00pm	Bldg. 25 Boardroom
	November 30, 2017	2:15pm-3:00pm	Bldg. 25 Boardroom
	December 28, 2017	2:15pm-3:00pm	Bldg. 25 Boardroom
	January 25, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom

	February 22, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	March 29, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	April 26, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	May 31, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	June 28, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom