

Safety and Health Committee Meeting Minutes
 July 26, 2018
 2:15 PM – 3:00 PM
 Bldg. 25, Boardroom

Present: Donna Ching, Nicole Gugliotti, Sheryl Kermoade, Lacy Neal, Melissa Rowan, Lara Semidei, Rob Shailor, Vida Sherrard-Hannon, and Samantha Soto

Absent: Al Brown, Carolyn Clark, Tim Goebel, Dana Larson, Karl Shenkel, Chris Vella, and Missy Yates

Meeting was called to order by Rob Shailor at 2:15 p.m.

The June Safety & Health Committee meeting minutes were approved.

I. Reports

A. Review of Safety and Health Inspections:
 None during this reporting period.

II. Accident Investigation:

- A. Review of accident/injuries reported – There were three (3) incidents reported. Melissa will follow-up with employees regarding training on how to avoid repetitive motion issues.
1. Employee was taking chairs off racks that were stacked. Employee felt pain in their back and shoulder. This occurred in the theatre’s black box room.
 2. Employee was operating the carpet cleaning machine. Employee felt pain in their right hand and elbow.
 3. Employee was hand pulling salal plants. Employee felt a strain in their back muscles the following day.

III. L&I Report

A. College has not received claim information for the month of July 2018.

<u>FY</u> <u>2016-2017</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>	<u>FY</u> <u>2017-2018</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>
July 2017	8	\$8,785.08	July 2018		
August 2018	8	\$4,924.72	August 2018		
September 2017	4	\$2,188.95	September 2018		
October 2017	7	\$3,419.15	October 2018		
November 2017	10	\$5,734.10	November 2018		
December 2017	7	\$4,093.78	December 2018		
January 2018	5	\$5,559.80	January 2019		
February 2018	3	\$1,688.23	February 2019		
March 2018	3	\$1,656.64	March 2019		
April 2018	3	\$1,624.19	April 2019		
May 2018	5	\$1,860.18	May 2019		
June 2018	1	\$1,256.95	June 2019		

Year	# of Claims/Year	Average Claims/Month	Yearly Cost	Monthly Average Cost
2015-2016	87	7.25	\$78,342.27	\$6,528.52
2016-2017	74	6.17	\$49,363.97	\$4,113.66
2017-2018	64	5.33	\$42,791.77	\$3,565.98
2018-2019				

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

IV. Health & Wellness Update

- A. The new co-chair for this committee is Lacy Neal. Lacy has some new ideas that she will bring to the committee soon.
- B. Lara Semidei is the new Health & Wellness Coordinator.
- C. Samantha thanked the committee members for all the work that they have done during the year(s) – health & wellness fair, healthy snacks during finals weeks, art walk, walking trails, etc.

V. Emergency Management

- A. College emergency alerts systems:
 - College has been testing the emergency alerts systems. It is better to have redundancy (more than one system sending out information) than taking the chance someone will not get the message.
 - Omnigo purchased E2Campus – there should be a seamless changeover.
 - The system was put in use to notify the college community about the person who escaped.
 - Notification also went out about the assault on Barnes Blvd.
 - Some people register for the service but do not complete the validation section. Please contact the Security Office if you signed up but are not receiving messages.
 - The Security Office hopes to test the campus again before fall quarter begins.
 - Cell phone boosters – IT project.

VI. Old Business

- A. Window breakers: if your windows do not open then you can purchase the window breakers to use in case of an emergency.

VII. New Business:

- A. Plastic Free July – Nicole brought this “challenge” to the committee’s attention – to choose to refuse to use single-use plastic during July 2018. It was suggested that this would be a great project for the students – reduce plastic use and improve recycling.

The meeting adjourned at 2:35 p.m.

Our next meeting is scheduled for:

August 30, 2018

2:15 PM – 3:00 PM
Building 25, Boardroom

PLEASE PUT THESE MEETING DATES ON YOUR CALENDAR:	Date	Time	Location
	September 27, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	October 25, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	November 29, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	December 27, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom