

Safety and Health Committee Meeting Minutes
 Bldg. 25, Boardroom
 June 29, 2017
 2:15 PM – 3:00 PM

Present: Al Brown, Carolyn Clark, Sheryl Kermoade, Dana Larson, Rob Shailor, Karl Shenkel, Vida Sherrard-Hannon, and Samantha Soto
 Absent: Raymond Bateh, Donna Ching, Laurie Choate, Tim Goebel, John Harold, Sarah Kaip, David Knoblach, Dan Martinson, Chris Vella, Frank Veselovsky, and Missy Yates

Meeting was called to order by Rob Shailor at 2:15 p.m.

It was moved by Sheryl and seconded by Karl that the May Safety & Health meeting minutes be approved. The May meeting minutes were approved.

I. Reports

A. Review of Safety and Health Inspections:

1. During the recent Olympia Fire Department inspection of the campus four issues were identified. All issues have been corrected.

II. Accident Investigation:

A. Review of accident/injuries reported

1. Employee smelled fumes in the Gym while cleaning. Employee requested to be assigned to another building while the gym floor is drying. Facilities has turned the HVAC on high during this time.
2. Employee tripped and fell in the parking lot outside of building 21.

III. L&I Report

- A. For the month of May, there were eight (8) claims totaling Ten Thousand Seventy Dollars and Ninety-one Cents (\$10,070.91). Information for June 2017 is not available at this time.

<u>FY</u> <u>2014-2015</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>	<u>FY</u> <u>2015-2016</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>
July 2015	6	\$4,485.13	July 2016	5	\$3,679.85
August 2015	4	\$4,168.23	August 2016	9	\$7,568.25
September 2015	6	\$7,289.61	September 2016	6	\$2,838.91
October 2015	10	\$4,569.05	October 2016	4	\$3,884.86
November 2015	7	\$2,170.81	November 2016	5	\$3,942.87
December 2015	7	\$1,915.50	December 2016	6	\$3,241.61
January 2016	6	\$6,004.01	January 2017	7	\$5,675.86
February 2016	7	\$3,508.87	February 2017	4	\$2,751.86
March 2016	8	\$15,134.67	March 2017	5	\$4,556.51
April 2016	8	\$18,805.67	April 2017	7	\$7,054.20
May 2016	9	\$4,493.57	May 2017	8	\$10,070.91
June 2016	9	\$5,797.15	June 2017		

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the

state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

IV. Health & Wellness Update

A. Providing Healthy Snacks during finals week was again a success. Snacks were provided two days only this quarter. Special thanks to the culinary crew for the use of their space. This quarter's volunteers were: Sheryl Kermoade, Sarah Kaip, Samantha Soto, Rita Summers, Laurie Choate, and Donna Ching.

V. Emergency Management

None during this reporting period.

VI. Old Business

A. Campus graduation: Approximately 4,500 people (students, parents, faculty, and staff) attended graduation that was held at the Ingersoll stadium on the Olympia High School Campus June 16, 2017. Thank you to the facilities crew and Carolyn Clark.

VII. New Business:

A. Dana Larson is working on her department's Safety Compliance Manual. Discussion followed with questions on where things are on the SPSCC website. Rob Shailor will follow up with Dana regarding the OSHA Standard on Fire Prevention that comes from the State Fire Marshall.

The meeting adjourned at 2:46 pm.

The next meeting is scheduled for:

**July 27, 2017`
2:15 PM – 3:00 PM
Building 25, Boardroom**

PLEASE PUT THESE MEETING DATES ON YOUR CALENDAR:	Date	Time	Location
	August 31, 2017	2:15pm-3:00pm	Bldg. 25 Boardroom
	September 28, 2017	2:15pm-3:00pm	Bldg. 25 Boardroom
	October 26, 2017	2:15pm-3:00pm	Bldg. 25 Boardroom
	November 30, 2017	2:15pm-3:00pm	Bldg. 25 Boardroom
	December 28, 2017	2:15pm-3:00pm	Bldg. 25 Boardroom
	January 25, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	February 22, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	March 29, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	April 26, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	May 31, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	June 28, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom