

Safety and Health Committee Meeting Minutes  
 June 28, 2018  
 2:15 PM – 3:00 PM  
 Bldg. 25, Boardroom

Present: Donna Ching, Carolyn Clark, Nicole Gugliotti, Dana Larson, Rob Shailor, Karl Shenkel, Vida Sherrard-Hannon, and Chris Vella

Absent: Al Brown, Tim Goebel, Sheryl Kermoade, Melissa Rowan, and Missy Yates

Meeting was called to order by Rob Shailor at 2:15 p.m.

The May Safety & Health Committee meeting minutes were approved.

I. Reports

A. Review of Safety and Health Inspections:  
 None during this reporting period.

II. Accident Investigation:

- A. Review of accident/injuries reported – There were three (3) incidents reported.
1. Employee was lifting a heavy garbage bag out of a can to put it in the dumpster. Employee felt pain in their upper back.
  2. Employee was loading stacks of chairs for Graduation. The chair rack was stuck on a curb. Employee bent down to lift rack over the curb and felt a pain in their lower back.
  3. Employee was climbing stairs outside Bldg. 34. Employee tripped going up the stairs and twisted their left ankle and bruised their right forearm.

III. L&I Report

A. For the month of June 2018 there was one (1) claim totaling One Thousand Two Hundred Fifty-Six Dollars and Ninety-Five Cents (\$1,256.95).

<u>FY</u> <u>2016-2017</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>	<u>FY</u> <u>2017-2018</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>
July 2016	5	\$3,679.85	July 2017	8	\$8,785.08
August 2016	9	\$7,568.25	August 2018	8	\$4,924.72
September 2016	6	\$2,838.91	September 2017	4	\$2,188.95
October 2016	4	\$3,884.86	October 2017	7	\$3,419.15
November 2016	5	\$3,942.87	November 2017	10	\$5,734.10
December 2016	6	\$3,241.61	December 2017	7	\$4,093.78
January 2017	7	\$5,675.86	January 2018	5	\$5,559.80
February 2017	4	\$2,751.86	February 2018	3	\$1,688.23
March 2017	5	\$4,556.51	March 2018	3	\$1,656.64
April 2017	7	\$7,054.20	April 2018	3	\$1,624.19
May 2017	8	\$10,070.91	May 2018	5	\$1,860.18
June 2017	8	\$8,185.29	June 2018	1	\$1,256.95

Year	# of Claims/Year	Average Claims/Month	Yearly Cost	Monthly Average Cost
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2015-2016	87	7.25	\$78,342.27	\$6,528.52
2016-2017	74	6.17	\$49,363.97	\$4,113.66
2017-2018	64	5.33	\$42,791.77	\$3,890.16

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

IV. Health & Wellness Update

- A. Introduce new Health & Wellness Coordinator – tabled to next month
- B. Healthy snacks were provided during the first two days of finals week on the Olympia and Lacey campuses. Helpers this time around were Sarah Kaip, Nicole Gugliotti, Anne Molenda, Samantha Soto, Chris Vella, and Donna Ching.

V. Emergency Management

- A. Thurston County Emergency Management Council (coordinates the local emergency management activities of the county cities and tribes) meets once a month. Rob’s report:
  - Providence St Peter Hospital is the only local facility that is trauma rated in the immediate area.
  - Recommendation is now to prepare for 14 days of food, etc. in an emergency instead of 3.
  - Thurston County Board of Health declares two public health crises in our community - homelessness and Opioid crisis.
  - SPSCC has a memorandum of understanding (MOU) with the Red Cross to use the college gym as an emergency shelter.
  - NARCAN – only trained personnel should administer NARCAN.

VI. Old Business

None.

VII. New Business:

- A. Dental Safety Compliance Manual will be sent to Facilities & Security Departments.
- B. Can Access to/from the dental clinic be improved – no sidewalk, safety issue.
- C. Chris Vella is moving to IT Services on the Olympia campus. Who is the new representative from Lacey Campus?

The meeting adjourned at 2:40 p.m.

Our next meeting is scheduled for:

**July 26, 2018**  
**2:15 PM – 3:00 PM**  
**Building 25, Boardroom**

<b>PLEASE PUT THESE</b>	Date	Time	Location
<b>MEETING DATES ON</b>	August 30, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
<b>YOUR CALENDAR:</b>	September 27, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom

	October 25, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	November 29, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	December 27, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom